

City of Hannibal
OFFICIAL COUNCIL AGENDA

**Tuesday, October 7, 2025
Council Chambers
7:00 p.m.**

Meetings are open to the public, however, if you would like to view the meeting, you may do so using the following instructions:

City Council meetings will be videotaped to be shown live on the City of Hannibal YouTube page.

Although the meeting will be shown live, residents will also be able to watch the meeting on the YouTube page after the meeting.

The instructions to watch the meetings online follow:

- 1. Type in www.youtube.com in the web browser*
- 2. Type in City of Hannibal in the "Search" bar and hit Enter and hit the magnifying glass on the right side of the search bar.*
- 3. Click on "City of Hannibal" or the city of Hannibal crest.*
- 4. During the City Council meeting, there will be a red Thumbnail with the word "Live" on it.*
- 5. Click on the Thumbnail to watch the meeting.*
- 6. The meeting may be viewed on the website in its entirety after the meeting.*

ROLL CALL

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES

Regularly Scheduled Council Meeting – September 16, 2025

Closed Session Meeting – May 6, 2025

Closed Session Meeting – May 20, 2025

Closed Session Meeting – June 3, 2025

Closed Session Meeting – June 17, 2025

Closed Session Meeting – July 15, 2025

Closed Session Meeting – August 5, 2025

Closed Session Meeting – August 19, 2025

APPROVAL OF PAYROLL AND CLAIMS

Second Half – September 2025

PUBLIC COMMENTS
5 Minutes/ Sign Up Required

JASON NOLAND – HANNIBAL HIGH SCHOOL
Re: Homecoming Parade
Wednesday, October 15th, 2025 – 5:15 p.m. until 6:45 p.m.

JAMIE MCCOY– HANNIBAL JAYCEE’S
Re: Halloween Parade
Saturday, October 25, 2025 – 5:00 p.m. until 7:00 p.m.

Re: Christmas Parade
Saturday, December 6, 2025 – 5:00 p.m. until 7:00 p.m.

RICKELLE PIMENTEL– HHMC
Re: Street Closure – Trunk -or-Treat
Friday, October 31, 2025 – 3:00 p.m. until 8:00 p.m.

Re: Street Closure – Living Dead Windows
Saturday, October 25, 2025 – 4:00 p.m. until 8:00 p.m.

DARRELL MCCOY – MAYOR
Re: *Recommendation* of Re-Appointment

Affirmative Action Committee

John Hark – appointment for a term to expire March 2028

JAMES LEMON – CITY ATTORNEY
Re: Approval of Sale of Real Estate
Hannibal Lakeside Technology Park
Missouri Joint Municipal Utility Commission
(Resolution No. 2571-25 to follow, for approval)

Re: Approval of Payment in Lieu of Tax Agreement
Missouri Joint Municipal Utility Commission
(Resolution No. 2572-25 to follow, for approval)

ANDY DORIAN – CITY MANAGER
Re: Recommendation of Appointment

Roadway Commission

Mayor Darrell McCoy

1st Ward Councilman Scott Haycraft

Mayor Pro Tem Nathan Munger

Re: Landmarks and Monument Board
(Bill No. 25-069 to follow, for first reading)

Re: State Block Grant Agreement #1 Fuel Farm Replacement
(Bill No. 25-068 to follow, for first reading)

MELISSA COGDAL – CITY CLERK
Re: Approval of the Destruction of Records
Exhibit A10

JACOB NACKE – CHIEF OF POLICE
Re: Blue Shield Grant Sub-Award Agreement

RESOLUTION NO. 2571-25

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING
THE MAYOR TO EXECUTE A SPECIAL WARRANTY DEED TO
MISSOURI JOINT MUNICIPAL ELECTRIC UTILITY
COMMISSION FOR THE SALE OF CITY OWNED PROPERTY
LOCATED AT HANNIBAL LAKESIDE TECHNOLOGY PARK FOR
TWELVE ACRES AT \$30,000.00 PER ACRE.**

RESOLUTION NO. 2572-25

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING
THE MAYOR TO EXECUTE A PAYMENT IN LIEU OF TAX
AGREEMENT BETWEEN THE CITY OF HANNIBAL AND
MISSOURI JOINT MUNICIPAL ELECTRIC UTILITY
COMMISSION FOR THE NORTHEAST GENERATION PROJECT**

BILL NO. 25-068

**AN ORDINANCE OF THE CITY OF HANNIBAL AUTHORIZING
THE MAYOR TO EXECUTE A \$213,736 MISSOURI HIGHWAYS
AND TRANSPORTATION COMMISSION STATE BLOCK GRANT
AGREEMENT BETWEEN THE CITY OF HANNIBAL AND THE
MISSOURI HIGHWAYS COMMISSION FOR FUNDING FOR THE
REPLACEMENT OF THE FUEL FARM AT THE HANNIBAL
REGIONAL AIRPORT.**

First Reading

BILL NO. 25-069

**AN ORDINANCE DISSOLVING AND ELIMINATING THE
LANDMARKS AND MONUMENT BOARD**

First Reading

CLOSED SESSION

In Accordance with RSMo 610.021 (1), (2), and (12)

ADJOURNMENT



Return to:

Office of the City Clerk

Attn: Britta Dooley

320 Broadway Hannibal, MO 63401

Ph. (573) 221-0111 ext. 221

Email to: bdooley@hannibal-mo.gov

SPECIAL EVENT APPLICATION

(Council Meetings are the 1st & 3rd Tuesdays of each month)

Deadline for Submission: Wednesday, Prior to Council Meeting

Today's Date: 9/16/25 Date you wish to be placed on Agenda: Oct. 7th, 2025

Your Organization: Hannibal High School Special Event: Homecoming Parade

Date(s) of Event: October 15, 2025 Requested Times (from-to): 5:15 - 6:45

Description of Activity: Parade for homecoming that will include marching band, student floats with trucks and students walking

