

*City of Hannibal*

**OFFICIAL COUNCIL AGENDA**

**Tuesday, March 3, 2026  
Council Chambers  
7:00 p.m.**

Meetings are open to the public, however, if you would like to view the meeting, you may do so using the following instructions:

*City Council meetings will be videotaped to be shown live on the City of Hannibal YouTube page.*

*Although the meeting will be shown live, residents will also be able to watch the meeting on the YouTube page after the meeting.*

*The instructions to watch the meetings online follow:*

- 1. Type in [www.youtube.com](http://www.youtube.com) in the web browser*
- 2. Type in City of Hannibal in the "Search" bar and hit Enter and hit the magnifying glass on the right side of the search bar.*
- 3. Click on "City of Hannibal" or the city of Hannibal crest.*
- 4. During the City Council meeting, there will be a red Thumbnail with the word "Live" on it.*
- 5. Click on the Thumbnail to watch the meeting.*
- 6. The meeting may be viewed on the website in its entirety after the meeting.*

**ROLL CALL**

**CALL TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**

**Regular Council Meeting February 17, 2026  
Special Call Council Meeting February 17, 2026  
Closed Session Council Meeting January 20, 2026**

**APPROVAL OF PAYROLL AND CLAIMS**

**Second Half – February 2026**

**PUBLIC COMMENTS**

**5 Minutes/ Sign Up Required**

**TAMMY RILEY– BIG RIVER STEAMPUNK FESTIVAL**  
**Re: Street Closures, Alcohol, and Parade**  
**September 3, 2026, 6:00 p.m. until September 7, 2026, 4:00 p.m.**

**DARRELL MCCOY – MAYOR**  
**Re: Update on BOPW Oversight**

**JAMES LEMON – CITY ATTORNEY**  
**Re: Legal Opinion Regarding Section 26**  
**Off-Premises Signage**

**ANDY DORIAN – CITY MANAGER**  
**Re: Change Order #2 - Market Street Tap Grant**  
*(Resolution No. 2593-26 to follow, for approval)*

**Re: Change Order #3 – Central Park Renovations**  
*(Resolution No. 2594-26 to follow, for approval)*

**MELISSA COGDAL – CITY CLERK**  
**Re: Request to set Administrative Hearing for Business Closures**  
**Tuesday, March 17, 2026, at 6:30 p.m.**

**BILL NO. 26-003**

**AN ORDINANCE REVISING CHAPTER 16 – MISCELLANEOUS  
PROVISIONS AND OFFENSES, ARTICLE VI. - MINORS, BY  
REVOKING EXISTING SECTIONS 16-198 AND 16-200 AND  
ENACTING NEW REPLACEMENT SECTIONS**

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**Second & Final Reading**

**BILL NO. 26-004**

**AN ORDINANCE AMENDING CHAPTER 2 – ADMINISTRATION,  
ARTICLE I - IN GENERAL BY ADDING A NEW SECTION 2.6  
REGARDING ACCESSIBLE AREAS OF CITY HALL AND OTHER  
GOVERNMENT BUILDINGS AND PARKING AREAS**

**Second & Final Reading**

**RESOLUTION NO. 2593-26**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A  
\$5,280 CHANGE ORDER #2 TO THE MARKET STREET  
SIDEWALK TAP GRANT PROJECT**

**RESOLUTION NO. 2594-26**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A  
CHANGE ORDER #3 ADDING AN ADDITIONAL \$3,168 TO THE  
ORIGINAL CONTRACT FOR THE RENOVATIONS TO CENTRAL  
PARK.**

**ADJOURNMENT**



# Special Event Application

**APPLICATIONS ARE DUE 15 BUSINESS DAYS PRIOR TO EVENT!**

Return to:  
Office of the City Clerk  
320 Broadway  
Hannibal, MO. 63401  
(573) 221-0111, Opt. 7  
Email to: [bdooley@hannibal-mo.gov](mailto:bdooley@hannibal-mo.gov)

## APPLICANTS INFORMATION

Company/Organization: Big River Steampunk Festival Nonprofit\*:  Yes  No

Mailing Address: 201 N. 3rd St. Suite 100

City: Hannibal State: MO Zip: 63401

### EVENT CHAIRPERSON

Name: Tammy Riley Phone: (573) 822-4089

Email: steampunkbigriver@yahoo.com

## GENERAL EVENT INFORMATION

Name of Event: Big River Steampunk Festival

Event Date(s): September 4-7th, 2026 Type of Event:  Festival  Parade/Walk/Run

Event Start: September 4, 2026  Concert/Performance/Live Music

Event End: September 7, 2026 Other: \_\_\_\_\_

Proposed location\* of Event: North & South Main Streets

Description of Event: We would like to ask that Broadway at main be closed from 10AM to 10:30 for our parade. Main will already be closed. We are only asking for one intersection for 1/2 hr.

Anticipated Attendance: 10,000 Event History:  New  Re-occurring\*

\*If re-occurring, how many years has the event taken place: 11 Is this an Annual Event?  Yes\*  No

### EVENT DETAILS

Set Up - Date/Times: Thurs Sept. 3, 2026 @6pm Tear Down - Date/Times: Mon Sept. 7, 2026 @4pm

Contact Person for media/citizen information: Tammy Riley

Phone: (573) 822-4089 Email: steampunkbigriver@yahoo.com

**ILLUSTRATIVE SITE MAP** – A site map of the event including location(s) of all tents, equipment, and activities must be submitted with this application. If the Main Street Map (Attachment A) provided doesn't work for you, you **MUST** provide your own, or your application will be denied automatically. We are unable to make a map for you.  Site Map Attached

<b>Clerk's Office Only:</b>	Date of Agenda: <u>03/03/2026</u>	On Special Event Calendar <input type="checkbox"/>
Application Documents Received on: <u>2/4/26</u>	Documents Emailed to Dept. Heads on: <u>2/6/26</u>	

**APPLICATIONS ARE DUE 15 BUSINESS DAYS PRIOR TO EVENT!**

**VENDOR INFORMATION**

**FOOD AND BEVERAGE VENDORS**

Will there be Food &/or Beverage Vendors?  Yes\*  No

\*If Yes:  Sold  Free  Caterer  Served

Will food be prepared on site? (please describe) There will be various food vendors

Will alcohol be served?  Yes  No

\*If yes, a liquor/caterer's license is required. All vendors selling alcohol will need to be listed (Attachment B) & review the City of Hannibal, Municipal Code, Chapter 3; Alcoholic Beverages.

All food vendors must receive approval from the Marion County Health Department (573) 221-1166.

All food / beverage vendors will still need to be listed on the vendor listing (Attachment B).

All food / beverage vendors must be inspected by the fire department & building inspector.

**RETAIL SALES / VENDORS**

Will there be Vendors?  Yes\*  No If yes, then number of anticipated vendors: 112

Will there be retail sales?  Yes\*  No

\*If yes, then a list of vendors (Attachment B) **MUST** be submitted to the Clerk's office **AT LEAST 10 BUSINESS DAYS PRIOR TO THE EVENT.**

If the Clerk's office does not have this vendor listing within the 10 business days prior to the event your vendors will NOT be able to participate in the event. Upon completion of the vendor list you may email it to Britta, in the City Clerk's Office at bdooley@hannibal-mo.gov.

\*If yes, then a the business / group promoting & organizing the event (if for profit) must obtain a City of Hannibal Business License. Contact the City Clerk's office, Britta can assist you with getting that set up. You may contact by email at bdooley@hannibal-mo.gov or by phone at (573) 221-0111, opt. 7.

\*If yes, retail sales are being made vendors are required to collect and report sales tax to Missouri Department of Revenue. Tax packets may be obtained by calling (573) 751-3505, or by visiting the http://dor.mo.gov. The event organizer is responsible for providing this information to the vendors.

**-The City Council requests that event sponsors be mindful of vendor placements in respect to local businesses (ex: not placing pizza sales in front of a local business who sells pizza).**

**Clerk's Office:**

Vendor Information has been reviewed and approved by: Britta K. Dooley

Date Reviewed / Approved: 2/9/26 Britta K. Dooley

Remarks: Waiting on finalized vendor list from Tammy to finalize & make temporary licenses.

**APPLICATIONS ARE DUE 15 BUSINESS DAYS PRIOR TO EVENT!**

**FIRE SERVICES**

**GENERAL**

This emergency action plan predetermines actions to take before & during the event in response to an emergency or otherwise hazardous conditions. These actions represent those required prior to the event in preparation for those required during an emergency.

