



**SEPT  
2025**

# **Monthly Management Report**





## **Street Department**

- Paved Columbus and Jericho
- Replaced damaged sidewalk at 1623 Grace, was damaged during house demo
- Paved 9th Street from Broadway to WB
- Received our new snowplow truck
- Paved Booker Street
- Replaced a damaged section of concrete on West Ely
- Replaced multiple damaged sections of concrete on Stardust
- Replaced a damaged section of concrete at 244 Hummingbird
- Removed the 2nd section of sidewalk in front of the Post Office, their contractor will pour new cement
- Finished numerous road striping projects
- Paved two cul-de-sacs off Stardust
- Paved two cul-de-sacs off Lake Apollo
- Replaced an underground stormwater pipe on Lake Apollo

## **Airport**

- Work on adjustments of the Airport REILS

## **Parks & Recreation Department**

- Parks hosted 20 shelter reservations
- Parks hosted DUPR event at Huckleberry Pickleball Courts
- Parks hosted an Alzheimer's Event at the Y-Men's Pavillion
- Parks hosted a birthday party night hike at Sodalís
- Parks hosted FBLA at Huckleberry Pickleball Courts
- Parks hosted and co-sponsored Senior Expo at the Armoy
- Parks hosted the Fall Festival of Country Music at the Armoy
- Parks hosted the Harvest Hootenanny at the Riverfront
- Parks sponsored a Bird Walk at the Sodalís Nature Preserve
- Parks sponsored a Nature Program in Riverview Park
- We received our new bucket truck and snowplow truck
- Completed contract documents for the pool filter sealing project
- Ordered a new memorial bench for Lover's Leap
- Poured 3 new pads for art sculptures
- Mary Lynne and Chad participated in the Annual Audit of Sodalís with the Iowa Natural Heritage Foundation
- Hosted the YMCA Auction at the Armory
- Parks sponsored a Night Hike at Sodalís
- Parks hosted the Douglass Community Services Burgers and Brews Event at the YMen's Pavillion
- Parks sponsored a Stargazing Event in Riverview Park
- Parks sponsored Horseshoe League started at the Armory

## **Administration**

- Attended two City Council Meetings
- Attended a Building Commission Meeting
- Attended virtually a meeting with housing developers
- Attended a monthly meeting with Building Inspectors and Code Enforcement
- Participated in an economic development call with Maria and a prospect

- Attended a quarterly TAC & Multimodal meeting in Perry, MO
- Attended the monthly City/BPW/HREDC Planning Meeting
- Out for bid for the Market Street Sidewalk Project
- Worked with City Attorney to draft a Street Department CDL Reimbursement Form
- Assisted the Finance Department with the Annual Audit
- Submitted several documents to DNR for the North Street/Mark Twain Avenue Stormwater Project
- Attended a Park Board Meeting
- Attended a Chamber Board Meeting
- Drafted/submitted an ordinance to City Council for a grant agreement for the Airport Fuel Farm Project
- Conducted an interview with a documentary film crew on the history of Sodalis
- Bid Opening for the Market Street Sidewalk Project
- Interview with Herald Whig
- Drafted a memo for the dissolving of the Landmarks and Monument Board
- Participated in interviews for engineering firms for the St. Elizabeth Demo Project

## **Hannibal Police Department: Jacob Nacke, Chief of Police**

<b>September Calls For Service</b>	1,561
<b>2025 Total Calls For Service</b>	16,292
<b>Average Calls Per Day</b>	52

### **Patrol Summary of Calls**

Traffic Stops	70
Mental Health	11
Alarm	26
Stealing	27
Disturbance	59
Domestic	34
Traffic Accidents	54

### **Traffic Accident Breakdown**

Injury	5
Non-Injury	29
Leave the Scene	11
Private Property	9

### **Community Service Officers Calls for Service**

Property Maintenance	31
Animal Complaint	74
Animal Neglect	3
Dog at Large	35
Animal Bite	2

### **Sworn Officer Staffing:**

<b>Budgeted</b>	<b>Officers on Payroll</b>	<b>Light Duty</b>	<b>Field Training</b>	<b>Academy</b>	<b>Functional</b>	<b>Openings</b>
34	32	1	0	2	29	2

**Staffing Note:** Two officers just started the police academy at the beginning of August. They will graduate in December then start the extensive field training process at HPD. While we have two budgeted openings, we are still well below the staffing needed to operate the various divisions. As we fill the budgeted openings, we would like to look at restoring staffing to at least 36 in the near term as funding allows.