Primary Contact Person(s): Jason Noland Cell Phone: 573-719-6998

Work Phone: 573-221-2733 E-mail: jnoland@hannibal-mo.com

Assistance Needed (location, etc.): Police presence on Broadway and Maple, Broadway and 10th - 4th street

Police block Broadway and Grand East end at 5:30

DEPARTMENTAL COMMENTS (office Use)

Police: No concerns. Dept. Cost: 0

-Lieutenant Wilt

Fire: No issue with this event. Dept. Cost: 0

-Chief Neisen

BPW: The HBPW has no issues. Dept. Cost: 0

-D. Gordon

Building Inspector: No comments or concerns. Dept. Cost: 0

-Build. Inspector's Office

Parks: Parks has no objections. Dept. Cost: 0

-A. Dorian

Streets: Streets has no objections. Dept. Cost: 0

-A. Dorian

Tourism: No concerns. Dept. Cost: 0

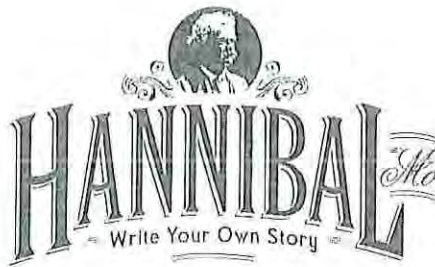
-T. O'Cheltree

Administration: No issues from the Clerk's Office. All documents on file in Dept. Cost: 0

the Clerk's office.

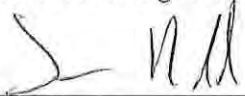
-Clerk's Office

STAFF RECOMMENDS:



Hold Harmless and Insurance Requirements

- 1) To the fullest extent permitted by law, Sponsor agrees to indemnify, defend and hold harmless the City of Hannibal, its officers, agents, volunteers, and employees from and against all suits, claims, damages, losses, and expenses, including but not limited to attorneys' fees, court costs, or alternative dispute resolution costs arising out of, or related to, Sponsor's use of City streets, roads, parks, sidewalk or other facilities under this agreement involving an injury to a person or persons, whether bodily injury or other personal injury (including death), or involving an injury or damage to property (including loss of use or diminution in value), but only to the extent that such suits, claims, damages, losses or expenses are caused by the negligence or other wrongdoing of Sponsor, its officers, agents and volunteers, or anyone directly or indirectly employed or hired by Sponsor or anyone for whose acts Sponsor may be liable, regardless of whether caused in part by the negligence or wrongdoing of City and any of its agents or employees
- 2) Sponsor shall purchase and maintain the following insurance, at Sponsor's expense: Commercial General Liability Insurance with a minimum limit of \$1,000,000 each occurrence / \$2,000,000 general aggregate written on an occurrence bases.
Comprehensive Business Automobile Liability Insurance for all owned, non-owned and hired automobiles and other vehicles used by Sponsor with a combined single limit of \$1,000,000 minimum.
Workers Compensation insurance with statutorily limits required by any applicable Federal or state law and Employers Liability insurance with minimum limit of \$1,000,000 per accident.
- 3) All policies of insurance must be on a primary basis, non-contributory with any other insurance and/or self-insurance carried by the City.
- 4) Prior to using City's facilities or infrastructure under this agreement, Sponsor shall furnish the City with certificates of insurance evidencing the required coverage, conditions, and limits required by this agreement, have the City named as an additional insured and provide the appropriate additional insured endorsements.
- 5) No provision of this agreement shall constitute a waiver of the City's right to assert a defense based on the doctrines of sovereign immunity, official immunity, or any other immunity available under law.


By

HHS Principal

Title


Date

Date

This checklist is for your planning & to help us better understand the needs for your event. Please check all activities that apply.

ACTIVITY	PROCESS
☐ <i>Business License</i>	The business / group promoting and organizing the event for profit must obtain a City of Hannibal Business License. Contact City Hall at 573-221-0111 for more information.
☐ <i>Alcohol</i>	1. Review the City of Hannibal, <u>Municipal Code Chapter 3. Alcoholic Beverages.</u> 2. Approval is needed from the City of Hannibal
☐ <i>Retail Vendors</i>	If retail sales are being made, vendors are required to collect and report sales tax to Missouri Department of Revenue. Tax Packets may be obtained by calling 573- 751-3505 or by visiting the Business tax Registration Forms at http://dor.mo.gov
☐ <i>Food Vendors</i>	If food is to be served, each food vendor must receive approval from the Marion County Health Department. You may contact them at 573-221-1166 .
☒ <i>Parade or other run / walk event</i>	Special Events that occur on public property, require street closures, or involve outdoor retail sales, first require City Council approval. Parades require you to obtain a permit from the Police Department after Council Approval, but prior to your event. You must contact the Police Department 573-221-0987 within 10 days of your event to secure the appropriate parade permit.
☐ <i>Security</i>	(Must Provide Own) Method of Security
☐ <i>Waste Removal / Recycling</i>	Responsibility of Event Holder
☐ <i>Port-A-Potties</i>	Not supplied by City
☐ <i>Barricades/Road Closures</i>	If you're requesting a road closure & your area is outside of the map provided in the packet, then you must provide your own map (If you are having trouble with this please contact the Clerk's Office, the office manager will be happy to assist you). Your requested road closures or barricades will need to be marked on the map you've turned in with your packet.
☐ <i>Electric Power</i>	For temporary electric utility service for Festivals, the organizer must contact the HBPW at 573-221-8050. A utility application is required no later than the Wednesday preceding the City Council Meeting you plan to attend. The pedestals located along Main St. are not for vendor use and will not be energized during events. Service call outs determined to be the fault of the vendor are at the organizer's expense and billed in accordance with the HBPW Schedule of Rates and Fees. For electric utility service at the Riverfront or other park locations, the organizer should contact Parks and Rec at 573-221-0111. Meter Fee and prepayment of usage is required. Any overpayment will be refunded.
☐ <i>Water</i>	For use of water at a fire hydrant, the organizer must contact the HBPW at 573-221-8050. A utility application is required no later than the Wednesday preceding the City Council Meeting you plan to attend. Meter Fee and prepayment of usage is required. Any overpayment will be refunded.

