

City of Hannibal

OFFICIAL COUNCIL AGENDA

**Tuesday, February 17, 2026
Council Chambers
7:00 p.m.**

Meetings are open to the public, however, if you would like to view the meeting, you may do so using the following instructions:

City Council meetings will be videotaped to be shown live on the City of Hannibal YouTube page.

Although the meeting will be shown live, residents will also be able to watch the meeting on the YouTube page after the meeting.

The instructions to watch the meetings online follow:

- 1. Type in www.youtube.com in the web browser*
- 2. Type in City of Hannibal in the "Search" bar and hit Enter and hit the magnifying glass on the right side of the search bar.*
- 3. Click on "City of Hannibal" or the city of Hannibal crest.*
- 4. During the City Council meeting, there will be a red Thumbnail with the word "Live" on it.*
- 5. Click on the Thumbnail to watch the meeting.*
- 6. The meeting may be viewed on the website in its entirety after the meeting.*

ROLL CALL

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

**APPROVAL OF MINUTES
Regular Council Meeting February 3, 2026**

**APPROVAL OF PAYROLL AND CLAIMS
First Half – February 2026**

**PUBLIC COMMENTS
5 Minutes/ Sign Up Required**

APRIL AZOTEA – 2ND WARD COUNCIL MEMBER
Re: City Parking Downtown

Re: City Employee Job Descriptions/Disciplinary Action/ Procedures

Re: Updating Animal Ordinance
Dangerous Dogs, Fines, & Repeat Offenders/Nuisances

JAMES LEMON – CITY ATTORNEY
Re: Revising Chapter 2 – Article I – New Section 2.6
(Bill No. 26-004 to follow, for first reading)

ANDY DORIAN – CITY MANAGER
Re: HDDC Design Guideline Change Request

Re: Market Street Tap Grant – No Cost Change Order #1
(Resolution No. 2592-26 to follow, for approval)

MELISSA COGDAL – CITY CLERK
Re: MIRMA Annual Loss Prevention Evaluation Results

JACOB NACKE – CHIEF OF POLICE
Re: Revising Chapter 16 – Article VI – Minors
(Bill No. 26-003 to follow, for first reading)

BILL NO. 26-002

**AN ORDINANCE OF THE CITY OF HANNIBAL AMENDING
THE ANNUAL BID LIMITS IN ACCORDANCE WITH SECTION 9.13
(b) OF THE
CITY OF HANNIBAL CHARTER**

Second and Final Reading

BILL NO. 26-003

**AN ORDINANCE REVISING CHAPTER 16 – MISCELLANEOUS
PROVISIONS AND OFFENSES, ARTICLE VI. - MINORS, BY
REVOKING EXISTING SECTIONS 16-198 AND 16-200 AND
ENACTING NEW REPLACEMENT SECTIONS**

First Reading

BILL NO. 26-004

**AN ORDINANCE AMENDING CHAPTER 2 – ADMINISTRATION,
ARTICLE I - IN GENERAL BY ADDING A NEW SECTION 2.6
REGARDING ACCESSIBLE AREAS OF CITY HALL AND OTHER
GOVERNMENT BUILDINGS AND PARKING AREAS**

First Reading

RESOLUTION NO. 2592-26

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A
NO COST CHANGE ORDER 1 MODIFYING THE DBE GOAL TO
0% FOR THE MARKET STREET SIDEWALK TAP GRANT
PROJECT**

ADJOURNMENT

ORDINANCE NO. 3777

SECOND READING

ORDINANCE AMENDING CHAPTER 17 OF THE CODE OF ORDINANCES
RELATING TO PUBLIC TRANSPORTATION PARKING BY ADOPTION OF A NEW
SECTION 17-322

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
HANNIBAL

SECTION ONE: That Chapter 17 of the Code of Ordinances be
amended by the insertion of a new Section 17-322 in words and
phrases as follows, to-wit:

Section 17-322 Public Transportation Parking

1. Public Transportation vehicles may use public
parking spaces adjacent to their business for loading
purposes, subject to the approval of the Police Chief and the
Street Commissioner.

2. Tourist Transportation carriers shall submit annual
requests for permits for use of public parking spaces.

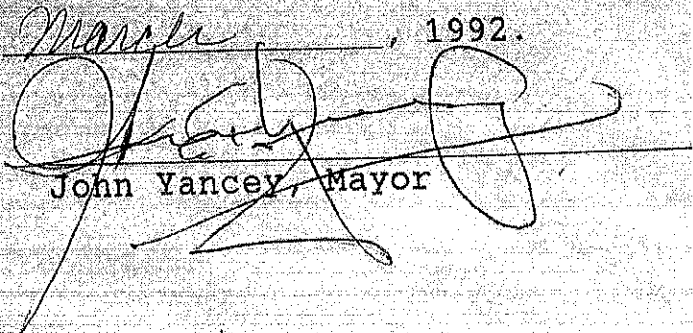
SECTION TWO: Current locations used by Tourist Transportation
carriers are hereby approved for the current year. Future usage
shall be by permit issued by the Police Chief and Street
Commissioner.

SECTION THREE: All ordinances in conflict herewith are hereby
repealed.


SECTION FOUR: This ordinance shall become effective immediately
upon its adoption, approval, and publication as required by law.

Adopted this 3 day of March, 1992.

Approved this 3 day of March, 1992.


John Yancey, Mayor

ATTEST:


Marjorie H. Deline, City Clerk

STREET AND ALLEY COMMITTEE RECOMMENDATIONS

COUNCILMAN JIM DEXHEIMER:

1. The Committee recommends that the City Attorney be requested to draw up an ordinance empowering the Chief of Police and the Street Commissioner to determine each case concerning tourist transportation vehicle parking in the Historic District on an individual basis; and that the four present locations of those already operating tourist transportation vehicles in the Historic District are hereby approved.
2. The Committee recommends that Council approve the payment due to Quality Construction in the amount of \$9,228.00 for work done on the project at North 6th St. and Rock St.
3. The Committee recommends that the City Council adopt and approve a Resolution in support of the proposed 6c Gasoline Tax.