## **Hannibal Fire Department: Ryan Neisen, Fire Chief**

### **Firefighter I and II Academy Testing**

In September, cadets with our Fire Academy conducted Practical Skills testing with state evaluators and the written test conducted by the Missouri Division Of Fire Safety.

### **Training**

HFD participated in a multi-agency training course at BASF. Our role in the incident was search and rescue. This training gives all agencies a chance to meet others and see what other agencies' capabilities are.

### **Call Volume Statistics**

Building Fires	1
Vehicle Fires	1
Other Fires	11
Fire Alarms	21
Motor Vehicle Crashes	6
EMS	61
Hazmat	3
Other	18
<b>Total Calls for Service</b>	<b>122</b>

## **Hannibal Convention & Visitors Bureau: Trisha O'Cheltree, Director**

### **General Updates**

- Meta Ad Results: September's theme was "Autumn Adventure Awaits! See the parks, drive historic Hwy 79 and chase the beautiful fall colors in and around Hannibal" featuring the Indian Creek/Mark Twain Lake Annual Boo Walk, Ilasco, Lover's Leap, Riverview Park and the Downtown Hannibal Art Walk. Reach was a little over 1.5 million, which was close to the previous month.
- Facebook: Total number of views was 2.4 million (almost 1.5 million and 50,000 from organic posts). The views from the paid ads were very similar to the previous month and views from the organic were down 36%. Content interactions were 2,300. Link Clicks were at 3,800, which is down from August. We gained a net total of 57 new followers in September.
- Other Social Media Outlets: Instagram insights and for September we had 8,200 views (a slight increase) – 20% from followers and 80% non-followers. We reached 4399 accounts, which was a jump of almost 1,500.
- Website: The total number of visitors to the webpage in September was 15,000 which is a decrease from August. Website has been updated with new events.
- Additional Ad efforts: The Rural Missouri ad was published in the September 2025 magazine. Ads for Quarter 2 have been sent for approval by MDT. Will submit those for the December publications. Advertising the holidays in Hannibal.
- CTV and Spotify: All ads for the entire FY2026 have been approved by MDT and sent in for placement.
- Newsletter: Sent out the second week of September. 63400 sent out via email, 30% open rate. Will continue to send out these newsletters monthly.
- Waiting on Viking's Tentative Docking schedule for 2026.
- Molly Brown Home will host Santa this Holiday season.
- 2026 VG ad sales have closed. We are working on ad details and turning them over to the designer.
- A Press Release for the 2026 events went out and have posters etc. to hang around town and other marketing materials to come.
- Our van wrap will be completed this month.

- Planning continues Christmas events with the HHMC.
- MODOT approved removing and replacing the 6 trees in front of HCVB (the trees have been removed, waiting for the tree order to come in and plant the new ones)
- Kansas City news came over to do a story on Molly Brown's birthplace home to tie into the traveling Titanic exhibit they have there.
- We hosted Tri-State Development Summit here September 24-25. Lots of great feedback on the events we planned for them on the Wed evening.

### **Group and Convention Marketing**

- Social media posts to encourage trip planning for 2026 have begun. Have also started spreading the news about the 2026 Special events on our social media platforms.
- We have seven potential groups for 2026 so far and one for 2027.