All special events; etc. must contact the Hannibal Fire Department for appropriate permits

Administration Building
2333 Palmyra Road
Mark Kempker, Training Officer
(573)221-0651



CITY OF HANNIBAL

Special Event Safety Plan

Questions or Inquiries: Contact Hannibal Fire Department @ 573-221-0657

I. GENERAL

Event Name HHS Homecoming Parade Date of Event 10/15/25
Location/Address/Facility Name Broadway/Grand East to Main

Expected Number of Attendees: 200+

II. PURPOSE

- A. This emergency action plan predetermines actions to take before and during the event in response to an emergency or otherwise hazardous condition. These actions will be taken by organizers, management, personnel, and attendees. These actions represent those required prior to the event in preparation for and those required during an emergency.
- B. Flexibility must be exercised when implementing this plan because of the wide variety of potential hazards that exist for this event. These hazards include, but are not limited to, Fire, Medical Emergencies, Severe Weather, or situations where Law Enforcement is required.

III. ASSUMPTIONS

The possibility of an occurrence of an emergency is present at this event. The types of emergencies possible are various and could require the response of Fire & Rescue, Emergency Medical Services, and Police.

IV. BASIC PLAN

A. EAP Event Representative

The EAP event representative will be identified as the point of contact for all communications regarding the event. This person is identified as:

Primary Contact: Jason Roland

Cell Phone: 573-719-6998

B. Emergency Notification

1. In the event of an emergency, notification of the emergency will be through 911. The caller should have the following information available to give to the 911 dispatcher: nature of the emergency, location and contact person with callback number.

2. Will on-sight EMS be provided?

☐ Yes ☒ No

If yes, contact name and phone _____

3. Will on-site security be provided?

☒ Yes ☐ No

If yes, contact name and phone Joel Combs

C. Severe Weather

1. Weather forecasts and current conditions will be monitored throughout the entirety of the event.
2. Before the event – If severe weather is predicted prior to the event, the EAP event representative will evaluate the conditions and determine if the event will remain scheduled. The EAP event representative or his/her designee will be identified as such and will be responsible to monitor the weather conditions before and during the event.
3. During the event – If severe weather occurs during the event, the EAP event representative or his/her designee will make the notification to those attending the event that a hazardous weather condition exists and direct them to shelter.
4. There are limited provisions for sheltering participants in the event of severe weather.

D. Fire

1. Has a specific hazard been identified as an increased risk of fire at this event?

☐ Yes ☒ No

If yes, what has been identified? _____

2. Selected event staff will be instructed on the safe use of Portable Fire Extinguishers.
3. Any food vendors will be inspected when appropriate by the fire code and must meet permitting requirements.
4. Should an incident occur that requires the Fire Department, **CALL 911**. The caller should have the following information available to give the 911 dispatcher: Nature of the emergency, location, and contact person with a callback number.

E. Medical Emergencies

1. As with any event, there is a potential for injury to the participants. The types of injuries are various and include those that are heat-related as well as traumatic injuries
2. Are there limited provisions for on-site Emergency Medical Services at this event?
☐ Yes ☒ No
3. Should an incident occur that requires Emergency Medical Services, contact as indicated to this this resource. The caller will have the following information ready: Nature of emergency, precise location and contact person with callback number
☐ On-site EMS officer or ☒ 911 Dispatch

F. Law Enforcement

1. Has a need for constant Law Enforcement presence been identified at this event?
☒ Yes ☐ No
2. Should an incident occur that requires Law Enforcement, contact as indicated below to request this resource. Have the following information ready: Nature of emergency, precise location and contact person with callback number.
☒ On-site Security or ☐ 911 Dispatch for Law Enforcement

G. Emergency Vehicle Access

1. Access to emergency vehicles will be maintained at all times.
2. Fire lanes and fire hydrants will not be obstructed.
3. Participants and spectators will be directed to park in approved areas and not to obstruct protective features, sidewalks, or public thoroughways.
4. Crowd control will be managed by:
☒ Staff or ☐ On-site Security

V. CONTACT INFORMATION

Primary Contact: Jason Roland

Cell Phone: 573-719-6998

Secondary Contact: Ted Sampson

Cell Phone: 573-406-8626

Dial 911 in case of emergency



Return to:

Office of the City Clerk

320 Broadway Hannibal, MO 63401

Ph. (573) 221-0111

Email to: bdooley@hannibal-mo.gov

SPECIAL EVENT APPLICATION

(Council Meetings are the 1st & 3rd Tuesdays of each month)

Deadline for Submission: Wednesday, Prior to Council Meeting

Today's Date: 9/15/25 Date you wish to be placed on Agenda: _____

Your Organization: Hannibal Jaycees Special Event: Halloween & Christmas parades

Date(s) of Event: 10/25/25 & 12/16/25 Requested Times (from-to): 5pm-7pm

Description of Activity: parade Broadway & 10th - left on main

Primary Contact Person(s): Jamie McCoy Cell Phone: 573-999-5073

Work Phone: _____ E-mail: jamie.mccoy11@outlook.com

Assistance Needed (location, etc.): Road Closures Grand Broadway - main street.