To: Candy Gollan <CGollan@hannibal-mo.gov>
Subject: Trolley Parking Spots

Hey! I would like to request the 2 parking spaces for the Trolleys in front of our building (Hannibal Tour Co.) at 220 N. Main Street. We would like to use these 2 spaces to park and load/unload our passengers. We will provide proper signage like requested of us in the past. The dates we are requesting to use the 2 spots would be April - November 2025.

Thanks,
Austin Curry
Owner
Mark Twain Cave Complex
300 Cave Hollow Rd
Hannibal, Mo 63401
573-231-1000





On Tue, Apr 1, 2025 at 3:00 PM Andy Dorian <ADorian@hannibal-mo.gov> wrote:

Hey guys, we will draft the letter and get that emailed to you this week.
Thanks

Get Outlook for iOS

From: Candy Golian <CGolian@hannibal-mo.gov>
Sent: Tuesday, April 1, 2025 12:54 PM
To: Austin & Todd Curry <curry@marktwaincave.com>
Cc: Andy Dorian <ADorian@hannibal-mo.gov>; Rhonda Stevenson <rstenenson@hannibal-mo.gov>
Subject: RE: Trolley Parking Spots

Austin,

I'm forwarding this message to Andy (Director of Central Services) and Rhonda (DPW Management Assistant), they will be the ones that will approve this request.

Thanks,
Candy



Candy Golian

Deputy City Clerk
320 Broadway
Hannibal, MO 63401
cgolian@hannibal-mo.gov
573-221-0111 Ext. 213

From: Austin & Todd Curry <curry@marktwaincave.com>
Sent: Tuesday, April 1, 2025 12:38 PM

Candy Golian

From: Andy Dorian
Sent: Friday, April 4, 2025 5:04 PM
To: Austin & Todd Curry
Cc: Candy Golian; Rhonda Stevenson
Subject: RE: Trolley Parking Spots

Austin and Todd,

The City of Hannibal has approved your request for two parking spaces located in front of your business at 220 N. Main Street for the trucks/trolleys for the upcoming season, April 1 – November 30, 2025. Please make sure there is proper signage for your reserved spots.

Reminder this request must be made every year.

Please let me know if you have any questions.

Thanks,

Andy Dorian
Interim City Manager
City of Hannibal, Missouri
Work Phone: 573-221-0154
Email: adorian@hannibal-mo.gov

From: Austin & Todd Curry <curry@marktwaincave.com>
Sent: Tuesday, April 1, 2025 9:16 PM
To: Andy Dorian <ADorian@hannibal-mo.gov>
Cc: Candy Golian <CGolian@hannibal-mo.gov>; Rhonda Stevenson <rstenenson@hannibal-mo.gov>
Subject: Re: Trolley Parking Spots

Thank you guys!

Thanks,
Austin Curry
Mark Twain Cave Complex
300 Cave Hollow Rd
Hannibal, Mo 63401
573-231-1000

Sec. 17-357. - Public transportation parking.

- (a) A public transportation vehicles may use public parking spaces adjacent to its business for loading purposes, subject to the approval of the police chief and the street commissioner.
- (b) A tourist transportation carriers shall submit annual requests for permits for use of public parking spaces.

(Code 1988, § 17-322; Ord. No. 3777, § 1, 3-3-1992)




Outlook

Agenda Items

From 2ndWard <2ndward@hannibal-mo.gov>

Date Thu 2/12/2026 12:34 PM

To Melissa Cogdal <MCogdal@hannibal-mo.gov>; Darrell McCoy <DMcCoy@hannibal-mo.gov>; Andy Dorian <ADorian@hannibal-mo.gov>; 1stWard <1stward@hannibal-mo.gov>; 3rdWard <3rdward@hannibal-mo.gov>; 4thWard <4thward@hannibal-mo.gov>; 5thWard <5thward@hannibal-mo.gov>; 6thWard <6thward@hannibal-mo.gov>

 6 attachments (15 MB)

IMG_0002.jpeg; IMG_0004.jpeg; IMG_0005.jpeg; IMG_0006.jpeg; IMG_0007.jpeg; IMG_0008.jpeg;

Melissa,

Please add me to the agenda to discuss trolley parking again, I've attached all documentation for council to review and will try to contact the owner.

Additionally, please add me to the agenda for "City Employee Job Descriptions & Disciplinary Actions/Procedures" as well as "Updating Animal Ordinance" specifically in regard to Dangerous Dogs, Fines, and Repeat Offenders/Nuisances.

Council sorry for the delay in getting you documentation as I was without a tablet for a couple weeks. If you have any questions or concerns, feel free to reach out to me.

Thanks!

Councilwoman Azotea

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AN ORDINANCE AMENDING CHAPTER 2 – ADMINISTRATION, ARTICLE I - IN GENERAL BY ADDING A NEW SECTION 2.6 REGARDING ACCESSIBLE AREAS OF CITY HALL AND OTHER GOVERNMENT BUILDINGS AND PARKING AREAS

WHEREAS, due to concerns regarding the safety of employees, safety of the general public, confidentiality of records containing personal identifiers, and for the normal conduct of business, the City Council has determined that it is necessary to make certain areas of City Hall and other government buildings and parking areas inaccessible to public entry;

AND WHEREAS, the City of Hannibal is a constitutional charter City of the State of Missouri and it is therefore within their normal police powers to restrict the public from entering certain areas of public buildings and parking areas;

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HANNIBAL, MISSOURI, the City Council hereby amends chapter 100 as follows:

SECTION ONE: That a new Section 2-6 is hereby enacted in Chapter 2, Article I of the ordinances of the City of Hannibal, such section to read as follows:

Sec 2-6 Public Access To Certain Areas of Public Buildings and Parking Areas Restricted.