### **Upcoming Festivals/Big Events** *Please remember these can always be found at [www.visithannibal.com/](http://www.visithannibal.com/)!*

- ***Hannibal Jaycees Haunted House – Fridays & Saturdays in October***
- ***Folklife Festival – October 18<sup>th</sup>-19<sup>th</sup>***
- ***Wicket Fest Costume Contest – October 25<sup>th</sup>***
- ***Hannibal Jaycees Halloween Parade – October 25<sup>th</sup>***
- ***HHMC Living Dead Windows – October 25<sup>th</sup>***
- ***Trunk-or-Treats: Main Street, Hannibal Jaycees, and DARE Party***

Date Submitted	Record #	Record Type
9/2/2025 18:18	RI-25-386	Rental Inspection
9/2/2025 20:36	RI-25-387	Rental Inspection
9/2/2025 21:07	RI-25-389	Rental Inspection
9/2/2025 21:16	RI-25-390	Rental Inspection
9/2/2025 21:24	RI-25-391	Rental Inspection
9/2/2025 21:29	RI-25-392	Rental Inspection
9/2/2025 21:34	RI-25-393	Rental Inspection
9/2/2025 21:40	RI-25-394	Rental Inspection
9/2/2025 21:40	RI-25-395	Rental Inspection
9/3/2025 13:44	RI-25-396	Rental Inspection
9/3/2025 13:45	RI-25-397	Rental Inspection
9/3/2025 13:46	RI-25-398	Rental Inspection
9/3/2025 14:55	DUMP-25-54	Dumpster Permit (Expires 30 days from activation)
9/4/2025 12:29	BC-25-4	Building Complaint
9/4/2025 14:38	RI-25-399	Rental Inspection
9/4/2025 17:05	RB-25-65	Residential Building Permit
9/4/2025 18:56	S-25-12	Sign Permit
9/5/2025 12:57	RB-25-66	Residential Building Permit
9/5/2025 18:49	CB-25-27	Commercial Building Permit
9/6/2025 21:58	RB-25-67	Residential Building Permit
9/8/2025 12:15	RI-25-400	Rental Inspection
9/8/2025 12:19	RI-25-401	Rental Inspection
9/8/2025 12:24	RI-25-402	Rental Inspection
9/8/2025 12:30	RI-25-403	Rental Inspection
9/8/2025 12:35	RI-25-404	Rental Inspection
9/8/2025 18:02	EX-25-16	Excavation Permit
9/8/2025 19:57	RI-25-407	Rental Inspection
9/8/2025 19:59	RI-25-408	Rental Inspection
9/9/2025 16:06	RI-25-409	Rental Inspection
9/9/2025 16:11	RI-25-410	Rental Inspection
9/10/2025 12:36	BC-25-5	Building Complaint
9/10/2025 21:24	RI-25-411	Rental Inspection
9/11/2025 13:09	DUMP-25-55	Dumpster Permit (Expires 30 days from activation)
9/11/2025 13:11	RB-25-68	Residential Building Permit
9/11/2025 17:37	EX-25-17	Excavation Permit
9/11/2025 19:47	DUMP-25-56	Dumpster Permit (Expires 30 days from activation)
9/11/2025 19:59	RB-25-69	Residential Building Permit
9/12/2025 12:34	RI-25-412	Rental Inspection
9/12/2025 20:21	RB-25-70	Residential Building Permit
9/15/2025 16:20	RI-25-413	Rental Inspection
9/15/2025 18:08	RB-25-71	Residential Building Permit
9/15/2025 18:58	DUMP-25-57	Dumpster Permit (Expires 30 days from activation)
9/15/2025 21:32	RB-25-72	Residential Building Permit
9/16/2025 13:51	EL-25-53	Electrical Permit
9/16/2025 14:27	RI-25-414	Rental Inspection
9/16/2025 16:11	EL-25-55	Electrical Permit
9/16/2025 19:40	CB-25-28	Commercial Building Permit
9/17/2025 18:09	RB-25-73	Residential Building Permit
9/18/2025 13:17	EX-25-18	Excavation Permit
9/18/2025 19:37	RI-25-415	Rental Inspection
9/23/2025 19:11	CB-25-29	Commercial Building Permit
9/24/2025 21:27	RI-25-416	Rental Inspection
9/25/2025 14:37	S-25-14	Sign Permit
9/29/2025 18:15	RB-25-74	Residential Building Permit
9/29/2025 20:40	DUMP-25-58	Dumpster Permit (Expires 30 days from activation)
9/30/2025 14:08	RB-25-75	Residential Building Permit
9/30/2025 14:17	RB-25-76	Residential Building Permit
9/30/2025 19:40	DEMO-25-13	Demolition Permit