DEPARTMENTAL COMMENTS (office Use)

Police: No concerns. Dept. Cost: 0

-Lieutenant Wilt

Fire: No issues with this event. Dept. Cost: 0

-Chief Neisen

BPW: The HBPW has no issues. Dept. Cost: 0

-Darrin Gordon

Building Inspector: No comments or concerns. Dept. Cost: 0

-B. Inspector's Office

Parks: Parks has no objections. Dept. Cost: 0

Streets: Streets has no objections. Dept. Cost: 0

Tourism: No concerns. Dept. Cost: 0

-T. O'Cheltree

Administration: The clerk's office has no objections. Insurance is usually sent Dept. Cost: 0

from the insurance company by email to Britta prior to the events. -Clerk's Office

STAFF RECOMMENDS:



Hold Harmless and Insurance Requirements

- 1) To the fullest extent permitted by law, Sponsor agrees to indemnify, defend and hold harmless the City of Hannibal, its officers, agents, volunteers, and employees from and against all suits, claims, damages, losses, and expenses, including but not limited to attorneys' fees, court costs, or alternative dispute resolution costs arising out of, or related to, Sponsor's use of City streets, roads, parks, sidewalk or other facilities under this agreement involving an injury to a person or persons, whether bodily injury or other personal injury (including death), or involving an injury or damage to property (including loss of use or diminution in value), but only to the extent that such suits, claims, damages, losses or expenses are caused by the negligence or other wrongdoing of Sponsor, its officers, agents and volunteers, or anyone directly or indirectly employed or hired by Sponsor or anyone for whose acts Sponsor may be liable, regardless of whether caused in part by the negligence or wrongdoing of City and any of its agents or employees
- 2) Sponsor shall purchase and maintain the following insurance, at Sponsor's expense: Commercial General Liability Insurance with a minimum limit of \$1,000,000 each occurrence / \$2,000,000 general aggregate written on an occurrence bases.
Comprehensive Business Automobile Liability Insurance for all owned, non-owned and hired automobiles and other vehicles used by Sponsor with a combined single limit of \$1,000,000 minimum.
Workers Compensation insurance with statutorily limits required by any applicable Federal or state law and Employers Liability insurance with minimum limit of \$1,000,000 per accident.
- 3) All policies of insurance must be on a primary basis, non-contributory with any other insurance and/or self-insurance carried by the City.
- 4) Prior to using City's facilities or infrastructure under this agreement, Sponsor shall furnish the City with certificates of insurance evidencing the required coverage, conditions, and limits required by this agreement, have the City named as an additional insured and provide the appropriate additional insured endorsements.
- 5) No provision of this agreement shall constitute a waiver of the City's right to assert a defense based on the doctrines of sovereign immunity, official immunity, or any other immunity available under law.

Jamie McCay
By
Parade chairman

Title

9/15/25

Date

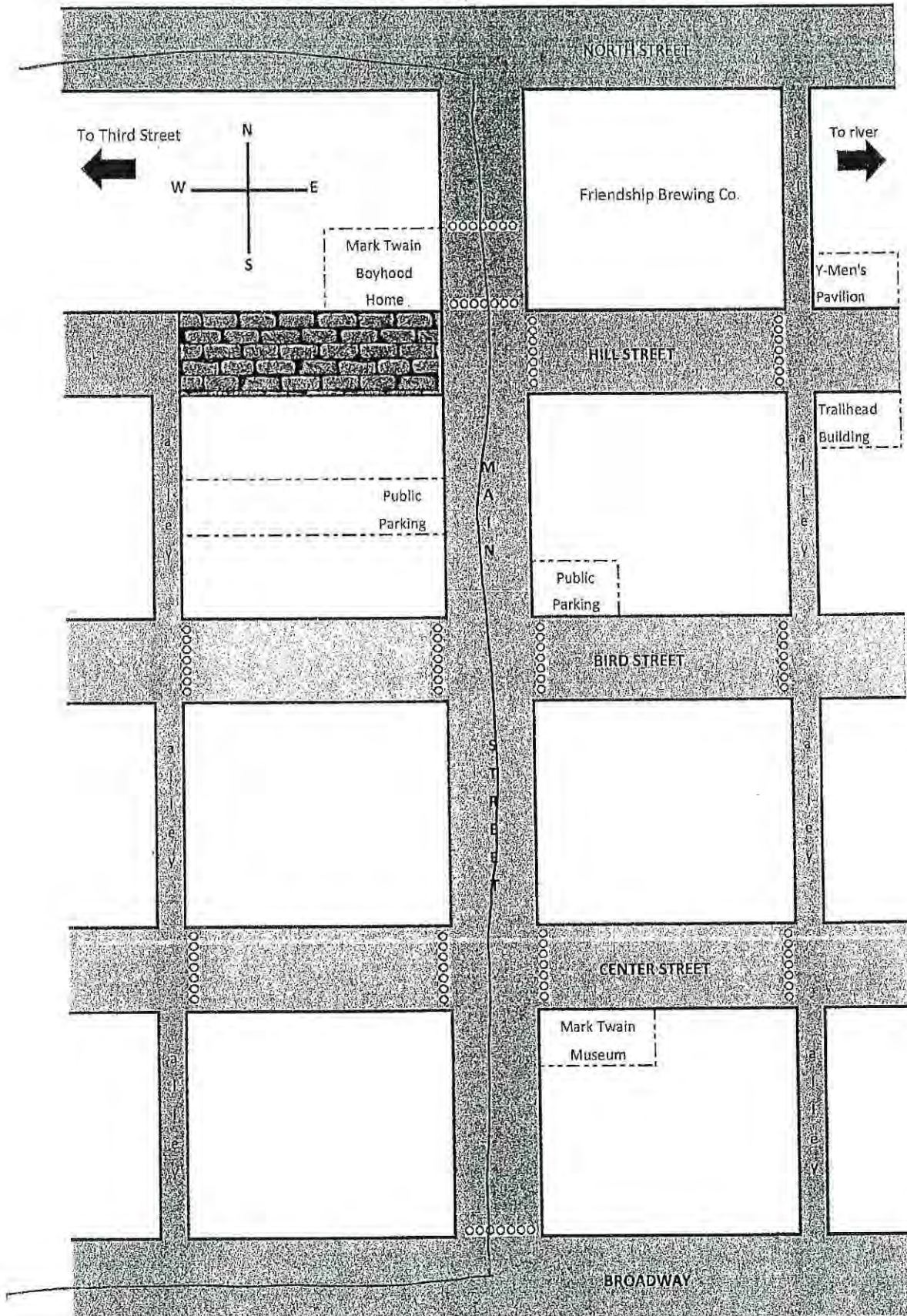
This checklist is for your planning & to help us better understand the needs for your event. Please check all activities that apply.