1. At the direction of the City Manager, certain areas of public buildings and certain parking areas may be restricted from access to the public including:
 - a. Private offices
 - b. General secretarial areas
 - c. File cabinet areas, or any other area where records are stored.
 - d. Areas with computers which are not designated as public terminals.
 - e. Areas utilized for storage of materials and supplies.
 - f. Garage or vehicle storage areas.
 - g. General work areas.
 - h. The water plant and the sewer plant.
 - i. The police station, except for the lobby area.
 - j. Parking areas dedicated to the use of first responders or law enforcement
 - k. Areas dedicated to the public use such as the Council Chambers, or public use buildings if such access would occur outside of normal hours of operation or outside public meeting hours.
 - l. Shelters and other buildings in any park unless authorized by the Council, or the Parks Department.
2. Areas which are restricted from the general public may, but are not required to be designated as restricted by signage posted at or near the entrance of such area.

3. This ordinance shall not be construed to prevent authorized employees from allowing the public into areas which are normally restricted for good cause.

SECTION TWO: All ordinances and parts of ordinances in conflict with this ordinance, in so far as they conflict, are hereby repealed.

SECTION THREE: That this Ordinance shall be in full force and effect from and after its passage and approval.

Adopted this _____ day of _____, 2026.

Approved this _____ day of _____, 2026.

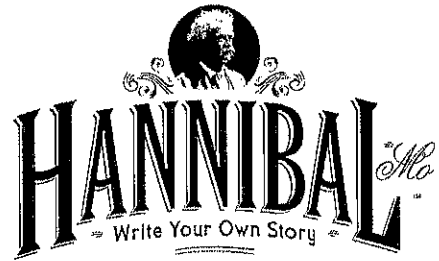
Darrell McCoy, Mayor

ATTEST:

Melissa Cogdal, City Clerk

**Andrew Dorian
City Manager
City of Hannibal
320 Broadway
Hannibal, MO 63401
Ph: 573-221-0154
Email: adorian@hannibal-mo.gov**

Fax: 573 221-0707



TO: City Clerk, City Council, and Mayor

FROM: Andrew Dorian

DATE: 1/29/2026

RE: HDDC Request

The HDDC Board voted at their January Meeting to ban off-premise signs in the H-1 Historic District. To make this change, it would require the City Council to vote to authorize the City Attorney to draft a revised ordinance.

- c. Light fixtures, conduits, and wiring for signs should be inspected and replaced when necessary.

SIGNS & STREETScape

34. SIGNS SHALL BE PLACED AT TRADITIONAL, SIGN LOCATIONS

- a. Wall signs shall not exceed the height of the building cornice.
- b. Wall signs shall be placed on the flat surface of the building.
- c. Wall signs may be painted or applied directly to the face of the building.
- d. Traditional locations for wall signs are above transoms, on cornice fascia boards, or below cornices.
- e. Sign brackets for projecting signs shall be located no higher than second floor windowsills.
- f. Awning valences may be used for signs.
- g. Neon signage is not allowed on the exterior of buildings.
- h. Signs, symbols and logos provide for ready identification of a business and their use is encouraged.

35. THE NUMBER OF SIGNS PER BUILDING SHALL BE KEPT TO A MINIMUM

- a. Freestanding signs in the downtown H-1 area shall not exceed one per business per street.
- b. No signs shall exceed 20% of the face of the building.
- c. No more than three signs per building are allowed excluding window signs.

36. HISTORIC SIGN MATERIALS SHALL BE USED

- a. Historic sign materials such as finished wood, exterior grade plywood (such as MDO) and brass and copper letters are appropriate for the H-1 district.
- b. Sign brackets shall be made of wood or pre-painted or finished metal.
- c. Signs shall be mounted to minimize damage to historic materials. Mounting bolts on masonry buildings should be applied to go through mortar joints rather than the face of the brick.
- d. Temporary signage for new business may be utilized but shall be replaced with appropriate permanent signage within 90 days of occupancy and temporary signage removed.
- e. No fabric signage of any kind shall be used.

37. SIGN CONTENTS:

- a. Colors should be considered to coordinate with overall building colors.
- b. Dark backgrounds with light letters are appropriate and should be considered for sign colors.
- c. The location, size, and placement of signs shall complement those of neighboring or adjacent buildings.
- d. Signs which are out of scale or have substantially different locations from adjacent buildings shall be avoided.
- e. Contemporary sign designs and signs based on styles from the mid-19th and early 20th century are appropriate.
- f. Signs reflecting an earlier period of history such as Colonial Williamsburg or New England are not allowed.
- g. Historic wall signs painted on exterior masonry walls shall be retained and maintained. Original paint and design wall signs may be touched up with new paint, if desired.

- h. Signs shall not conceal or obscure original decorative designs or detailing on storefronts or upper facades.
- i. Transom panels shall not be covered or obscured with signs.
- j. Letters shall not exceed 18 inches in height on any sign.
- k. No more than 60% of a sign's total area shall be occupied by lettering.
- l. Serif style letters are more appropriate and encouraged.
- m. Light fixtures for signs shall not be readily visible from the street or sidewalk level.
- n. Internally lit signs are not allowed.
- o. Spot or flood lights are not allowed.

38. PARKING LOTS

- a. Parking lots shall be consistent with the alignment found along each block in the H-1 area. All buildings in the H-1 district are flush with the sidewalk or have a setback of only a few feet. Parking lots introduced into the downtown area should maintain this alignment through landscape elements such as trees, hedges, low shrubs, earth berms, brick or wood fences or partial walls.
- b. Parking lots in the H-1 district shall be landscaped through the use of low shrubs, trees, and other plants. Live trees, ten (10") inches or larger in diameter and shall be retained and incorporated into parking lot landscaping.

39. LANDSCAPING SHALL COMPLEMENT BUILDINGS

- a. Trees of appropriate height and dimensions are ideal for the H-1 district. Shade trees have been added along Main Street and are owned and cared for by the City of Hannibal and are not subject to removal or extensive pruning.
- b. Planters in H-1 district have been provided and maintained through volunteer organizations. Assistance with watering and maintenance is appreciated.