September 2025 Payables Reports

## CHECK RUN

September 12, 2025

	Dollars
General Fund (G/F)	\$ 44,863.43
Capital Equipment	\$ 2,495.10
Sales Tax Cap Improv 1/2 cent	\$ 225,965.94
Parks & Rec	\$ 253,226.07
EBT	\$ 2,720.00
Investigation Fund	\$ -
Tourism	\$ 30,675.00
DARE	\$ -
Library	\$ -
P & F Retirement	\$ 4,200.69
Infrastructure	\$ 11,422.33
Law Enforcement Training	\$ -
Riverfront	\$ -
Catastrophic Fund	\$ -
Other Funds Sub-Total	\$ 530,705.13
G/F + Other Funds Total	\$ 575,568.56
Check run total Sept 12	\$ 575,568.56
Checks Grand Total	\$ 575,568.56

General Fund	44,863	7.79%
Capital Equipment	2,495	0.43%
Sales Tax Cap Improv 1/2 cent	253,226	44.00%
Parks & Rec	225,966	39.26%
EBT	2,720	0.47%
Investigation Fund	0	0.00%
Tourism	30,675	5.33%
DARE	0	0.00%
Library	0	0.00%
P & F Retirement	4,201	0.73%
Infrastructure	11,422	1.98%
Law Enforcement Training	0	0.00%
Riverfront	0	0.00%
Catastrophic Fund	0	0.00%
Total	575,569	100.00%

## CHECK RUN

October 7, 2025

	Dollars
General Fund (G/F)	\$ 96,728.90
Capital Equipment	\$ 43,507.64
Sales Tax Cap Improv 1/2 cent	\$ 190,782.00
Parks & Rec	\$ 35,974.66
EBT	\$ 252,314.89
Investigation Fund	\$ -
Tourism	\$ 26,715.67
DARE	\$ -
Library	\$ 124,151.13
P & F Retirement	\$ 4,795.12
Infrastructure	\$ 9,298.20
Law Enforcement Training	\$ -
Riverfront	\$ -
Catastrophic Fund	\$ -
Other Funds Sub-Total	\$ 687,539.31
G/F + Other Funds Total	\$ 784,268.21
Check run total Sept 29	\$ 579,472.80
Check run total Oct 07	\$ 204,795.41
Checks Grand Total	\$ 784,268.21

General Fund	96,729	12.33%
Capital Equipment	43,508	5.55%
Sales Tax Cap Improv 1/2 cent	35,975	4.59%
Parks & Rec	190,782	24.33%
EBT	252,315	32.17%
Investigation Fund	0	0.00%
Tourism	26,716	3.41%
DARE	0	0.00%
Library	124,151	15.83%
P & F Retirement	4,795	0.61%
Infrastructure	9,298	1.19%
Law Enforcement Training	0	0.00%
Riverfront	0	0.00%
Catastrophic Fund	0	0.00%
Total	784,268	100.00%

## September 2025 Payroll reports

Check Register - Gross Pay Report		
Pay Period Dates: 08/22/2025 - 09/04/2025		
Pay Period Date	Check Issue Date	Amount
Total :		
		<u>216,569.44-</u>
Total ACCTS, REC, PAYROLL:		<u>4,742.46-</u>
Total BUILDING INSPECTOR:		<u>5,094.22-</u>
Total COLLECTION:		<u>1,902.30-</u>
Total DEPT PUBLIC WORKS:		<u>2,519.67-</u>
Total EXECUTIVE:		<u>2,462.25-</u>
Total FIRE:		<u>53,375.08-</u>
Total INFORMATION TECHNOLOGY:		<u>3,482.53-</u>
Total LIBRARY:		<u>13,130.76-</u>
Total MUNICIPAL COURT:		<u>4,766.74-</u>
Total PARKS & RECREATION:		<u>21,581.19-</u>
Total POLICE:		<u>69,113.68-</u>
Total STREET:		<u>20,648.69-</u>
Total TOURISM:		<u>6,530.29-</u>
Grand Totals:		<u>425,919.30-</u>