ACTIVITY	PROCESS
☐ Business License	The business / group promoting and organizing the event for profit must obtain a City of Hannibal Business License. Contact City Hall at 573-221-0111 for more information.
☐ Alcohol	1. Review the City of Hannibal, <u>Municipal Code Chapter 3 Alcoholic Beverages</u>. 2. Approval is needed from the City of Hannibal
☐ Retail Vendors	If retail sales are being made, vendors are required to collect and report sales tax to Missouri Department of Revenue. Tax Packets may be obtained by calling 573- 751-3505 or by visiting the Business tax Registration Forms at http://dor.mo.gov
☐ Food Vendors	If food is to be served, each food vendor must receive approval from the Marion County Health Department. You may contact them at 573-221-1166 .
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☐ Security	(Must Provide Own) Method of Security
☐ Waste Removal / Recycling	Responsibility of Event Holder
☐ Port-A-Potties	Not supplied by City
☐ Barricades/Road Closures	If you're requesting a road closure & your area is outside of the map provided in the packet, then you must provide your own map (If you are having trouble with this please contact the Clerk's Office, the office manager will be happy to assist you). Your requested road closures or barricades will need to be marked on the map you've turned in with your packet.
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*** All special events; etc. must contact the Hannibal Fire Department for appropriate permits***

Administration Building
2333 Palmyra Road
Mark Kempker, Training Officer
(573)221-0651

HISTORIC DISTRICT - REQUESTED STREET CLOSURES



○○○○○○○○ Indicates the optional road closures, ONLY circle those where you request to have the road closed. If you wish to have bollards in place rather than barricades please specify.



CITY OF HANNIBAL

Special Event Safety Plan

Questions or Inquiries: Contact Hannibal Fire Department @ 573-221-0657

I. GENERAL

Event Name Halloween & Christmas
parades Date of Event 10/25/25 & 12/16/25
Location/Address/Facility Name Broadway / Main St.

Expected Number of Attendees: 50

II. PURPOSE

- A. This emergency action plan predetermines actions to take before and during the event in response to an emergency or otherwise hazardous condition. These actions will be taken by organizers, management, personnel, and attendees. These actions represent those required prior to the event in preparation for and those required during an emergency.
- B. Flexibility must be exercised when implementing this plan because of the wide variety of potential hazards that exist for this event. These hazards include, but are not limited to, Fire, Medical Emergencies, Severe Weather, or situations where Law Enforcement is required.

III. ASSUMPTIONS

The possibility of an occurrence of an emergency is present at this event. The types of emergencies possible are various and could require the response of Fire & Rescue, Emergency Medical Services, and Police.

IV. BASIC PLAN

A. EAP Event Representative

The EAP event representative will be identified as the point of contact for all communications regarding the event. This person is identified as:

Primary Contact: Jamie McCoy
Cell Phone: 573-999-5073

B. Emergency Notification

1. In the event of an emergency, notification of the emergency will be through 911. The caller should have the following information available to give to the 911 dispatcher: nature of the emergency, location and contact person with callback number.

2. Will on-sight EMS be provided?

☐ Yes ☒ No

If yes, contact name and phone _____

3. Will on-site security be provided?

☐ Yes ☒ No

If yes, contact name and phone _____

C. Severe Weather

1. Weather forecasts and current conditions will be monitored throughout the entirety of the event.
2. Before the event – If severe weather is predicted prior to the event, the EAP event representative will evaluate the conditions and determine if the event will remain scheduled. The EAP event representative or his/her designee will be identified as such and will be responsible to monitor the weather conditions before and during the event.
3. During the event – If severe weather occurs during the event, the EAP event representative or his/her designee will make the notification to those attending the event that a hazardous weather condition exists and direct them to shelter.
4. There are limited provisions for sheltering participants in the event of severe weather.

D. Fire

1. Has a specific hazard been identified as an increased risk of fire at this event?

☐ Yes ☒ No

If yes, what has been identified? _____

2. Selected event staff will be instructed on the safe use of Portable Fire Extinguishers.
3. Any food vendors will be inspected when appropriate by the fire code and must meet permitting requirements.
4. Should an incident occur that requires the Fire Department, **CALL 911**. The caller should have the following information available to give the 911 dispatcher: Nature of the emergency, location, and contact person with a callback number.

E. Medical Emergencies

1. As with any event, there is a potential for injury to the participants. The types of injuries are various and include those that are heat-related as well as traumatic injuries
2. Are there limited provisions for on-site Emergency Medical Services at this event?
☐ Yes ☒ No
3. Should an incident occur that requires Emergency Medical Services, contact as indicated to this this resource. The caller will have the following information ready: Nature of emergency, precise location and contact person with callback number
☐ On-site EMS officer or ☒ 911 Dispatch

F. Law Enforcement

1. Has a need for constant Law Enforcement presence been identified at this event?
☒ Yes ☐ No
2. Should an incident occur that requires Law Enforcement, contact as indicated below to request this resource. Have the following information ready: Nature of emergency, precise location and contact person with callback number.
☒ On-site Security or ☒ 911 Dispatch for Law Enforcement

G. Emergency Vehicle Access

1. Access to emergency vehicles will be maintained at all times.
2. Fire lanes and fire hydrants will not be obstructed.
3. Participants and spectators will be directed to park in approved areas and not to obstruct protective features, sidewalks, or public thoroughways.
4. Crowd control will be managed by:
☒ Staff or ☐ On-site Security

V. CONTACT INFORMATION

Primary Contact: Jamie McCoy Cell Phone: 573-999-5073
Secondary Contact: _____ Cell Phone: _____

Dial 911 in case of emergency



Return to:
Office of the City Clerk
Attn: Britta Dooley
320 Broadway Hannibal, MO 63401
Ph. (573) 221-0111 ext. 221
Email to: bdooley@hannibal-mo.gov

SPECIAL EVENT APPLICATION

(Council Meetings are the 1st & 3rd Tuesdays of each month)

Deadline for Submission: Wednesday, Prior to Council Meeting

Today's Date: 9/22/25 Date you wish to be placed on Agenda: Oct 7, 2025

Your Organization: HHMC Special Event: Trunk-or-Treat

Date(s) of Event: 10/31/25 Requested Times (from-to): 3pm-8pm

Description of Activity: Requesting Street closure on Main St. for pedestrians during Trunk-or-Treat.