ALTERATIONS ACQUIRING SIGNIFICANCE

40. SIGNIFICANT CHANGES OF BUILDINGS BY OWNERS PRIOR TO HDDC SHOULD BE PRESERVED AND MAINTAINED

- a. Additions to historic buildings in the late 19th and early 20th century may be significant and should be preserved and maintained. Hannibal's H-1 area has several buildings constructed in the mid-19th century which were later enlarged by rear additions or altered from their original state. Additions from the late 19th and early 20th century may have achieved significance, in their own right, through their design and detailing. Such additions may be retained and preserved.
- b. Storefronts which were renovated on historic buildings during the early-to-mid 20th century may have achieved significance and should be preserved and maintained. Several of Hannibal's 19th century buildings in the H-1 district were renovated from 1910 to 1940 with materials such as leaded glass and glass materials known as Carrara glass and Virtolite. Other storefronts were renovated to reflect the influences of the Art Deco and Art Moderne styles. Such storefronts are recognized as having achieved their own architectural significance and may be repaired and maintained.

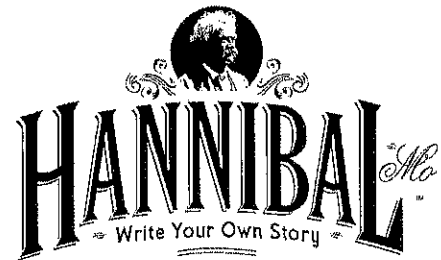
Sec. 32-351. - Use regulations.

In the E-1 district, no building or land shall be used and no building shall be erected or structurally altered unless otherwise provided in this chapter, except for one or more of the following uses:

- (1) Any use permitted in the A district, except the following:
 - a. Golf courses and miniature golf courses.
 - b. Farming, truck gardening, orchards, nurseries or greenhouses.
 - c. Elementary schools, high schools or colleges.
 - d. One- or two-family dwellings.
- (2) Any use permitted in B district, except hospitals and clinics.
- (3) Any use permitted in C district, except filling stations.
- (4) Any use permitted in D district, except the following:
 - a. Trailer parks or camps.
 - b. Signs, on-premises and off-premises, except as outlined herein.
- (5) Any use permitted in E district, except the following:
 - a. Fuel and building material or storage yards primarily operated as a retail business as defined in section 32-1.
 - b. Signs except those permitted as herein defined.

(Code 1988, § 32-753; Ord. No. 3733, § 2, 9-20-1990; Ord. No. 3808, § 4, 11-17-1992)

**Andrew Dorian
City Manager
City of Hannibal
320 Broadway
Hannibal, MO 63401
Ph: 573-221-0154
Email: adorian@hannibal-mo.gov**



TO: City Clerk, City Council, and Mayor

FROM: Andrew Dorian

DATE: 2/3/2026

RE: No Cost Change Order #1 Market Street Tap Grant

Due to new guidance from USDOT regarding DBE (Disadvantaged Business Enterprises) eligibility criteria, MODOT is requiring a “No Cost Change Order” be executed for all existing contracts.

The change order will reduce the DBE Goal to 0% based on the new USDOT ruling.

This Change Order does not modify the contract amount.

RESOLUTION NO. 2592-26

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A NO COST
CHANGE ORDER 1 MODIFYING THE DBE GOAL TO 0% FOR THE
MARKET STREET SIDEWALK TAP GRANT PROJECT**

WHEREAS, Due to new guidance from USDOT regarding DBE (Disadvantaged Business Enterprises) eligibility criteria, MODOT is requiring a “No Cost Change Order” be executed for all existing contracts, and

WHEREAS, The change order will reduce the DBE Goal to 0% based on the new USDOT ruling, and

WHEREAS, This Change Order does not modify the contract amount, and

**NOW THEREFORE BE IT RESOLVED BY THE CITY OF HANNIBAL
MISSOURI**

SECTION ONE: That the Mayor is hereby authorized to execute the attached No Cost Change Order 1 between Bleigh Construction and the City of Hannibal modifying the DBE goal to 0% for the Market Street Sidewalk Tap Grant Project.

SECTION TWO: This Resolution shall become effective immediately upon its adoption and approval.

ADOPTED THIS 17th DAY OF FEBRUARY, 2026

APPROVED THIS 17th DAY OF FEBRUARY, 2026

Darrell McCoy, Mayor

ATTEST:

Melissa Cogdal, City Clerk

Date of Issuance: 2/2/2026	Effective Date: 2/3/26
Owner: City of Hannibal, MO	Owner's Contract No.:
Contractor: Bleigh Construction Company	Contractor's Project No.:
Engineer: Klingner & Associates, P.C.	Engineer's Project No.: 24-1031
Project: 2804 (304) TAP Market St Sidewalks	Contract Name:

The Contract is modified as follows upon execution of this Change Order:

Description: The DBE Goal for this project is being reduced to 0% in accordance with USDOT guidance.
 Attachments: Email dated 2/2/2026 from Mary Combs at MoDOT.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ 264,229.87	Original Contract Times: Substantial Completion: <u>210</u> Ready for Final Payment: <u>240</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u> </u> to No. <u> </u> : \$ 0	[Increase] [Decrease] from previously approved Change Orders No. <u> </u> to No. <u> </u> : Substantial Completion: <u>0</u> Ready for Final Payment: <u>0</u> days
Contract Price prior to this Change Order: \$ 264,229.87	Contract Times prior to this Change Order: Substantial Completion: <u>210</u> Ready for Final Payment: <u>240</u> days or dates
[Increase] [Decrease] of this Change Order: \$ 0	[Increase] [Decrease] of this Change Order: Substantial Completion: <u>0</u> Ready for Final Payment: <u>0</u> days or dates
Contract Price incorporating this Change Order: \$ 264,229.87	Contract Times with all approved Change Orders: Substantial Completion: <u>210</u> Ready for Final Payment: <u>240</u> days or dates