Check Register - Gross Pay Report		
Pay Period Dates: 09/05/2025 - 09/18/2025		
Pay Period Date	Check Issue Date	Amount
Total :		
		<u>224,032.25-</u>
Total ACCTS, REC, PAYROLL:		<u>4,655.25-</u>
Total BUILDING INSPECTOR:		<u>5,076.92-</u>
Total COLLECTION:		<u>1,865.21-</u>
Total DEPT PUBLIC WORKS:		<u>2,435.12-</u>
Total EXECUTIVE:		<u>1,357.35-</u>
Total FIRE:		<u>54,356.81-</u>
Total INFORMATION TECHNOLOGY:		<u>3,484.76-</u>
Total LIBRARY:		<u>12,942.52-</u>
Total MUNICIPAL COURT:		<u>4,773.38-</u>
Total PARKS & RECREATION:		<u>21,363.83-</u>
Total POLICE:		<u>68,318.63-</u>
Total STREET:		<u>19,795.81-</u>
Total TOURISM:		<u>6,634.41-</u>
Grand Totals:		<u>431,092.25-</u>



## Revenues September 2025

Department	MTD Actual	YTD Actual	YTD Budget	Variance
GENERAL FUND	\$ 939,571.85	\$ 3,097,872.21	\$ 13,231,568.00	\$ 11,060,327.00
INFRASTRUCTURE	\$ 192,729.49	\$ 642,327.38	\$ 2,410,000.00	\$ 1,767,672.62
SALES TAX CAPITAL	\$ 192,845.48	\$ 635,647.11	\$ 2,280,000.00	\$ 1,644,352.89
RIVERFRONT	\$ 944.15	\$ 9,761.64	\$ 38,000.00	\$ 28,238.36
PARKS	\$ 200,114.90	\$ 709,609.49	\$ 2,500,850.00	\$ 1,791,240.51
EMPLOYEE BENEFIT TRUST	\$ 105,854.09	\$ 625,519.36	\$ 2,775,000.00	\$ 2,149,480.64
DARE	\$ 2,508.00	\$ 9,298.00	\$ 9,100.00	\$ (198.00)
CAPITAL	\$ -	\$ 408,827.86	\$ 7,213,000.00	\$ 6,804,172.14
TOURISM	\$ 132,725.64	\$ 345,156.12	\$ 1,014,172.00	\$ 669,015.88
LAW ENFORCEMENT TRAINING	\$ 5,618.63	\$ 7,128.63	\$ 13,800.00	\$ 6,671.37
LIBRARY	\$ 4,435.74	\$ 18,781.44	\$ 1,701,454.00	\$ 1,682,672.56
POLICE & FIRE RETIREMENT	\$ 1,733.10	\$ 225,029.15	\$ 2,291,000.00	\$ 2,065,970.85
MUNICIPAL COURT	\$ -	\$ (245.16)	\$ -	\$ 245.16
INVESTIGATION FUND	\$ 174.26	\$ 456.82	\$ 1,700.00	\$ 1,243.18
CATASTROPHE FUND	\$ -	\$ 1,001.06	\$ 10,000.00	\$ 8,998.94
REVOLVING FUND	\$ 6,371.35	\$ 19,114.05	\$ 76,000.00	\$ 56,885.95
UNUSED SICK LEAVE	\$ -	\$ -	\$ 122,178.00	\$ 122,178.00