Flexibility must be exercised when implementing this plan because of the wide variety of potential hazards that exist for this event. These hazards include, but are not limited to, Fire, Medical Emergencies, Severe Weather, or situations where Law Enforcement may be required. The types of emergencies possible vary & could require the response of Fire & Rescue, Emergency Medical Services & Police.

All questions & inquires should go through the Hannibal Fire Department @ (573) 221-0657.

**EAP REPRESENTATIVE / CONTACT**

The EAP event representative will be identified as the point of contact for all communications regarding the event. This person should be easily reachable. This person is identified as:

Primary Contact: Tammy Riley

Cell #: (573) 822-4089

Secondary Contact: Helen McCurdy

Cell #: (217)740-5406

**MEDICAL**

Are there limited provisions for on-site Emergency Medical Services at this event?  Yes  No

Will there be a first aid station on site?  Yes  No

Will on-site EMS be provided?  Yes\*  No, we will use 911 Dispatch

If yes, contact name: Tammy Riley

Cell #: (573) 822-4089

**FIRE**

Has a specific hazard been identified as an increased risk of fire at this event?  Yes\*  No

If yes, what has been identified? N/A

Selected event staff will be instructed on the safe use of Portable Fire Extinguishers.

Fire lanes & fire hydrants should not be obstructed at any time during the event.

Should an incident occur that requires the Fire Department, **CALL 911**. The caller should have the following information available to give the 911 dispatcher: Nature of the emergency, location, & contact name with a good call back #.

**OPEN FLAMES**

Will there be open flames?  Yes\*  No \*If yes, what will open flame usage be? (check all that apply)

Grilling/BBQ  Deep Fryer  Activity/ Entertainment Other: N/A

Any food vendors will be inspected when appropriate by the fire code & must meet permitting requirements.

**FIREWORKS**

A fireworks show or display **MUST** be conducted by an independent fireworks operator approved by the Missouri Division of Fire Safety.

**HANNIBAL FIRE DEPT:**

Fire Services has been reviewed and approved by: Ryan Neisen, Fire Chief

Date Reviewed / Approved: 2/10/2026

*Ryan Neisen*

Remarks:

No issue with this event.

**APPLICATIONS ARE DUE 15 BUSINESS DAYS PRIOR TO EVENT!**

**PUBLIC SAFETY**

If your Special Event involves a parade, City Ordinance requires that you obtain a permit from the Police Department, after Council approval, but prior to your event. Upon completion of your Special Event application approximately 10 days prior to the event Hannibal Police Department will be reaching out to the Event Coordinator to review Public Safety Plans & Procedures.

**EMERGENCY NOTIFICATION**

Will on-site security be provided?  Yes\*  No

\*If yes, please provide the contact name: Tammy Riley #: (573) 822-4089

The City of Hannibal does not provide Security, it will be the responsibility of the event sponsor to hire out their security.

**SEVERE WEATHER**

Weather forecasts & current conditions will be monitored throughout the entirety of the event.

Before the event - If severe weather is predicted prior to the event, the EAP event representative will evaluate the conditions & determine if the event will remain scheduled.

The EAP event representative or his/her designee will be identified as such and will be responsible to monitor the weather conditions before & during the event.

During the event - If severe weather occurs during the event, the EAP event representative or his/her designee will make the notification to those attending the event that a hazardous weather condition exists & direct them to shelter.

There are limited provisions for sheltering participants in the event of severe weather.

**LAW ENFORCEMENT**

Has a need for constant Law Enforcement presence been identified at this event?  Yes  No

Should an incident occur that requires Law Enforcement, the Safety Plan is to use:

On-site Security or  911 Dispatch for Law Enforcement

\*If using 911 the caller will have the nature of the emergency, precise location, & a contact name & number ready.

Crowd control will be managed by:  Staff  On-site Security

The Event Sponsor understands that it is important that there is access to emergency vehicles & that this is maintained at all times.

HPD Assistance Requested: Clearing streets if needed after road closures are in place. HPD is welcome to utilize any security device they wish as well as have officer patrol festival.

**HANNIBAL POLICE DEPT:**

Public Safety has been reviewed and approved by: *Lt. Matt Wilt*

Date Reviewed / Approved: 02/20/2026

Remarks:

Will need to meet with organizers and street department a month or so prior to arrange final barricade placement.

**APPLICATIONS ARE DUE 15 BUSINESS DAYS PRIOR TO EVENT!**

**DPW**

**STREET CLOSURES**

Will this event require any street closures?  Yes\*  No

Requested Road Closure Dates/Times: Thurs. Sept. 3, 2026 @6PM - Mon. Sept. 7, 2026 @ 4PM

If you're requesting a road closure & the area you're requesting to block off is outside of the map provided in this packet, then you **MUST** provide your own map. Your requested road closures will need to be marked on the map you've turned in with your packet to be presented to the Council. If you are requesting to block off area included in the map provided, then only the barricades/road closures optional are presented on the map for you, as you will just need to circle those you wish to have.

***There is absolutely NO stakes allowed to be hammered into City owned parking lots, sidewalks or roads.***

**HANDICAP PARKING**

\*If your event requires street closures, will there be additional parking areas restricted for handicap only parking?

Yes  No

\*If yes, please include on your map or provide an additional map showing designated handicap only parking.

Will your event require the use of sandwich board signs?  Yes\*  No

\*If yes, date/time of board placement: Thursday, September 3, 2026 @ Noon

\*If yes, date/time requested to be on sandwich boards: No parking after 6PM

**WASTE REMOVAL**

Event Sponsor **MUST** take care of all trash inside the blocks they request to close down for their event.

It is the responsibility of the Event Sponsor to ensure that city trash cans are monitored & emptied during the event in the event area and in any closed dedicated blocks.

\*The City will monitor & empty trash cans outside the event area.

Will this event require the need for use of the City's roll off dumpster?  Yes  No

\*If yes, this will require a \$600.00 pre-paid fee for the use of the 30 Yard Roll off dumpster.

**-Payment MUST be made 10 days prior to the event, in the City Clerk's Office.**

**It is the responsibility of the event organizer to ensure trash is picked up during and at the conclusion of the event. The event organizer is responsible for all trash on the event site and any trash associated with the event or event patrons or spectators that impact the area.**

**DPW:**

DPW has been reviewed and approved by: Andy Dorian

Date Reviewed / Approved: 2/18/2026

*Andrew Dorian*

Remarks:

**APPLICATIONS ARE DUE 15 BUSINESS DAYS PRIOR TO EVENT!**

**PARKS**

**PARK RENTALS**

Will this event require the use of one of the Park areas/facilities?  Yes\*  No

\*If yes, then you must have rented the park area/facility through the Hannibal Parks & Recreation Department.

Name of Park/Facility Rented: Y Men's Pavillion

Date/Times Rented: September 4, 5, and 6, 2026

If you have not yet rented your park area/facility you may do so by going to <https://hannibalparks.recdesk.com/Community/Facility>

For assistance you can reach the Parks & Recreation Department at (573) 221-0154.

**RESTROOM FACILITIES**

The City does not supply Port-A-Potties. If portable restroom facilities are needed the event organizer will need to supply those.

**Parks:**

Parks has reviewed & application approved by: Andy Dorian

Date Reviewed / Approved: 2/18/2026

*Andrew Dorian*

Remarks:

**BUILDING INSPECTOR**

**Building Inspector:**

Building Inspector's Office has reviewed & application approved by: \_\_\_\_\_

Date Reviewed / Approved: \_\_\_\_\_

Remarks: \_\_\_\_\_

**HCVB**

**HCVB:**

HCVB has been reviewed & application approved by: Trisha O'Cheltree

Date Reviewed / Approved: 02/10/2026

*Trisha O'Cheltree*

Remarks:

I met with the organizer after last year's event and share feedback directly. Looking forward to a successful event.

**APPLICATIONS ARE DUE 15 BUSINESS DAYS PRIOR TO EVENT!**

**BOARD OF PUBLIC WORKS**

**ELECTRICAL**

Is temporary electric needed?

Yes  No

For temporary electric utility service for Festivals/Events, the Event Sponsor **MUST** contact the Hannibal Board of Public Works at (573) 221-8050.

**A utility application is required no later than the Wednesday preceding the City Council Meeting you plan to attend.**

The pedestals located along Main Street are **NOT** for vendor use & will not be energized during events.