RECOMMENDED:		ACCEPTED:		ACCEPTED:	
By: _____	By: _____	By: _____	By: _____	By: _____	By: _____
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)	Contractor (Authorized Signature)	Contractor (Authorized Signature)	Contractor (Authorized Signature)
Title: Project Manager	Title: _____	Title: Project Manager	Title: _____	Title: Project Manager	Title: _____
Date: 2/2/2026	Date: _____	Date: _____	Date: _____	Date: 02/02/2026	Date: _____

Approved by Funding Agency (if applicable)

By: _____ Date: _____
 Title: _____

MEMORANDUM

**TO: MAYOR MCCOY
CITY COUNCIL MEMBERS**

**FROM: MELISSA COGDAL
CITY CLERK**

DATE: JANUARY 17, 2026

SUBJECT: MIRMA ANNUAL LOSS PREVENTION EVALUATION RESULTS

Annually, MIRMA, the City's self-insured property/casualty, liability, and workman's compensation carrier conducts a comprehensive risk management safety evaluation and audit of the City. Aside from enhancing overall employee safety, higher evaluation scores do impact the amount the City is assessed in annual premiums.

Our 2025 evaluation was conducted January 9, 2026. I am pleased to report this year that the City scored 100%, achieving 1,250 points out of a possible 1,250. This is quite an accomplishment for a City of our size. And our second year in a roll to do so.

As the City's official executive safety officer and MIRMA representative, I would like to personally thank the employees, members of the executive safety committee, department safety representatives, and particularly Britta Dooley, safety coordinator, for their compilation and follow-up on all required documentation. Collaboratively, these individuals contributed to the outcome, achieving this score and are instrumental in the City's risk management and safety efforts by evaluating, adopting, and implementing necessary safety monitoring, improvements, and practices.

I have attached a copy of the evaluation rating form that describes the areas audited and each score received.

MIRMA LOSS CONTROL PROGRAM EVALUATION RATING FORM

MEMBER City of Hannibal
 OFFICIAL REPRESENTATIVE Melissa Cogdal
 TITLE City Clerk
 SAFETY COORDINATOR Britta Dooley

		VALUE	RATING
I.	Management Direction	<u>230</u>	<u>230</u>
II.	Safety Committee Development	<u>60</u>	<u>60</u>
III.	Fleet Safety	<u>60</u>	<u>60</u>
IV.	Liability Control		
	A. GENERAL	<u>90</u>	<u>90</u>
	B. SELF-INSPECTION PROGRAM	<u>80</u>	<u>80</u>
	C. PUBLIC SWIM POOL	<u>80</u>	<u>80</u>
	D. POLICE DEPARTMENT	<u>130</u>	<u>130</u>
	E. ELECTRIC DEPARTMENT	<u>0</u>	<u>0</u>
	F. WASTE WATER DEPARTMENT	<u>0</u>	<u>0</u>
V.	Human Resources	<u>190</u>	<u>190</u>
VI.	Training	<u>190</u>	<u>190</u>
VII.	Recommendation Compliance	<u>0</u>	<u>0</u>
	Final Rating	<u>1110</u>	<u>1110</u>
	Adjustment for a serious injury without an enforced policy 10%		<u> </u>
	Percentage Score		100%

History of Past Evaluations
Year Score

Score - Credit to assessment
 90% or greater

1. 2022	<u>100%</u>
2. 2023	<u>96%</u>
3. 2024	<u>98%</u>
4. 2025	<u>100%</u>

Score - Debit to assessment
 70-79% 10% of annual assessment
 60-69% 20% of annual assessment
 < 60% 30% of annual assessment

Date: January 9, 2026 Auditor: Jeff Arp

I. MANAGEMENT DIRECTION

A.	SAFETY COORDINATOR FORMALLY APPOINTED Individual assigned responsibilities and formal job description	<u>10</u>	<u>10</u>
B.	LOSS CONTROL MANUAL		
	*1) LOSS CONTROL POLICY Written policy Posted throughout the workplace	<u>10</u>	<u>10</u>
C.	DEPARTMENTAL OPERATIONAL SAFETY POLICY/GUIDELINES (RULES)		
	*1) Develops written rules/guidelines for their operations and provides safety manual to employees	<u>20</u>	<u>20</u>
	2) Job or department safety rules developed and enforced	<u>10</u>	<u>10</u>
	3) Utilization of Disciplinary Procedures	<u>10</u>	<u>10</u>
D.	NATIONAL COMPLIANCE (IF APPLICABLE)		
	1) PERSONAL PROTECTIVE EQUIPMENT Written policy and use of equipment enforced	<u>10</u>	<u>10</u>
	*2) HAZARD COMMUNICATION PROGRAM Organize Safety Data Sheets (SDS) for hazardous chemicals and complete annual inventory	<u>10</u>	<u>10</u>
	3) LOCK OUT / TAG OUT Written procedures developed and locks, tags, and/or locking devices are provided	<u>10</u>	<u>10</u>
	4) TRENCHING/SHORING PROGRAM Written procedures developed and equipment used when excavations in excess of 5' in depth	<u>10</u>	<u>10</u>
	5) CONFINED SPACE ENTRY PROGRAM Written procedures developed and air monitoring devices used prior to and during entry utilized	<u>10</u>	<u>10</u>
	6) BLOOD BORNE PATHOGENS Written program developed and Hepatis A & B vaccine offered to Police, Fire, EMS, Waste Water, Refuse, Custodial and other exposed employees. (Points are prorated)	<u>10</u>	<u>10</u>
	7) FALL PROTECTION PROGRAM Written procedures for working from buckets, lifts and elevated work platforms	<u>10</u>	<u>10</u>
*E.	ATTENDANCE AND PARTICIPATION AT MIRMA MEETINGS/SEMINARS Attendance required at MIRMA meetings and seminars Seminars (2) 25 pts each, Annual Meeting (1) 50 pts each	<u>100</u>	<u>100</u>
	TOTAL	<u>230</u>	<u>230</u>