## Expenditures September 2025

Department	MTD Actual	YTD Actual	YTD Budget	Variance
GENERAL FUND	\$ 825,682.22	\$ 2,949,360.35	\$ 13,283,644.00	\$ 10,334,283.70
INFRASTRUCTURE	\$ 19,075.53	\$ 156,662.61	\$ 800,000.00	\$ 643,337.39
SALES TAX CAPITAL	\$ 308,375.02	\$ 530,628.05	\$ 2,274,123.00	\$ 1,743,494.95
PARKS	\$ 343,483.13	\$ 915,641.02	\$ 3,617,758.00	\$ 2,702,116.98
EMPLOYEE BENEFIT TRUST	\$ 255,034.89	\$ 1,317,670.54	\$ 2,392,800.00	\$ 1,075,129.46
DARE	\$ -	\$ 382.92	\$ 9,000.00	\$ 8,617.08
CAPITAL	\$ 46,002.74	\$ 814,199.63	\$ 8,394,325.00	\$ 7,580,125.37
TOURISM	\$ 7,475.28	\$ 175,763.87	\$ 908,724.00	\$ 732,960.13
LAW ENFORCEMENT TRAINING	\$ -	\$ 4,190.00	\$ 13,000.00	\$ 8,810.00
LIBRARY	\$ 159,478.73	\$ 290,239.62	\$ 1,662,716.00	\$ 1,372,476.38
P&F RETIREMENT	\$ 8,069.03	\$ 57,534.65	\$ 3,181,150.00	\$ 3,123,615.35
INVESTIGATION FUND	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00
CATASTROPHE FUND	\$ -	\$ -	\$ 20,000.00	\$ 20,000.00
REVOLVING FUND	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00
UNUSED SICK LEAVE	\$ -	\$ 15,071.09	\$ 70,000.00	\$ 54,928.91

**Total September 2025 Collections**

GENERAL FUND	\$ 970,483.47
DOWNTOWN TIF	\$ -
INFRASTRUCTURE	\$ 200,333.72
SALES TAX CAP	\$ 194,602.44
HANNIBAL RECYCLING ESCROW	\$ -
RIVERFRONT	\$ 23,277.93
PARKS DEPT.	\$ 206,230.77
SELF INS FUND	\$ 106,884.50
DARE FUND	\$ 2,537.03
FEMA/SEMA FUND	\$ -
CAPITAL EQUIP/PROJT	\$ 518,403.52
TOURISM	\$ 137,806.72
LAW ENFORCEMENT TRAINING	\$ 5,665.33
LIBRARY	\$ 9,923.13
P&F RETIREMENT	\$ 2,060.31
AMERICAN RESCUE PLAN	\$ -
CDBG	\$ -
MUNICIPAL COURT	\$ 187.19
HPD INVESTIGATION FND	\$ 197.96
HPD POLICE DEPT	\$ 12.81
CATASTROPHE FUND	\$ 1,044.09
REVOLVING LOAN	\$ 8,223.71
UNUSED SICK LEAVE	\$ 957.45
PROTESTED	\$ 536.80
<b>Grand Total September Collections</b>	<b>\$ 2,389,368.88</b>

\* Municipal Court collected a total of \$26,505.87 with a interest transfer to the general fund of \$187.19.

\$24,687.70 was distributed to all other funds/accounts, for a total of \$1,818.17 remaining in the Municipal Court account that reflect bonds and other court payouts. Municipal Court has its own accounting system for deposits and expenses. Amounts in city Caselle program reflects the interest on court account and the amount distrubuted to all city funds/accounts only.

<b>September Tax Collections</b>	
Real Estate	\$ 5,448.32
Personal Property	\$ 6,990.44
Stickers	\$ 920.00
<b>Total Taxes</b>	<b>\$ 13,358.76</b>

<b>Special Tax Bills</b>	
Invoices Billed	\$ 21,765.53
Invoices Paid	\$ 280.00
Liens Filed	\$ 2,590.00
Liens Released/Paid	\$ 1,199.00

\* City has 250 registered dogs for 2025