Service call outs determined to be the fault of the vendor are at the Event Sponsor's expense and will be billed in accordance with the HBPW's Schedule of Rates and Fees.

Meter Fee and prepayment of usage is required. Any overpayment will be refunded.

\*For electric utility service at any of the Park areas/facilities, the Event Sponsor should contact the Parks & Recreation Department at (573) 221-0154.

**WATER**

Is the temporary use of water from a fire hydrant needed?  Yes  No

For use of water at a fire hydrant, the Event Sponsor must contact the Hannibal Board of Public Works at (573) 221-8050.

**A utility application is required no later than the Wednesday preceding the City Council Meeting you plan to attend.**

Meter Fee and prepayment of usage is required. Any overpayment will be refunded.

\*For water service at any of the Park areas/facilities, the Event Sponsor should contact the Parks & Recreation Department at (573) 221-0154.

**HBPW:**

HBPW Services has been reviewed and approved by: Darrin Gordon

Date Reviewed / Approved: 02/09/2026

*Darrin Gordon*

Remarks:

The HBPW has no issues - so long as they follow the instructions of the packet.

## INSURANCE

In consideration of holding the event and using City property, the applicant agrees to provide general liability insurance and indemnify, defend, and hold the City of Hannibal harmless as set forth in the Insurance Requirement Policy. A copy of the insurance policy with all required endorsements must be provided to the City of Hannibal **(3) days before** the date of the event. (See Attachment I for sample)

TR \_\_\_\_\_ (INITIALS)

## AGREEMENT

Name of Event: Big River Steampunk Festival

Date(s) of Event: September 4, 5, 6 & 7, 2026

As coordinator(s) of this event, I (we) have reviewed all regulations and guidelines and, on behalf of the Organization hosting the event agree to comply with City Ordinances and the requirements of this SPECIAL EVENT PACKET and below as they apply to this event.

### SAFETY:

- 1 Shall maintain adequate space for emergency vehicle access (fire, ambulance and police throughout the designated area) at all times.
- 2 Shall comply with regulations provide by departments of the City.
- 3 Shall provide detailed event site map with application.
- 4 Shall provide EAP contacts & Emergency Plan on application & have reviewed the Safety Plan with HPD prior to event.

### Trash/Cleanup:

1. Shall be responsible for all trash cleanup inside events designated area during event.
2. Shall be responsible for arranging general cleanup of designated event area and areas adjoining event area
3. Shall be responsible for Maintaining/ monitoring/ emptying trash cans during event in designated area.

### TAXES, LICENSES, FEES AND PERMITS:

1. Shall distribute guidelines/requirements to all vendors
2. Shall turn in a list of all vendors for temp. licenses into the Clerk's Office **10 days prior** to the event.
3. Shall be responsible for informing vendors of their sales tax obligations for MO Dept. of Revenue.
4. Shall be responsible for payment, pickup & distribution of temp. licenses to all vendors prior to the event.  
These must be hanging during the event. Failure to pay for temp. licenses by Event Sponsor prior to event will result in vendors not being able to set up at the event.

### INSURANCE:

You are required to provide the City with a Certificate of Liability Insurance. The Certificate must be provided to the City of Hannibal, **three (3) days before** the date of the event.

1. The Certificate must name the City of Hannibal, Missouri, as:
  - a. **The certificate holder** with the correct address of 320 Broadway, Hannibal, Missouri, 63401; and
  - b. **An additional primary insured**
2. You are required to obtain an **Additional Insured Endorsement** to the liability insurance policy.  
The Endorsement shall name the City of Hannibal, Missouri as an additional insured.

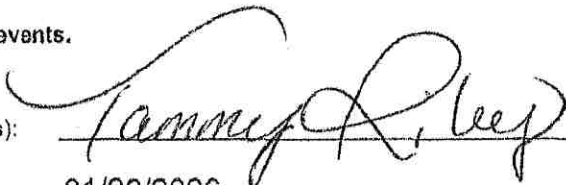
**INDEMNIFICATION AGREEMENT:**

To the fullest extent permitted by law, Big River Steampunk Festival (hereinafter, "Organization") shall undertake to indemnify, defend and hold harmless City of and from any all claims, suits, rights of action and demands, including all costs, expenses and reasonable attorney fees associated therewith, in any way connected with or arising out of Organization or its employees, representatives, invitees negligence or willful acts or omissions arising from or in connection with Big River Steampunk Festival (hereinafter, "Event") and agrees to maintain during the term of the Event Commercial General Liability Insurance for personal injury, property damage and death as required. Organization hereby assumes responsibility for the negligence and willful acts or misconduct of its employees, representatives, and invitees and will indemnify, defend and hold harmless the City against any claims or judgments made by Organization's employees, representatives, and invitees against City arising from the Event. The terms of this provision shall survive the expiration, completion of the Event or earlier termination of this Agreement.

I/we understand that by signing below, I/we represent and warrant to the City that I/we have full and lawful authority to execute and deliver this Agreement and to perform the terms and obligations of this Agreement, and that this Agreement constitutes the legal, valid and binding obligation of Organization, enforceable in accordance with its terms.

I/we are entering into a binding agreement with the City of Hannibal to comply with all City Ordinances and Special Event Policies and that non-compliance may result in cancellation of the event or denial of permission for future events.

Signature(s):



Date:

01/22/2026



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## Hold Harmless and Insurance Requirements

- 1) To the fullest extent permitted by law, Sponsor agrees to indemnify, defend and hold harmless the City of Hannibal, its officers, agents, volunteers, and employees from and against all suits, claims, damages, losses, and expenses, including but not limited to attorneys' fees, court costs, or alternative dispute resolution costs arising out of, or related to, Sponsor's use of City streets, roads, parks, sidewalk or other facilities under this agreement involving an injury to a person or persons, whether bodily injury or other personal injury (including death), or involving an injury or damage to property (including loss of use or diminution in value), but only to the extent that such suits, claims, damages, losses or expenses are caused by the negligence or other wrongdoing of Sponsor, its officers, agents and volunteers, or anyone directly or indirectly employed or hired by Sponsor or anyone for whose acts Sponsor may be liable, regardless of whether caused in part by the negligence or wrongdoing of City and any of its agents or employees
- 2) Sponsor shall purchase and maintain the following insurance, at Sponsor's expense: Commercial General Liability Insurance with a minimum limit of \$1,000,000 each occurrence / \$2,000,000 general aggregate written on an occurrence bases.  
Comprehensive Business Automobile Liability Insurance for all owned, non-owned and hired automobiles and other vehicles used by Sponsor with a combined single limit of \$1,000,000 minimum.  
Workers Compensation insurance with statutorily limits required by any applicable Federal or state law and Employers Liability insurance with minimum limit of \$1,000,000 per accident.
- 3) All policies of insurance must be on a primary basis, non-contributory with any other insurance and/or self-insurance carried by the City.
- 4) Prior to using City's facilities or infrastructure under this agreement, Sponsor shall furnish the City with certificates of insurance evidencing the required coverage, conditions, and limits required by this agreement, have the City named as an additional insured and provide the appropriate additional insured endorsements.
- 5) No provision of this agreement shall constitute a waiver of the City's right to assert a defense based on the doctrines of sovereign immunity, official immunity, or any other immunity available under law.