II. SAFETY COMMITTEE DEVELOPMENT

A.	SAFETY COMMITTEE		
	1) Committee established	<u>10</u>	<u>10</u>
	2) Documentation of all safety committee activities	<u>10</u>	<u>10</u>
	3) Supervisors accident investigation report form used on all work comp, auto accidents, <u>general liability claims that result in bodily injury</u> and sewer backups within 2 working days.	<u>10</u>	<u>10</u>
	*4) Reports reviewed by Safety Committee for cause & corrective action taken	<u>20</u>	<u>20</u>
	*5) Incentive/Award/Recognition Program	<u>10</u>	<u>10</u>
	TOTAL	<u>60</u>	<u>60</u>

III. FLEET SAFETY

*A.	NEW DRIVER ORIENTATION AT TIME OF HIRE Performs basic orientation and familiarization on equipment assigned to driver and documents.	<u>10</u>	<u>10</u>
B.	ANNUAL CHECK RIDES CONDUCTED BY IMMEDIATE SUPERVISOR Check rides on annual basis	<u>10</u>	<u>10</u>
C.	DRIVERS RESPONSIBLE FOR PRE-USE VEHICLE AND EQUIPMENT INSPECTIONS Pre-use inspections completed	<u>10</u>	<u>10</u>
D.	ANNUAL AERIAL BOOM TRUCK INSPECTION Annual inspection (grounding, structural integrity)	<u>10</u>	<u>10</u>
E.	MOTOR VEHICLE RECORD CHECKED (PRE-EMPLOYMENT) Checked before hiring new employee	<u>10</u>	<u>10</u>
F.	MOTOR VEHICLE LICENSE CHECKED (ANNUALLY) Checked for existing employees annually	<u>10</u>	<u>10</u>
	TOTAL	<u>60</u>	<u>60</u>

IV. LIABILITY CONTROL

A.	GENERAL		
	1) Citizen Complaint follow-up program	<u>10</u>	<u>10</u>
	CONTRACTORS DOING WORK FOR MEMBER / SPECIAL EVENTS		
	*1) Secure Hold Harmless Agreements	<u>20</u>	<u>20</u>
	*2) Require Certificates of Insurance	<u>20</u>	<u>20</u>
	*3) City named as an additional Insured	<u>20</u>	<u>20</u>
	*4) Require an additional insured endorsement	<u>20</u>	<u>20</u>
	TOTAL	<u>90</u>	<u>90</u>
B.	SELF-INSPECTION PROGRAMS		
	*1) Inspections of all buildings/facilities with public access on a monthly basis	<u>10</u>	<u>10</u>
	*2) Inspections of all buildings/facilities without public access on a quarterly basis	<u>10</u>	<u>10</u>
	*3) Jobsite Inspection checklist completed on a monthly (9 mo.'s of the year) basis for each department working at remote locations (i.e.. Streets, Water, Sewer, Gas, Electrical & etc.)	<u>20</u>	<u>20</u>
	*4) Sidewalk Replacement Program (maintenance, inspection, documentation)	<u>20</u>	<u>20</u>
	*5) Playground safety inspection completed weekly- spring, summer & fall, and monthly during winter	<u>20</u>	<u>20</u>
	TOTAL	<u>80</u>	<u>80</u>

C. POOL		
1) Proper protection provided for swimming pool diving boards, platforms and slides in excess of one meter	<u>20</u>	<u>20</u>
2) Minimum dimensions for boards and/or platforms, one meter or less, shall be 10ft in depth, extending to 10 ft to either side of the board and 12ft in front, with the tip of the board extending 4ft over the water.	<u>10</u>	<u>10</u>
*3) Utilize the services of an Aquatic Risk Management firm for lifeguard training & pool safety audits	<u>20</u>	<u>20</u>
4) The water below (fall area) an aquatic climbing wall shall be sectioned off from the rest of the deep end.	<u>10</u>	<u>10</u>
5) Affirmation that lifeguards have obtained the recommended training hours as prescribed by the pertinent lifeguard training program	<u>10</u>	<u>10</u>
*6) Guards obtain four in-service hours per month for those working 40 hrs/week Guards obtain two hours per month for those working less than 40 hrs/wk.	<u>10</u>	<u>10</u>
TOTAL	<u>80</u>	<u>80</u>
D. POLICE DEPARTMENT		
1) Policies and Procedures Manual containing the following specific policies:		
a. Pursuit Driving	<u>50</u>	<u>50</u>
b. Emergency Driving	<u>20</u>	<u>20</u>
c. Use of Force	<u>10</u>	<u>10</u>
d. Reporting Use of Force	<u>10</u>	<u>10</u>
e. Semi Annual Weapons Qualification	<u>10</u>	<u>10</u>
f. Off Duty Employment	<u>10</u>	<u>10</u>
3) Written test for new officers on the policies a-f and review for existing officers.	<u>10</u>	<u>10</u>
4) Background check performed for new peace officers following the MIRMA form	<u>10</u>	<u>10</u>
TOTAL	<u>130</u>	<u>130</u>
E. ELECTRIC GENERATION AND/OR DISTRIBUTION		
1) Annual dielectric fluid testing on continual use transformers 5,000-Kva or larger.	<u>NA</u>	<u>NA</u>
2) Every three years; dielectric fluid testing on standby or peaking transformers 5,000-Kva or larger .	<u>NA</u>	<u>NA</u>
3) Furan testing on 5,000Kva or larger transformers that are over 15 years old.	<u>NA</u>	<u>NA</u>
4) Insulation resistance testing on generators 1,000-KW or larger, every 5 years.	<u>NA</u>	<u>NA</u>
5) Circuit breaker maintenance & testing and relay calibrations on 1,000-KW or larger generators, every 5 years.	<u>NA</u>	<u>NA</u>
6) Annual mechanical overspeed trip tests and crankshaft deflection readings for internal combustion engine/generator units 1,000-KW or larger, that operate in <u>excess of</u> 50 hours per year. This test should be performed on all engines/generators that require a large concrete foundation.	<u>NA</u>	<u>NA</u>
7) Every three years; mechanical overspeed trip tests and crankshaft deflection readings for internal combustion engine/generator units 1,000-KW or larger, that operate <u>less than or equal to</u> than 50 hours per year. This test should be performed on all engines/generators that require a large concrete foundation.	<u>NA</u>	<u>NA</u>
8) Annual oil tests for viscosity, acid, fuel dilution, water, additive package and wear metal elemental analysis for internal combustion engine/generator units 1,000-KW or larger, that operate in <u>excess of</u> 50 hours per year	<u>NA</u>	<u>NA</u>