Primary Contact Person(s): Rickelle Pimentel Cell Phone: 636-253-6655

Work Phone: _____ E-mail: HHMCeventmanager@gmail.com

Assistance Needed (location, etc.): Police assistance clearing cars at 3pm. Temporary barricades placed at intersections and no-parking signs after 3pm sandwich boards by street department.

DEPARTMENTAL COMMENTS (office Use)

Police: No unusual concerns. Extra safety measures have been discussed with Dept. Cost: 0
organizer. -Lieutenant Wilt

Fire: No issue with this event. Dept. Cost: 0
-Chief Neisen

BPW: The HBPW has no concerns. Dept. Cost: 0
-Darrin Gordon

Building Inspector: No comments or concerns. **Dept. Cost:** 0
-B. Inspector's Office

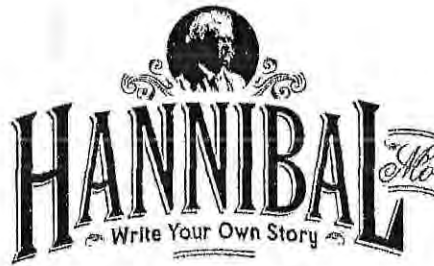
Parks: Parks has no issues with this event. **Dept. Cost:** 0
-A. Dorian

Streets: Streets has no issues with this event. **Dept. Cost:** 0
-A. Dorian

Tourism: No concerns. **Dept. Cost:** 0
-T. O'Cheltree

Administration: No objections, the insurance will just need to be submitted to the **Dept. Cost:** 0
clerk's office prior to the event. -City Clerk's Office

STAFF RECOMMENDS:



Hold Harmless and Insurance Requirements

- 1) To the fullest extent permitted by law, Sponsor agrees to indemnify, defend and hold harmless the City of Hannibal, its officers, agents, volunteers, and employees from and against all suits, claims, damages, losses, and expenses, including but not limited to attorneys' fees, court costs, or alternative dispute resolution costs arising out of, or related to, Sponsor's use of City streets, roads, parks, sidewalk or other facilities under this agreement involving an injury to a person or persons, whether bodily injury or other personal injury (including death), or involving an injury or damage to property (including loss of use or diminution in value), but only to the extent that such suits, claims, damages, losses or expenses are caused by the negligence or other wrongdoing of Sponsor, its officers, agents and volunteers, or anyone directly or indirectly employed or hired by Sponsor or anyone for whose acts Sponsor may be liable, regardless of whether caused in part by the negligence or wrongdoing of City and any of its agents or employees
- 2) Sponsor shall purchase and maintain the following insurance, at Sponsor's expense: Commercial General Liability Insurance with a minimum limit of \$1,000,000 each occurrence / \$2,000,000 general aggregate written on an occurrence bases.
Comprehensive Business Automobile Liability Insurance for all owned, non-owned and hired automobiles and other vehicles used by Sponsor with a combined single limit of \$1,000,000 minimum.
Workers Compensation insurance with statutorily limits required by any applicable Federal or state law and Employers Liability insurance with minimum limit of \$1,000,000 per accident.
- 3) All policies of insurance must be on a primary basis, non-contributory with any other insurance and/or self-insurance carried by the City.
- 4) Prior to using City's facilities or infrastructure under this agreement, Sponsor shall furnish the City with certificates of insurance evidencing the required coverage, conditions, and limits required by this agreement, have the City named as an additional insured and provide the appropriate additional insured endorsements.
- 5) No provision of this agreement shall constitute a waiver of the City's right to assert a defense based on the doctrines of sovereign immunity, official immunity, or any other immunity available under law.

Rickelle Pimentel
By

HHMC Event Manager

Title

9/22/25

Date

This checklist is for your planning & to help us better understand the needs for your event. Please check all activities that apply.