Tammy Riley

By

Organizer

01/22/2026

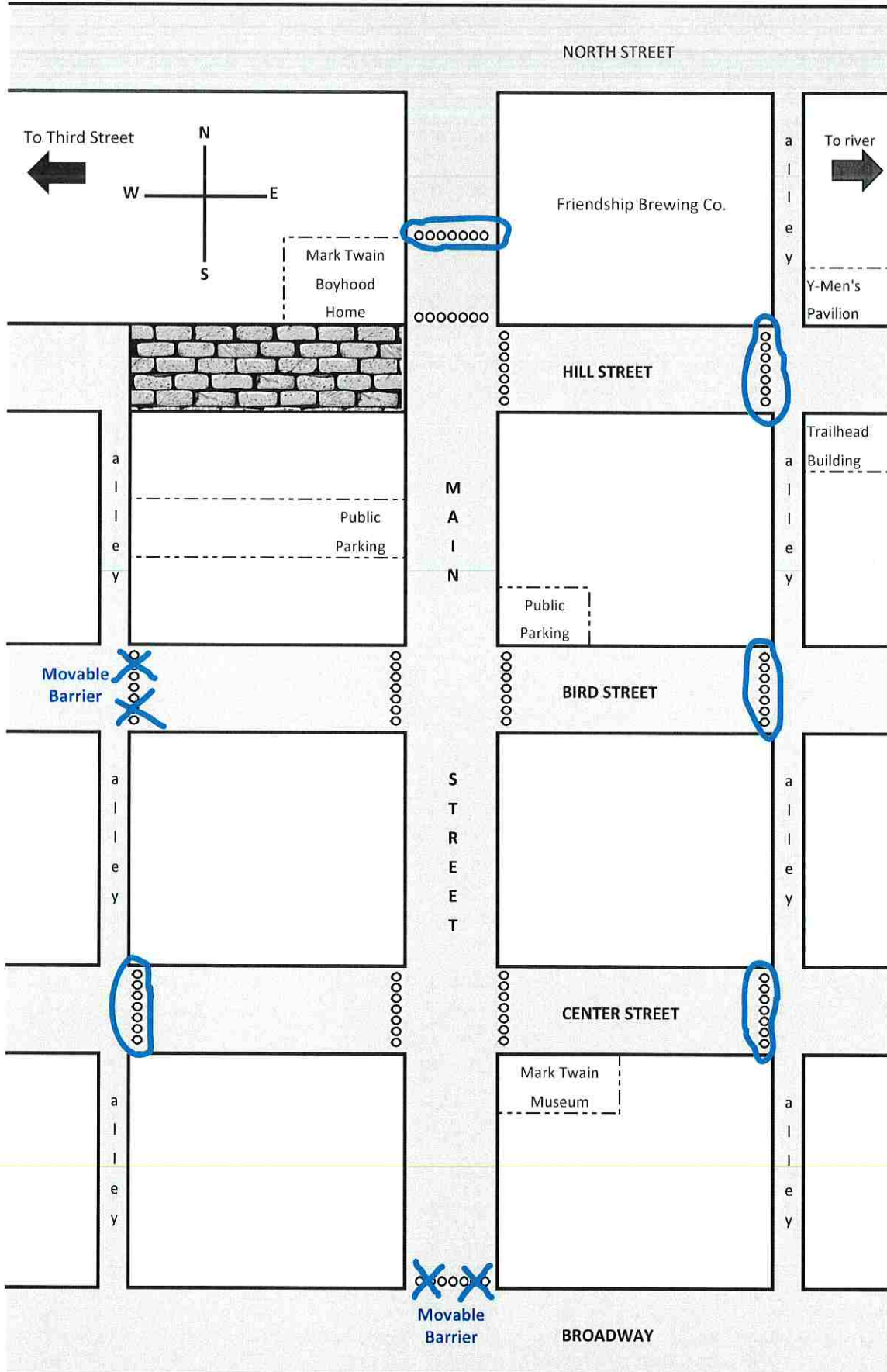
Title

Date

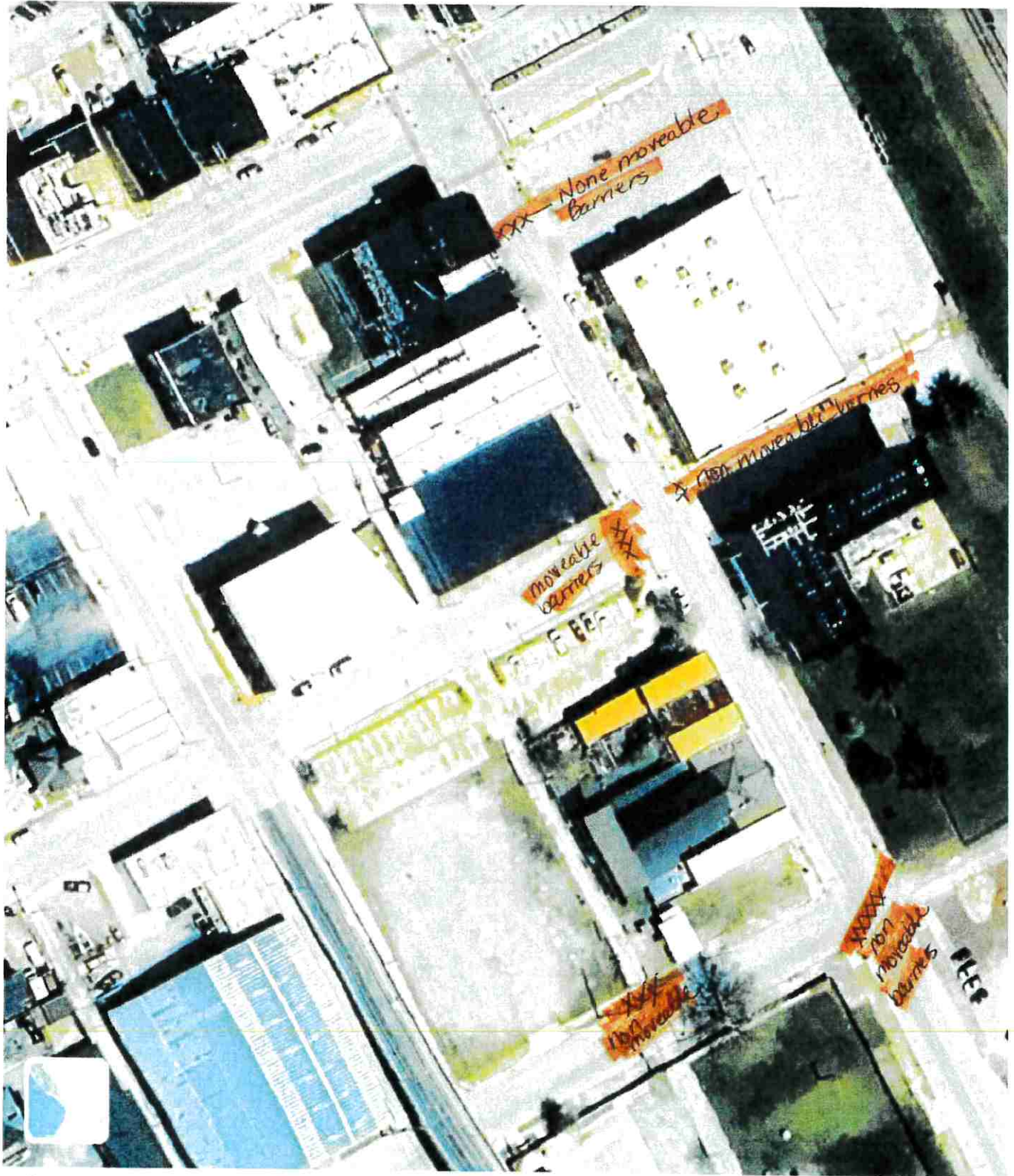
# ATTACHMENT A

## HISTORIC DISTRICT - REQUESTED STREET CLOSURES

If you are not using this map due to it not being the accurate area of your event, then you MUST submit your own map.



○○○○○○○ Indicates the optional road closures, ONLY circle those where you request to have the road closed. It is not optional to block off any further on the North end of Main other than what is listed as an option.



Total Amount: \$90.00  
Less Amount Paid: (\$90.00)  
Balance Due: **\$0.00**

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**Line Items**

<u>Item</u>	<u>Registrant</u>	<u>Amount</u>
<b>Y-Men's Pavilion</b> Initial Date: 9/4/2026 9:00 AM - 10:00 PM	Tammy Riley	\$30.00
<b>Y-Men's Pavilion</b> Initial Date: 9/5/2026 9:00 AM - 10:00 PM	Tammy Riley	\$30.00
<b>Y-Men's Pavilion</b> Initial Date: 9/6/2026 9:00 AM - 10:00 PM	Tammy Riley	\$30.00
	Sub Total:	<b>\$90.00</b>
	Sales Tax:	<b><u>\$0.00</u></b>
	Total Amount:	<b>\$90.00</b>

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**Additional Notes**

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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**  
**ADDITIONAL INSURED - DESIGNATED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE PART**

**Schedule**

<p>Name of Additional Insured Person(s) or Organization(s):</p> <p>City Of Hannibal 320 Broadway Hannibal, MO 63401</p>
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Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. **SECTION II - WHO IS AN INSURED** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury," "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. in the performance of your ongoing operations; or
2. in connection with your premises owned by or rented to you.

However:

1. the insurance afforded to such additional insured only applies to the extent permitted by law; and
2. if coverage provided to the Additional Insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these Additional Insureds, the following is added to **SECTION III - LIMITS OF INSURANCE**:

If coverage provided to the Additional Insured is required by a contract or agreement, the most we will pay on behalf of the Additional Insured is the amount of insurance:

1. required by the contract or agreement; or
  2. available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.




# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/22/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

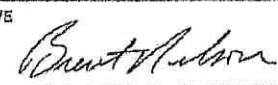
<b>PRODUCER</b>  Gaslamp Insurance Services DBA Event Helper Insurance Services PO Box 1549 Grass Valley CA 95945	CONTACT NAME: Event Helper Customer Service PHONE (A/C, No., Ext): (855) 493-8368 E-MAIL ADDRESS: info@theeventhelper.com	FAX (A/C, No.):
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b>  Tammy L. Riley 201 N 3rd St, ste 100 Hannibal MO 63401	<b>INSURER A:</b> Lloyds Syndicate 2623 82%	<b>NAIC #</b> AA-1128623
	<b>INSURER B:</b> Lloyds Syndicate 623 18%	<b>NAIC #</b> AA-1128623
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL	SUBR	INSR	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability <input type="checkbox"/> Retail Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			Y	N	EH-771326-L4101381	09/04/2026 12:01 AM	09/08/2026 12:01 AM	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Deductible \$ 1,000		
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY								COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$		
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$								EACH OCCURRENCE \$ AGGREGATE \$ \$		
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Certificate holder listed below is named as additional insured per attached CG 20 26 04 13. Attendance: 500, Event Type: Country Festivals and Fairs - No Rides. Policy includes a 36 month Extended Reporting Period. Damage to Premises Rented (Other than Fire) included in the Each Occurrence Limit shown above.

<b>CERTIFICATE HOLDER</b>  Big River SteamPunk Festival North and South Main Streets Hannibal MO 0 Main Street Hannibal MO 63401 Hannibal MO 63401	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.  
ADDITIONAL INSURED - DESIGNATED PERSON OR ORGANIZATION**

This endorsement modifies Insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE PART**

**Schedule**

<p>Name of Additional Insured Person(s) or Organization(s):</p> <p>Big River Steampunk Festival  North and South Main Streets Hannibal MO  0 Main Street Hannibal MO 63401  Hannibal, MO 63401</p> <p>Information required to complete this Schedule, if not shown above, will be shown in the Declarations.</p>
--

A. **SECTION II - WHO IS AN INSURED** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury," "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. in connection with your premises owned by or rented to you.

However:

1. the insurance afforded to such additional insured only applies to the extent permitted by law; and
2. if coverage provided to the Additional Insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these Additional Insureds, the following is added to **SECTION III - LIMITS OF INSURANCE**:

If coverage provided to the Additional Insured is required by a contract or agreement, the most we will pay on behalf of the Additional Insured is the amount of insurance:

1. required by the contract or agreement; or
2. available under the applicable Limits of Insurance shown in the Declarations;  
whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.




# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/22/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

 <b>PRODUCER</b> Gaslamp Insurance Services DBA Event Helper Insurance Services PO Box 1549 Grass Valley CA 95945	<b>CONTACT NAME:</b> Event Helper Customer Service <b>PHONE (A/C, No, Ext):</b> (855) 493-8388 <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> info@theeventhelper.com
	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Lloyds Syndicate 2623 82% <b>INSURER B:</b> Lloyds Syndicate 623 18% <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>
<b>INSURED</b>  Tammy L Riley 201 N 3rd St, ste 100 Hannibal MO 63401	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability <input type="checkbox"/> Retail Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	N	EH-771326-L4101381	09/04/2026 12:01 AM	09/08/2026 12:01 AM	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES \$ 100,000						
	MED EXP (Any one person) \$ 5,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							Deductible \$ 1,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) if yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A			PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/>
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Certificate holder listed below is named as additional insured per attached CG 20 26 04 13. Attendance: 500, Event Type: Country Festivals and Fairs - No Rides. Policy includes a 36 month Extended Reporting Period. Damage to Premises Rented (Other than Fire) included in the Each Occurrence Limit shown above.

**CERTIFICATE HOLDER****CANCELLATION**

Tanyard Gardens/Hannibal Jaycee's 320 S Main St Hannibal MO 63401	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**  
**ADDITIONAL INSURED - DESIGNATED PERSON OR ORGANIZATION**

This endorsement modifies Insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE PART**

**Schedule**

<p>Name of Additional Insured Person(s) or Organization(s):</p> <p>Tanyard Gardens/Hannibal Jaycee's  320 S Main St  Hannibal, MO 63401</p> <p>Information required to complete this Schedule, if not shown above, will be shown in the Declarations.</p>
---

A. **SECTION II - WHO IS AN INSURED** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury," "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. in the performance of your ongoing operations; or
2. in connection with your premises owned by or rented to you.

However:

1. the insurance afforded to such additional insured only applies to the extent permitted by law; and
2. if coverage provided to the Additional Insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the Insurance afforded to these Additional Insureds, the following is added to **SECTION III - LIMITS OF INSURANCE:**

if coverage provided to the Additional Insured is required by a contract or agreement, the most we will pay on behalf of the Additional Insured is the amount of Insurance:

1. required by the contract or agreement; or
  2. available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.




# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/22/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

	<b>PRODUCER</b> Gaslamp Insurance Services DBA Event Helper Insurance Services PO Box 1549 Grass Valley CA 95945	<b>CONTACT NAME:</b> Event Helper Customer Service <b>PHONE (A/C, No, Ext):</b> (855) 493-8368 <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> info@theeventhelper.com
	<b>INSURED</b>  Tammy L Riley 201 N 3rd St, ste 100 Hannibal MO 63401	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Lloyds Syndicate 2623 82% <b>INSURER B:</b> Lloyds Syndicate 623 18% <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL/SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability <input type="checkbox"/> Retail Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	N	EH-771326-L4101381	09/04/2026 12:01 AM	09/08/2026 12:01 AM	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES \$ 100,000						
	MED EXP (Any one person) \$ 5,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							Deductible \$ 1,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Per accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder listed below is named as additional insured per attached CG 20 26 04 13. Attendance: 500, Event Type: Country Festivals and Fairs - No Rides. Policy includes a 36 month Extended Reporting Period. Damage to Premises Rented. (Other than Fire) Included in the Each Occurrence Limit shown above.

**CERTIFICATE HOLDER****CANCELLATION**

NobleWares 101 N Main St Hannibal MO 63401	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**  
**ADDITIONAL INSURED - DESIGNATED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE PART**

**Schedule**

Name of Additional Insured Person(s) or Organization(s):
NobleWares 101 N Main St Hannibal, MO 63401
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. **SECTION II - WHO IS AN INSURED** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury," "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- 1. in the performance of your ongoing operations; or
- 2. in connection with your premises owned by or rented to you.

However:

- 1. the insurance afforded to such additional insured only applies to the extent permitted by law; and
- 2. if coverage provided to the Additional Insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these Additional Insureds, the following is added to **SECTION III - LIMITS OF INSURANCE**:

If coverage provided to the Additional Insured is required by a contract or agreement, the most we will pay on behalf of the Additional Insured is the amount of insurance:

- 1. required by the contract or agreement; or
  - 2. available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/22/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b>		<b>CONTACT NAME:</b> Event Helper Customer Service	
	Gaslamp Insurance Services	<b>PHONE (A/C, Nr, Ext):</b> (855) 493-8368	<b>FAX (A/C, No):</b>
	DBA Event Helper Insurance Services	<b>E-MAIL ADDRESS:</b> Info@theeventhelper.com	
	PO Box 1549 Grass Valley CA 95945	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b>		<b>INSURER A:</b> Lloyds Syndicate 2623 82%	<b>NAIC #</b> AA-1126623
Tammy L Riley 201 N 3rd St, ste 100 Hannibal MO 63401		<b>INSURER B:</b> Lloyds Syndicate 823 18%	AA-1126623
		<b>INSURER C:</b>	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EXCLUSION MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDC SUBR INSR: WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	Y N	EH-771326-L4101381	09/04/2026 12:01 AM	09/08/2026 12:01 AM	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					DAMAGE TO RENTED PREMISES \$ 100,000
	<input checked="" type="checkbox"/> Host Liquor Liability					MED EXP (Any one person) \$ 5,000
	<input type="checkbox"/> Retail Liquor Liability					PERSONAL & ADV INJURY \$ 1,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
OTHER:						Deductible \$ 1,000
<b>AUTOMOBILE LIABILITY</b>						COMBINED SINGLE LIMIT (Ea accident) \$
<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
<input type="checkbox"/> HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
<input type="checkbox"/> AUTOS ONLY						\$
<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
<b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$
<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						\$
<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N <input type="checkbox"/> N/A						E.L. EACH ACCIDENT \$
If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder listed below is named as additional insured per attached CG 20 26 04 13. Attendance: 600, Event Type: Country Festivals and Fairs - No Rides. Policy includes a 36 month Extended Reporting Period. Damage to Premises Rented (Other than Fire) Included in the Each Occurrence Limit shown above.