9) Every three years; oil tests for viscosity, acid, fuel dilution, water, additive package and wear metal elemental analysis for internal combustion engine/generator units 1,000-KW or larger, that operate <u>less than or equal to 50 hours per year.</u>	<u>NA</u>	<u>NA</u>
10) Corrosive Sulfur Testing – Generator Step-up (GSU) transformers, utility transmission transformers, and other large power transformer above distribution class containing mineral oil as the dielectric fluid should undergo a one-time corrosive sulfur test (ASTM D-1275B test & CIGRE TF A2.32.01 test) if they were new or had a fluid change between the years 1995 and 2011. Corrosive sulfur in transformer oil can lead to the formation of copper sulfide, which weakens the dielectric strength of the paper insulation and eventually leads to winding failure. Test to be performed on 10,000 KVA and larger.	<u>NA</u>	<u>NA</u>
11) Electric utilities formally adopt the current American Public Power Association Safety Manual and provide training to employees based upon the manual. **Safety manuals developed by the utility will be analyzed by loss control.	<u>NA</u>	<u>NA</u>
TOTAL	<u>0</u>	<u>0</u>

F. WASTE WATER COLLECTION AND TREATMENT DEPARTMENT

1) Routine inspection of entire system	<u>NA</u>	<u>NA</u>
2) Routine maintenance of problem areas	<u>NA</u>	<u>NA</u>
TOTAL	<u>0</u>	<u>0</u>

V. HUMAN RESOURCES

PERSONNEL MANUAL

A. Written personnel policies/handbook distributed to all employees with a signed acknowledgment statement	<u>10</u>	<u>10</u>
B. Policy addresses all forms of discrimination	<u>10</u>	<u>10</u>
C. Written policy and procedures developed for all forms of harassment	<u>10</u>	<u>10</u>
*D. TRANSITIONAL DUTY PROGRAM Written program with mandatory employee participation that allows for inter-department assignments	<u>100</u>	<u>100</u>
E. DRUG & ALCOHOL TESTING PROGRAM Written procedures developed and pre-hire, post accident and reasonable suspicion testing conducted for all employees, must also comply with DOT requirements for those effected positions.	<u>10</u>	<u>10</u>

EMPLOYMENT PRACTICES

A. Utilize job descriptions for all positions	<u>10</u>	<u>10</u>
B. Have procedures in place so that prior to an employee being terminated, Human Resources, City Administrator or Mayor insures that employment policies have been followed and applied consistently	<u>10</u>	<u>10</u>
C. Pre-placement physical conducted.	<u>10</u>	<u>10</u>
D. Employment application that complies with ADA, Title VII and Missouri State Law completed for all employees	<u>10</u>	<u>10</u>
*E. Blood pressure/cholesterol testing for police, fire and strenuous work positions biennially	<u>10</u>	<u>10</u>
TOTAL	<u>190</u>	<u>190</u>

VI. SAFETY TRAINING & CERTIFICATIONS

*A.	<u>MONTHLY DEPARTMENTAL SAFETY MEETINGS</u>		
	1) Monthly safety meetings in each department	10	10
B.	<u>REQUIRED ANNUAL SAFETY TRAINING TOPICS FOR EVERYONE:</u>		
	1) Harassment	20	20
	2) Bloodborne Pathogens	20	20
	3) Drug & Alcohol Awareness	20	20
	4) Defensive Driving	20	20
*C.	<u>REQUIRED ANNUAL SAFETY TRAINING TOPICS (IF APPLICABLE):</u>		
	1) Hazardous Material Communication / SDS	10	10
	2) Confined Space Entry	10	10
	3) Trenching & Shoring	10	10
	4) Lockout/Tag Out	10	10
	5) Fall Protection	10	10
	6) Personal Protective Equipment	10	10
	7) Classroom Emergency Driving (Police, Fire & EMS)	10	10
	8) Hands-on Emergency Driving (Police, Fire & EMS)	10	10
	Each driver should complete a course every five years		
*D.	<u>REQUIRED CERTIFICATION:</u>		
	1 First aid training	10	10
	(Certification of at least two individuals from each work area and crew)		
	2 CPR training	10	10
	(Certification of at least two individuals from each work area and crew)		
	TOTAL	190	190
VII.	RECOMMENDATION COMPLIANCE (MIRMA)		
		0	0

Based on percentage of recommendations completed

To ensure the member has reviewed and understands the assigned ratings please sign below. This signature does not indicate the member agrees or waives their right to appeal the ratings recorded, but simply indicates the member has reviewed the evaluation form prior to the auditors departure.
 Date _____ Signature _____



Hannibal Police Department

Jacob Nacke, Chief of Police

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Police Department (573) 221-0987

Department Fax (573) 221-3966

Confidential Fax (573) 406-1535

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February 11, 2026

Dear Mayor McCoy and Council Members,

On January 1st 2021, the Missouri Revised Statute (RMSO 211.021) pertaining to the age of juveniles changed from seventeen to eighteen years of age. As a result, our agency requested the City Attorney, James Lemon, review sections of the Hannibal City Ordinance 16-198, and 16-200. Specifically, this would affect 16-200, Curfew for minors. The ordinance sets forth a curfew for minors at 11:00PM on weeknights, and 12:00am on weekends, with several exceptions listed. Mr. Lemon drafted changes to these ordinances which would match the ages listed in our ordinance with state law, while not making any modifications to the times. This will help keep our city ordinances in line with changes made on the state level. A bill to follow.