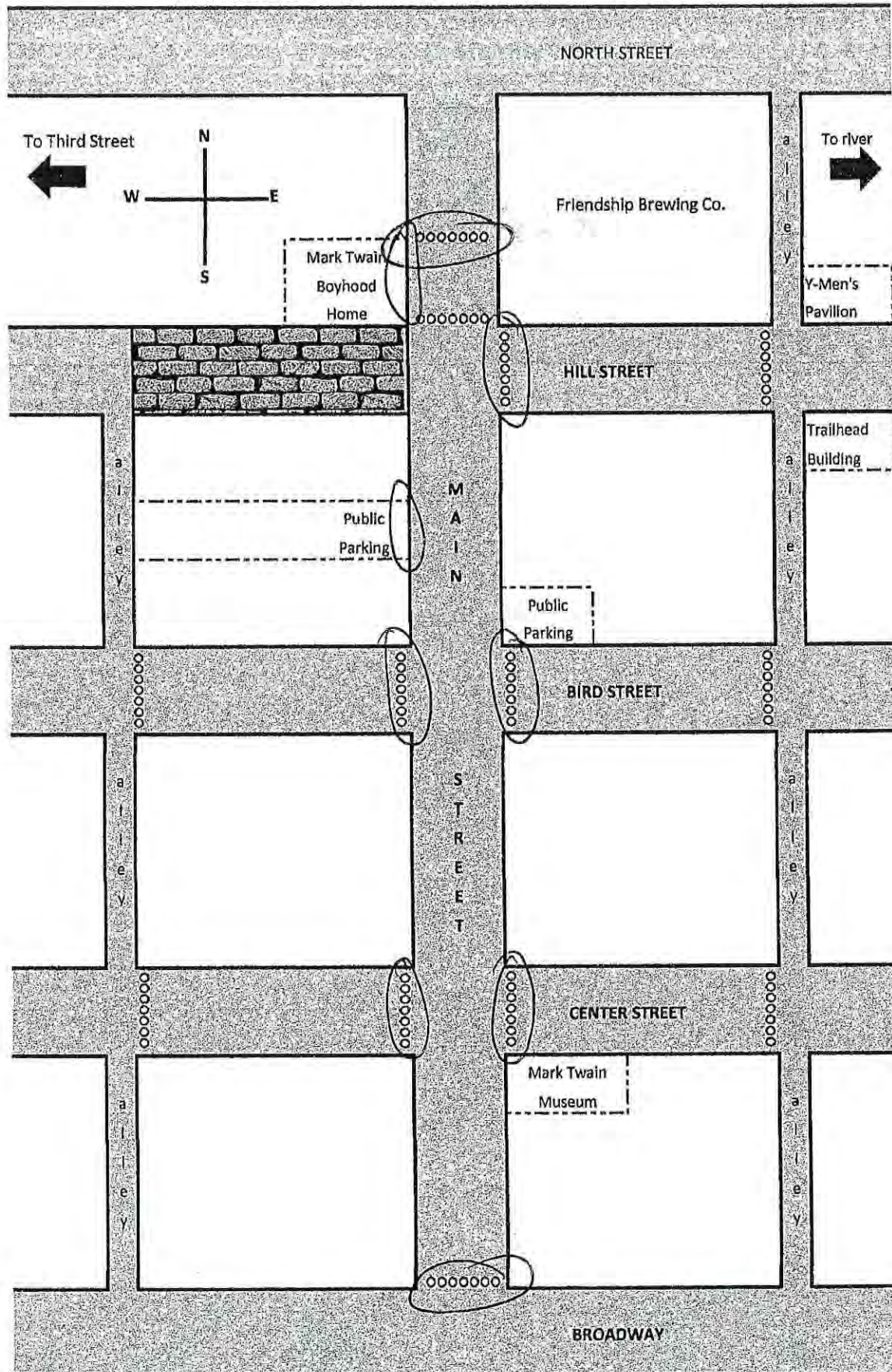
ACTIVITY	PROCESS
☐ Business License	The business / group promoting and organizing the event for profit must obtain a City of Hannibal Business License. Contact City Hall at 573-221-0111 for more information.
☐ Alcohol	1. Review the City of Hannibal, <u>Municipal Code Chapter 3 Alcoholic Beverages.</u> 2. Approval is needed from the City of Hannibal
☐ Retail Vendors	If retail sales are being made, vendors are required to collect and report sales tax to Missouri Department of Revenue. Tax Packets may be obtained by calling 573- 751-3505 or by visiting the Business tax Registration Forms at http://dor.mo.gov
☐ Food Vendors	If food is to be served, each food vendor must receive approval from the Marion County Health Department. You may contact them at 573-221-1166 .
☒ Parade or other run / walk event	Special Events that occur on public property, require street closures, or involve outdoor retail sales, first require City Council approval. Parades require you to obtain a permit from the Police Department after Council Approval, but prior to your event. You must contact the Police Department 573-221-0987 within 10 days of your event to secure the appropriate parade permit.
☐ Security	(Must Provide Own) Method of Security
☐ Waste Removal / Recycling	Responsibility of Event Holder
☐ Port-A-Potties	Not supplied by City
☒ Barricades/Road Closures	If you're requesting a road closure & your area is outside of the map provided in the packet, then you must provide your own map (If you are having trouble with this please contact the Clerk's Office, the office manager will be happy to assist you). Your requested road closures or barricades will need to be marked on the map you've turned in with your packet.
☐ Electric Power	For temporary electric utility service for Festivals, the organizer must contact the HBPW at 573-221-8050. A utility application is required no later than the Wednesday preceding the City Council Meeting you plan to attend. The pedestals located along Main St. are not for vendor use and will not be energized during events. Service call outs determined to be the fault of the vendor are at the organizer's expense and billed in accordance with the HBPW Schedule of Rates and Fees. For electric utility service at the Riverfront or other park locations, the organizer should contact Parks and Rec at 573-221-0111. Meter Fee and prepayment of usage is required. Any overpayment will be refunded.
☐ Water	For use of water at a fire hydrant, the organizer must contact the HBPW at 573-221-8050. A utility application is required no later than the Wednesday preceding the City Council Meeting you plan to attend. Meter Fee and prepayment of usage is required. Any overpayment will be refunded.

All special events; etc. must contact the Hannibal Fire Department for appropriate permits

Administration Building
2333 Palmyra Road
Mark Kempker, Training Officer
(573)221-0651

temp. barricades for all locations

HISTORIC DISTRICT - REQUESTED STREET CLOSURES



○○○○○○○○ Indicates the optional road closures, ONLY circle those where you request to have the road closed. If you wish to have bollards in place rather than barricades please specify.



CITY OF HANNIBAL

Special Event Safety Plan

Questions or Inquiries: Contact Hannibal Fire Department @ 573-221-0657

I. GENERAL

Event Name Trunk-or-Treat Date of Event 10/31/25
Location/Address/Facility Name Main Street from Broadway
to North
Expected Number of Attendees: 1,000+

II. PURPOSE

- A. This emergency action plan predetermines actions to take before and during the event in response to an emergency or otherwise hazardous condition. These actions will be taken by organizers, management, personnel, and attendees. These actions represent those required prior to the event in preparation for and those required during an emergency.
- B. Flexibility must be exercised when implementing this plan because of the wide variety of potential hazards that exist for this event. These hazards include, but are not limited to, Fire, Medical Emergencies, Severe Weather, or situations where Law Enforcement is required.

III. ASSUMPTIONS

The possibility of an occurrence of an emergency is present at this event. The types of emergencies possible are various and could require the response of Fire & Rescue, Emergency Medical Services, and Police.

IV. BASIC PLAN

A. EAP Event Representative

The EAP event representative will be identified as the point of contact for all communications regarding the event. This person is identified as:

Primary Contact: Rickelle Pimentel
Cell Phone: 636-253-6655

B. Emergency Notification

1. In the event of an emergency, notification of the emergency will be through 911. The caller should have the following information available to give to the 911 dispatcher: nature of the emergency, location and contact person with callback number.