**CERTIFICATE HOLDER****CANCELLATION**

Frozen Sippis 108 N Main St Hannibal MO 63401	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

© 1988-2015 ACORD CORPORATION. All rights reserved.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**  
**ADDITIONAL INSURED - DESIGNATED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE PART**

**Schedule**

<p>Name of Additional Insured Person(s) or Organization(s):</p> <p>Frozen Sippis 108 N Main St Hannibal, MO 63401</p> <p>Information required to complete this Schedule, if not shown above, will be shown in the Declarations.</p>
---

A. **SECTION II - WHO IS AN INSURED** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury," "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. in the performance of your ongoing operations; or
2. in connection with your premises owned by or rented to you.

However:

1. the insurance afforded to such additional insured only applies to the extent permitted by law; and
2. if coverage provided to the Additional Insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

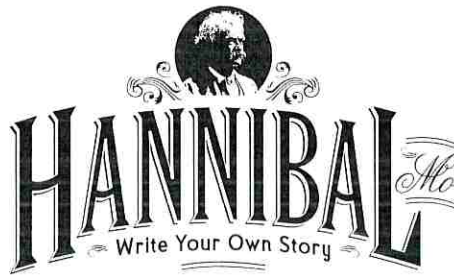
B. With respect to the insurance afforded to these Additional Insureds, the following is added to **SECTION III - LIMITS OF INSURANCE**:

If coverage provided to the Additional Insured is required by a contract or agreement, the most we will pay on behalf of the Additional Insured is the amount of insurance:

1. required by the contract or agreement; or
2. available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

*Office of the Mayor*



*Darrell McCoy*

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Please place me on the agenda for an update regarding oversight and direction for the Hannibal Board of Public Works by the City Council.

MEMO

To: Hannibal City Council

From: City Attorney

Re: Off Premises Signs.

The council instructed me to give them a memo on the issue of off premises signs. You also wanted me to do a proposed ordinance regarding signs in the H1 district. However after a full review I disagree with the building inspector's conclusions and I don't know that an ordinance is necessary. I believe there are already several fairly stringent restrictions in the H1 zone and I think I'm going to need some input from the Council on this. As a result, I've have prepared an analysis of what I believe are relevant areas of Chapter 26 of the code regarding signs. I have also analyzed our zoning code, zone by zone so that you can see the types of signage that are allowed in each zone. I therefore note as follows:

1. Off-premises and on-premises signs are defined under Sec. 26-1 as follows:

*Off-premises sign means a sign that advertises goods, products, facilities or services not necessarily on the premises where the sign is located, or directs persons to a different location from where the sign is located.*

*On-premises sign means any sign identifying or advertising a business, person, activity, good, product or service located on a premises where the sign is installed and maintained.*

2. Sec. 26-7 contains a list of signs which are generally prohibited. Off-premises signs do not appear in that list.

3. Sec. 26-10 requires all signs in the City to comply with the requirements of Chapter 7 (Building and Building regulations.) It also then sets out specific construction standards for sign construction.

4. Sec. 26-34 concerns legal nonconforming signs. Basically regardless of any action taken by the council in regard to sign restrictions, any pre-existing signs will be "grandfather". Loss of status would be if it is abandoned, left unrepaired, lacks nor maintenance or if it is structurally altered.

5. Sec 26-35 allows property owners to apply for a variance if their sign permit is denied. Such variance request would go to the Board of Adjustment.

6. Division 2 of Chapter 26 contains all of the permitting requirements. Basically, except for those certain signs which do not require a permit under Sec 26-9 (things like directional signs, government signs, memorial tablets, etc.) any new sign or any structural modification of an existing sign requires a permit.

7. We go next to the Zoning Code. We first have to look at Section 32-2 which provides:

***Sec. 32-2. - Unpermitted uses prohibited.***

*No building shall be erected, reconstructed or structurally altered, nor shall any building or land be used for any purpose other than permitted in the zoning district in which such building or land is located.*

So reviewing each zoning code to see what specifically is a permitted use:

1. In regard to Zone A, One and Two Family, Sec 32-216 only allows the following signs:

*(9) Professional or other announcement signs not over one square foot in area, attached flat to the main wall of the buildings, temporary real estate signs not over six feet by six feet in size pertaining to the lease or sale of said property on which such sign is located, or illuminated bulletin boards or announcement boards of public buildings and churches not to exceed 20 square feet in area.*

As a result of the foregoing no off-premises signs would be allowed in Zone A.

2. In regard to Zone B, Multiple Residential, Sec 32-246 allows:

*(1) Any use permitted in the A district.*

It has no additional signs allowed, and therefore, no off-premises signs would be allowed in Zone B.

3. In regard to Zone C, Local Business District, Sec 32-274 makes the following provision regarding signs:

*(10) Signs, provided they are attached flat to the front wall of a business building and do not exceed three feet in height.*

As a result, off-premises signs would be allowed but would have to comply with the above requirements. I'm not sure that was the intent. There is arguably an implication that it is in regard to on-premises signs. However, because it doesn't specifically limit the above signs to on-premises, I have to say that with size and location restrictions, such off-premises signs are permitted in Zone C.

4. In regard to Zone D, Highway Business District,, Sec 32-302 makes the following provision regarding signs:

*(6) Signs, on-premises and off-premises. Signs shall be limited to 300 square feet per side for double-face signs and shall be at least 300 feet apart. All ground signs shall have a setback of 20 feet from front and rear lot lines and not less than*

*five feet from interior lot lines. Signs shall not exceed 35 feet in height. Signs are subject to the provisions of chapter 26.*

As a result of the foregoing, Off premises signs would be allowed in the D District, provided they follow the above rules.

5. In regard to Zone E, Commercial District, Section 32-328 provides:

*(1) Any use permitted in the C and D districts.*

and

*(19) Signs, provided that no such sign shall constitute a traffic or fire hazard. Such signs shall be subject to the provisions of chapter 26.*

As a result of the foregoing, Off premises signs would be allowed in the E District, provided they follow the rules provided in the Sign Chapter, Chapter 26.

6. In regard to the E1 district, It's a mess. Section 32-351 provides:

*(2) Any use permitted in B district, except hospitals and clinics.*

AND

*(3) Any use permitted in C district, except filling stations.*

AND

*(4) Any use permitted in D district, except the following:  
b. Signs, on-premises and off-premises, except as outlined herein.*

AND

*(5) Any use permitted in E district, except the following:  
b. Signs except those permitted as herein defined.*

However, then at least as to off-premises signs it is clarified by Sec 32-353. This section specifically prohibits off premises signs in that district:

*(d) No off-premises signs shall be permitted.*

7. In regard to District F. Basically all signs are allowed under Sec 32-383 as it states:

*(1) Any use permitted in the C, D and E districts.*

8. In regard to District H-1, historic district, the permitted uses pursuant to Sec 32-446 are as follows:

*(b) Permitted uses, H-1 district. **Subject to the issuance of a letter of approval, one or more of the following uses are permitted:***

*(1) Museums, libraries and public parks, passive recreation.*

*(2) Any retail sales stores within a building, including sale of intoxicating beverages and food for consumption on the premises. The requirements herein that retail sales take place within a building or that food is consumed on the premises shall not apply to farmers markets, nor the authorized use of public streets and other city property nor to the fundraising activities of nonprofit corporations during public events lasting no longer than seven consecutive days.*

*(3) Farmers markets.*

*(4) Any service facilities within a building such as a bank, office, restaurant, motel, barbershop, photographer, hotel, shoe repair, amusement of similar facilities.*

*(5) Accessory buildings and uses customarily incident to the permitted uses as specified in this section, including off-street parking.*

***(6) Any other use permitted in district C, local business district, except medical marijuana dispensary facilities.***

So, as there are no specifically allowed signs in that section, the only signs allowed in H-1, are going to be signs allowed in District C. You may recall that therefore is both on and off premises signs, but they must comply with the following:

*(10) Signs, provided they are attached flat to the front wall of a business building and do not exceed three feet in height.*

However, also please note that in regard to any historic district, Section 32-445 provides in relevant part:

***(a) No exterior change of any building or improvement in a historic district or to an individual local historic landmark subject to this chapter shall be made unless the property owner obtains a building permit. No building or occupancy***

*permits shall be issued for the construction, reconstruction, demolition, alteration or any exterior change of any structure now or hereafter existing within the boundaries of local historic districts or individual local historic landmarks, unless a "letter of approval" is issued by the historic district development commission.* (emphasis added)

then section 32-446 provides in relevant part:

*Exterior architectural feature means the architectural style and general arrangement of such portion of the exterior of a structure as is designed to be open to view from a public street or way including kind, color and texture of building material of such portion, and type of all windows, doors, lights, signs and other appurtenances to such portion, including off-street parking.* (emphasis added)

As a result of the foregoing, in the H1 district, no new signs may be installed nor may existing signs be modified without first obtaining a letter of approval from the HDDC. Further, any signs in the area are required to be permitted as set out in Chapter 26.