Thank You,

A handwritten signature in black ink, appearing to read "Jacob Nacke".

Jacob Nacke
Chief of Police

BILL NO. 26-003

ORDINANCE NO. 5020

FIRST READING 02.17.2026

SECOND READING 03.03.2026

AN ORDINANCE REVISING CHAPTER 16 – MISCELLANEOUS PROVISIONS AND OFFENSES, ARTICLE VI. - MINORS, BY REVOKING EXISTING SECTIONS 16-198 AND 16-200 AND ENACTING NEW REPLACEMENT SECTIONS

Be it Ordained by the City Council of the City of Hannibal:

Section 1. WHEREAS the state of Missouri has amended RSMo 211.021 to change the definition of a “minor” to be any person under the age of 18.

AND WHEREAS, Sections 16-198 and 16-200 of the Ordinances of the City of Hannibal make reference to a minor being a person under the age of 17, and that therefore the ordinances of the City of Hannibal are not in compliance with State law regarding the definition of a minor.

AND WHEREAS, the City Council desires for its ordinances to remain compliant with laws of the State of Missouri, and has determined therefore that it is necessary and in the best interests of the city and the citizens of Hannibal that the definition of minor, as well as ordinances relating to minors be amended to comply with state law.

NOW THEREFORE, the City Council hereby revises CHAPTER 16 – MISCELLANEOUS PROVISIONS AND OFFENSES, ARTICLE VI. - MINORS, by revoking Sections 16-198 & 16-200 and enacting new Sections into the Ordinances of the City of Hannibal as follows:

Section 2. That Section Sec. 16-198 is revoked, and a new section Sec. 16-198 is created as follows:

Sec. 16-198. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Custodian means any person over the age of 21 years, who is in loco parentis to a juvenile.

Guardian means any person other than a parent, who has legal guardianship of a minor.

Minor means any person under the age of 18 years.

Parent means the natural or adoptive parent of a minor.

Public place means any street, alley, highway, sidewalk, park, playground or place to which the general public has access and a right to resort for business, entertainment, or other lawful purpose. The term "public place" shall include but not be limited to any store, shop, restaurant, tavern, bowling alley, cafe, theater, drugstore, pool room, shopping center and any other place devoted to amusement or entertainment of the general public. The term "public place" shall also include the front or immediate area.

(Code 1963, § 300.010; Code 1988, § 16-201; Ord. No. 3296, § 2, 1-4-1983)

Section 3. That Section Sec. 16-200 is revoked, and a new section Sec. 16-200 is created as follows:

Sec. 16-200. - Curfew for minors.

- (a) It shall be unlawful for any minor to remain, idle, wander, stroll or play in any public place either on foot or to cruise about without a set destination in any vehicle in, about or upon any place in the city between the hours of 11:00 p.m. and 6:00 a.m. Sunday through Thursday and between the hours of 12:00 midnight and 6:00 a.m. Friday and Saturday unless:
 - (1) Accompanied by a parent, guardian, custodian or other adult person having custody or control of such minor;
 - (2) The minor is on an emergency errand or specific business or activity directed or permitted by his parent, guardian or other adult person having the care and custody of the minor; or
 - (3) Where the presence of such minor is connected with or required by some legitimate employment, trade, profession or occupation.
- (b) It shall be unlawful for any person operating or having charge of any public place to knowingly permit or suffer the presence of minors under the age of 18 years:
 - (1) Between the hours of 11:00 p.m. and 6:00 a.m. Sunday through Thursday; and
 - (2) Between the hours of 12:00 midnight and 6:00 a.m. Friday and Saturday.
- (c) It shall be unlawful for the parent, guardian or other adult person having custody or control of any minor under the age of 18 years to suffer or permit or by inefficient control to allow such person to be on the streets or sidewalks or on or in any public property or public place within the city between the hours of 11:00 p.m. and 6:00 a.m. Sunday through Thursday and between the hours of 12:00 midnight and 6:00 a.m. Friday and Saturday

- (d) If minors will be attending a special function or entertainment of any church, school, club or other organization within the city that will require the minor to be out at a later hour than provided in this section, the church, school, club or other organization shall register in advance with the chief of police or his designee to have the minors stay out this later hour. The registrant shall state the time the function shall end, and the minors shall be required to be in their homes or usual places of abode within one-half hour after the function is ended.
- (e) Any police officer, upon finding a minor in violation of this section, shall ascertain the name and address of such minor and warn the minor that he is in violation of curfew and shall direct the minor to proceed at once to his home or usual place of abode. The police officer shall report such action to the watch commander of the police department on duty who in turn shall notify the parent, guardian, or person having custody or control of such minor. If such minor refuses to heed such warning or direction by any police officer or refuses to give such police officer his correct name and address, or if the minor has been warned on a previous occasion that he is in violation of curfew, he shall be taken to the police department and the parent, guardian or other adult person having the care and custody of such minor shall be notified to come and take charge of the minor. If the parent, guardian or other adult person above cannot be located or fails to come and take charge of the minor, the minor shall be released to the juvenile authorities.
- (f) Any minor violating the provisions of this section shall be dealt with in accordance with law. Any parent, guardian, or other adult person having the care and custody of a minor violating this section shall, after having been previously notified under subsection (e) of this section, be guilty of a misdemeanor.

Section 4 All ordinances and parts of ordinances in conflict with this ordinance, in so far as they conflict, are hereby repealed.

Section 5 That this Ordinance shall be in full force and effect from and after its passage and approval.

Adopted this ____ day of _____, 2026.

Approved this ____ day of _____, 2026.

Darrell McCoy, Mayor

ATTEST:

Melissa Cogdal, City Clerk