9. No signs of any kind are provided for and are therefore not allowed in Zone M.

10. No signs of any kind are provided for and are therefore not allowed in Zone RD

11. No signs of any kind are provided for and are therefore not allowed in Zone PDR.

In my legal opinion, any signs in the historic district which are not grandfathered are illegal if they are taller than 3 feet in height and are not attached to the front of the building, and further in order to be legal, they must have a letter of approval from the HDDC. The Grandfathering provision date regarding such a letter would appear to be no later than 1988, from reviewing the comparative code table online.

In reviewing your existing code and giving due consideration to the nature of the H1 District it would appear to me that your regulations in the H1 district should be no more permissive than what you allow in Zone C. As a result I would suggest that you may want to have a discussion regarding both Zone C and Zone H1. However, I would recommend that you do this at a regular meeting, allowing the HDDC to opine to this letter, as well as any other interested parties. (Property owners, tenants, etc.)

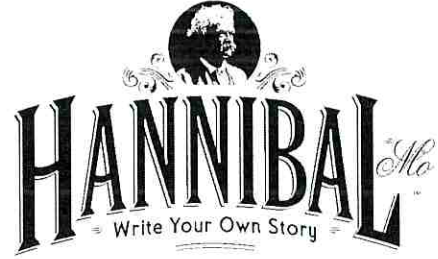
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Please let me know if any one has any questions or requests clarification of any matter raised herein.

jfl

**Andrew Dorian  
City Manager  
City of Hannibal  
320 Broadway  
Hannibal, MO 63401  
Ph: 573-221-0154  
Email: [adorian@hannibal-mo.gov](mailto:adorian@hannibal-mo.gov)**

**Fax: 573 221-0707**



---

TO: City Clerk, City Council, and Mayor

FROM: Andrew Dorian

DATE: 2/24/2026

RE: Change Order #2 Market Street Tap Grant

The existing sidewalk between Dowling and Arch St. also functioned as the curb. The plans called for sawcutting the sidewalk and removing it but leaving a portion as the curb.

During the process of removing this sidewalk, portions totaling about 80 LF cracked and fell apart.

Bleigh has submitted a \$5,280 change order request to replace this 80 LF of damaged curb.

1. Saw Cut 80 LF, unit cost \$5.00; total: \$400.00
2. Curb removal, 80 LF, unit cost \$3.00; total: \$240.00
3. Type B Curb & Gutter, 80 LF, unit cost \$58.00; total \$4,640.00

The Department of Public Works recommends approval of the proposed Change Order #2 for the Market Street Tap Grant Project.

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**RESOLUTION NO. 2593-26**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A \$5,280  
CHANGE ORDER #2 TO THE MARKET STREET SIDEWALK TAP GRANT  
PROJECT**

**WHEREAS,** The existing sidewalk between Dowling and Arch St. also functioned as the curb, and

**WHEREAS,** During the process of removing this sidewalk, portions totaling about 80 LF cracked and fell apart, and

**WHEREAS,** Bleigh has submitted a \$5,280 change order request to replace this 80 LF of damaged curb, and

**NOW THEREFORE BE IT RESOLVED BY THE CITY OF HANNIBAL  
MISSOURI**

**SECTION ONE:** That the Mayor is hereby authorized to execute the attached \$5,280 Change Order 2 between Bleigh Construction and the City of Hannibal for the Market Street Sidewalk Tap Grant Project.

**SECTION TWO:** This Resolution shall become effective immediately upon its adoption and approval.

**ADOPTED THIS 3<sup>rd</sup> DAY OF MARCH, 2026.**

**APPROVED THIS 3<sup>rd</sup> DAY OF MARCH, 2026.**

\_\_\_\_\_  
**Darrell McCoy, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Melissa Cogdal, City Clerk**

Bleigh Construction Company  
 PO BOX 957  
 Hannibal, Missouri 63401  
 Phone: (573) 221-2247

Project: 25-023 - Market Street Sidewalk  
 Market Street  
 Hannibal, Missouri 63401

**Prime Contract Change Order #002: 80 If Curb Replacement**

<b>TO:</b>	City of Hannibal 320 Broadway Hannibal, Missouri 63401	<b>FROM:</b>	Bleigh Construction Company PO BOX 957 Hannibal, Missouri 63401
<b>DATE CREATED:</b>	2/16/2026	<b>CREATED BY:</b>	John Bleigh (Bleigh Construction Company)
<b>CONTRACT STATUS:</b>	Approved	<b>REVISION:</b>	0
<b>DESIGNATED REVIEWER:</b>		<b>REVIEWED BY:</b>	
<b>DUE DATE:</b>		<b>REVIEW DATE:</b>	02/20/2026
<b>INVOICED DATE:</b>		<b>PAID DATE:</b>	
<b>SCHEDULE IMPACT:</b>		<b>EXECUTED:</b>	No
<b>REVISED SUBSTANTIAL COMPLETION DATE:</b>		<b>SIGNED CHANGE ORDER RECEIVED DATE:</b>	
<b>CONTRACT FOR:</b>	25-023:Market Street Sidewalk	<b>TOTAL AMOUNT:</b>	\$5,280.00

**DESCRIPTION:**

80 If Curb Replacement  
 Saw cut, remove, and replace approximately 80 lf of curb and gutter on Market St across from Dowling St for the total lump sum of \$5,280.00

1. Saw Cut 80 lf, unit cost \$5.00; total: \$400.00
2. Curb removal, 80 lf, unit cost \$3.00; total: \$240.00
3. Type B Curb & Gutter, 80 lf, unit cost \$58.00; total \$4,640.00

**ATTACHMENTS:**

**POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER:**

PCO #	Title	Schedule Impact	Amount
002	80 If Curb Replacement		\$5,280.00
<b>Total:</b>			\$5,280.00

**CHANGE ORDER LINE ITEMS:**

**PCO # 002: 80 If Curb Replacement**

#	Budget Code	Description	Amount
1	55-019.M REMOVAL OF IMPROVEMENT	Saw Cut	\$400.00
2	55-019.M REMOVAL OF IMPROVEMENT	Curb & Gutter Removal	\$240.00
3	55-309.M CONC CURB.Material	Type B Curb & Gutter	\$4,640.00
<b>Grand Total:</b>			<b>\$5,280.00</b>

The original (Contract Sum)	\$264,229.87
Net change by previously authorized Change Orders	\$0.00
The contract sum prior to this Change Order was	\$264,229.87
The contract sum will be increased by this Change Order in the amount of	\$5,280.00
The new contract sum including this Change Order will be	\$269,509.87
The contract time will not be changed by this Change Order.	

Mark Bross (KLINGNER & ASSOCIATES,  
P. C.)  
4510 Paris Gravel Road  
Hannibal, Missouri 63461

City of Hannibal  
320 Broadway  
Hannibal , Missouri 63401

Bleigh Construction Company  
PO BOX 957  
Hannibal, Missouri 63401

*Mark Bross*

2-20-2026

SIGNATURE DATE

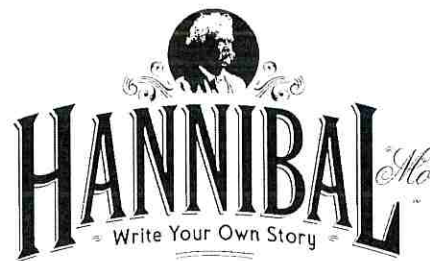
SIGNATURE DATE

*J. P. G.*

02-20-2026

SIGNATURE DATE

**Andrew Dorian**  
**City Manager**  
**City of Hannibal**  
**320 Broadway**  
**Hannibal, MO 63401**  
**Ph: 573-221-0154**                      **Fax: 573 221-0707**  
**Email: [adorian@hannibal-mo.gov](mailto:adorian@hannibal-mo.gov)**



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TO: City Clerk, City Council, and Mayor

FROM: Andrew Dorian

DATE: 2/25/2026

RE: Central Park Renovations Change Order No. 3

Bleigh Construction and the Parks Department, discussed concerns regarding potential mulch washout caused by drainage runoff from adjacent concrete flatwork.

It was noted that a stone landscape treatment would perform better under these conditions and reduce long-term maintenance and erosion concerns.

Following a site review and coordination the Parks Department selected Bleigh Ready Mix 1.5" Trap Rock in lieu of the previously detailed mulch for landscape areas adjacent to concrete flatwork.

This change revises the landscape scope at the affected locations to remove mulch and substitute 1.5" Trap Rock, improving durability, drainage performance, and long-term maintenance.

Additional installation labor required to place stone in lieu of the originally specified mulch, as provided by the landscape subcontractor: \$1,500.00

Material cost for 30 additional tons of Bleigh Ready Mix 1.5" Trap Rock at a unit cost of \$55.60 per ton:  $30 \text{ tons} \times \$55.60/\text{ton} = \$1,668.00$

Total Proposed Change Order No. 3: \$3,168.00

Bleigh Construction Company will not apply any markup to this scope of work.

Total Change Order No. 3 adds \$3,168 to the original contract

**RESOLUTION NO. 2594-26**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CHANGE ORDER #3  
ADDING AN ADDITIONAL \$3,168 TO THE ORIGINAL CONTRACT FOR THE  
RENOVATIONS TO CENTRAL PARK.**

**WHEREAS**, Bleigh Construction and the Parks Department discussed concerns regarding potential mulch washout caused by drainage runoff from adjacent concrete flatwork.

**WHEREAS**, Following a site review and coordination the Parks Department selected Bleigh Ready Mix 1.5" Trap Rock in lieu of the previously detailed mulch for landscape areas adjacent to concrete flatwork.

**WHEREAS**, the change order added \$3,168 to the original contract, and

**WHEREAS**, the new contract amount is \$998,565.93

**NOW THEREFORE BE IT RESOLVED BY THE CITY OF HANNIBAL MISSOURI**

**SECTION ONE:** That the Mayor is hereby authorized to execute the attached Change Order 3 between Bleigh Construction and the City of Hannibal for the total amount of \$3,168 for renovations to Central Park

**SECTION TWO:** This Resolution shall become effective immediately upon its adoption and approval.

**ADOPTED THIS 3<sup>rd</sup> DAY OF MARCH, 2026.**

**APPROVED THIS 3<sup>rd</sup> DAY OF MARCH, 2026.**

\_\_\_\_\_  
**Darrell McCoy, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Melissa Cogdal, City Clerk**



# Proposed Change Order No. 4

**Project:** Central Park Redevelopment  
**Owner:** City of Hannibal, Missouri  
**Contractor:** Bleigh Construction Company  
**Date:** February 25, 2026  
**Change Order No.:** 4

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## 1. Description of Change

During a previous discussion, concerns were raised regarding potential mulch washout caused by drainage runoff from adjacent concrete flatwork. It was noted that a stone landscape treatment would perform better under these conditions and reduce long-term maintenance and erosion concerns.

Following a site review and coordination with the Ownership Team, the **Owner selected Bleigh Ready Mix 1.5" Terrazzo** in lieu of the previously detailed mulch for landscape areas adjacent to concrete flatwork.

This change revises the landscape scope at the affected locations to remove mulch and substitute **1.5" Terrazzo stone**, improving durability, drainage performance, and long-term maintenance.

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## 2. Cost Impact

The cost associated with this change consists of the following:

- **Additional installation labor** required to place stone in lieu of the originally specified mulch, as provided by the landscape subcontractor:  
**\$1,500.00**
- **Material cost for 30 additional tons of Bleigh Ready Mix 1.5" Terrazzo** at a unit cost of **\$55.60 per ton**:  
 $30 \text{ tons} \times \$55.60/\text{ton} = \$1,668.00$

**Total Proposed Change Order No. 4:**  
**\$3,168.00**

Bleigh Construction Company will **not apply any markup** to this scope of work.

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### 3. Reason for Change

This change was initiated based on **maintenance considerations** identified related to potential mulch washout caused by drainage runoff from adjacent concrete flatwork. Following review and coordination, the **Owner selected Bleigh Ready Mix 1.5" Terrazzo** as the preferred landscape material at the affected locations.

The revised material selection improves long-term durability, drainage performance, and reduces ongoing maintenance requirements.

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### 4. Approval

**Bleigh Construction Company**

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**Louis C. Vannatta**  
Vice-President, Construction Division  
Date: \_\_\_\_\_

**City of Hannibal**

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Authorized Representative  
Date: \_\_\_\_\_

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#### **Bleigh Construction Company Mission Statement**

At Bleigh Construction Company, we build with integrity. We put our People first, cultivate Partnerships that stand the test of time, drive Performance that distinguishes us in the industry, and embrace Innovation that secures our future.

## MEMORANDUM

**TO: MAYOR MCCOY & COUNCIL MEMBERS**

**FROM: MELISSA COGDAL  
CITY CLERK**

**DATE: FEBRUARY 26, 2026**

**SUBJECT: REQUEST TO SET ADMINSTRITIVE HEARING**

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In accordance with Hannibal City Charter Section 15-32 I am requesting to set administrative hearings for businesses who failed to renew business/liquor license for the 2025/2026 fiscal year.

Per Section 15-24 all business licenses not renewed are expired and have been closed and cannot be renewed. A new license application will be required for future operations.

Staff request to set Administrative Hearings for the business/liquor license not renewed for the 2025/2026 year on Tuesday, March 17, 2026, at 6:30 p.m.

Sec. 15-32. - Closure of non-licensed businesses.

- (a) Failure to obtain a business license or failure to renew a business license under this chapter shall require the closure of the said business. Upon complaint that a business is operating without a license, the city council shall call and have a full and adequate administrative hearing upon the matter, giving the affected party at least 15 days notice, by personal service or certified mail of the hearing. Any party may be represented by counsel, and all parties shall have the opportunity to be heard. If the city council finds a business is operating without a license in violation of this chapter, they shall order the closure of such business. Such closure shall be in addition to any other penalties prescribed in this article. Any party aggrieved by the finding hereunder may appeal said order to the circuit court as provided under RSMo ch. 536. In the event such an appeal is filed, written notice must be provided to the city no later than 30 days after the determination of the council. Upon such filing and providing of written notice, action shall be stayed until a final determination by the circuit court or dismissal.
- (b) If no appeal is filed within 30 days of a determination under subsection one herein, or as a result of a revocation hearing as provided in section 15-31 of these ordinances, the chief of police or his designee shall lock or chain the doors of said business so as to prevent or bar further sales at retail by such business.
- (c) In the event that the State of Missouri makes a written request to the city for the closure of a business, pursuant to the provisions of RSMo 144.083, pursuant to the authority granted in RSMo 144.083 to the city, the City of Hannibal may prohibit further sales at retail by such business by directing the chief of police or his designee lock or chain the doors of said business so as to prevent or bar further sales at retail by such business.

(Ord. No. 4593, § 4, 1-17-2012)

Sec. 15-24. - Penalty for delinquent license fees and taxes.

Unless otherwise provided by this Code, all delinquent licensees shall pay, in addition to the delinquent license fees or taxes, five percent penalty and an interest rate to be adjusted annually according to State of Missouri Department of Revenue guidelines for each month or fraction thereof that the fee or tax remains delinquent. The additional three percent interest and five percent penalty shall become part of the license fee or tax for purposes of enforcement. In the event that a license is not renewed for a period of time in excess of three months, the said business license shall be expired, may not be renewed, and a new license application must be made for the business to continue in operation.

(Code 1963, § 260.070; Code 1988, § 15-4; Ord. No. 3190, § 1, 8-4-1981; Ord. No. 4593, § 2, 1-17-2012; Ord. No. 4621, § 1, 8-21-2012)