2. Will on-site EMS be provided?

☐ Yes ☒ No

If yes, contact name and phone _____

3. Will on-site security be provided?

☐ Yes ☒ No

If yes, contact name and phone _____

C. Severe Weather

1. Weather forecasts and current conditions will be monitored throughout the entirety of the event.
2. Before the event – If severe weather is predicted prior to the event, the EAP event representative will evaluate the conditions and determine if the event will remain scheduled. The EAP event representative or his/her designee will be identified as such and will be responsible to monitor the weather conditions before and during the event.
3. During the event – If severe weather occurs during the event, the EAP event representative or his/her designee will make the notification to those attending the event that a hazardous weather condition exists and direct them to shelter.
4. There are limited provisions for sheltering participants in the event of severe weather.

D. Fire

1. Has a specific hazard been identified as an increased risk of fire at this event?

☐ Yes ☒ No

If yes, what has been identified? _____

2. Selected event staff will be instructed on the safe use of Portable Fire Extinguishers.
3. Any food vendors will be inspected when appropriate by the fire code and must meet permitting requirements.
4. Should an incident occur that requires the Fire Department, **CALL 911**. The caller should have the following information available to give the 911 dispatcher: Nature of the emergency, location, and contact person with a callback number.

E. Medical Emergencies

1. As with any event, there is a potential for injury to the participants. The types of injuries are various and include those that are heat-related as well as traumatic injuries
2. Are there limited provisions for on-site Emergency Medical Services at this event?
☐ Yes ☒ No
3. Should an incident occur that requires Emergency Medical Services, contact as indicated to this this resource. The caller will have the following information ready: Nature of emergency, precise location and contact person with callback number
☐ On-site EMS officer or ☒ 911 Dispatch

F. Law Enforcement

1. Has a need for constant Law Enforcement presence been identified at this event?
☐ Yes ☒ No
2. Should an incident occur that requires Law Enforcement, contact as indicated below to request this resource. Have the following information ready: Nature of emergency, precise location and contact person with callback number.
☐ On-site Security or ☒ 911 Dispatch for Law Enforcement

G. Emergency Vehicle Access

1. Access to emergency vehicles will be maintained at all times.
2. Fire lanes and fire hydrants will not be obstructed.
3. Participants and spectators will be directed to park in approved areas and not to obstruct protective features, sidewalks, or public thoroughways.
4. Crowd control will be managed by:
☒ Staff or ☐ On-site Security

V. CONTACT INFORMATION

Primary Contact: Rickelle Pimentel

Cell Phone: 636-253-6655

Secondary Contact: Katy Welch

Cell Phone: 573-719-0252

Dial 911 in case of emergency



Return to:
Office of the City Clerk
Attn: Britta Dooley
320 Broadway Hannibal, MO 63401
Ph. (573) 221-0111 ext. 221
Email to: bdooley@hannibal-mo.gov

SPECIAL EVENT APPLICATION

(Council Meetings are the 1st & 3rd Tuesdays of each month)

Deadline for Submission: Wednesday, Prior to Council Meeting

Today's Date: 9/22/25 Date you wish to be placed on Agenda: Oct. 7 / 2025

Your Organization: HHMC Special Event: Living Dead Windows

Date(s) of Event: 10/26/25 Requested Times (from-to): 4:00 - 8:00

Description of Activity: Requesting closure on Streets along Main Street for pedestrians during Living Dead Windows Event.

Primary Contact Person(s): Rickelle Pimentel Cell Phone: 636-253-6655

Work Phone: _____ E-mail: HHMCeventmanager@gmail.com

Assistance Needed (location, etc.): Police assistances clearing cars at 4pm. Temporary barricades placed at intersections and no-parking after 4pm Sandwich boards placed by street department.

DEPARTMENTAL COMMENTS (office Use)

Police: No concerns. Dept. Cost: 0

-Lieutenant Wilt

Fire: No issues with this event. Dept. Cost: 0

-Chief Neisen

BPW: _____ Dept. Cost: 0

Building Inspector: No comments or concerns. **Dept. Cost:** 0

-B. Inspector's Office

Parks: Parks has no objections. **Dept. Cost:** 0

-A. Dorian

Streets: Streets has no objections. **Dept. Cost:** 0

-A. Dorian

Tourism: No issues other than what was already pointed out. **Dept. Cost:** 0

-T. O'Cheltree

Administration: The only objection to note is the barricade they requested at the end of Main / North Main St. is not an option. It will be moved down to the next available about half way between the block of the old brewery and the Mark Twain Boyhood Home. Lastly, to block the exit from the boyhood Home would be between them and HHMC. **Dept. Cost:** 0

-Clerk's Office

STAFF RECOMMENDS:



Hold Harmless and Insurance Requirements

- 1) To the fullest extent permitted by law, Sponsor agrees to indemnify, defend and hold harmless the City of Hannibal, its officers, agents, volunteers, and employees from and against all suits, claims, damages, losses, and expenses, including but not limited to attorneys' fees, court costs, or alternative dispute resolution costs arising out of, or related to, Sponsor's use of City streets, roads, parks, sidewalk or other facilities under this agreement involving an injury to a person or persons, whether bodily injury or other personal injury (including death), or involving an injury or damage to property (including loss of use or diminution in value), but only to the extent that such suits, claims, damages, losses or expenses are caused by the negligence or other wrongdoing of Sponsor, its officers, agents and volunteers, or anyone directly or indirectly employed or hired by Sponsor or anyone for whose acts Sponsor may be liable, regardless of whether caused in part by the negligence or wrongdoing of City and any of its agents or employees
- 2) Sponsor shall purchase and maintain the following insurance, at Sponsor's expense: Commercial General Liability Insurance with a minimum limit of \$1,000,000 each occurrence / \$2,000,000 general aggregate written on an occurrence bases.
Comprehensive Business Automobile Liability Insurance for all owned, non-owned and hired automobiles and other vehicles used by Sponsor with a combined single limit of \$1,000,000 minimum.
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Rickelle Pimentel

By

Htmc Event Manager

Title

9/22/25

Date

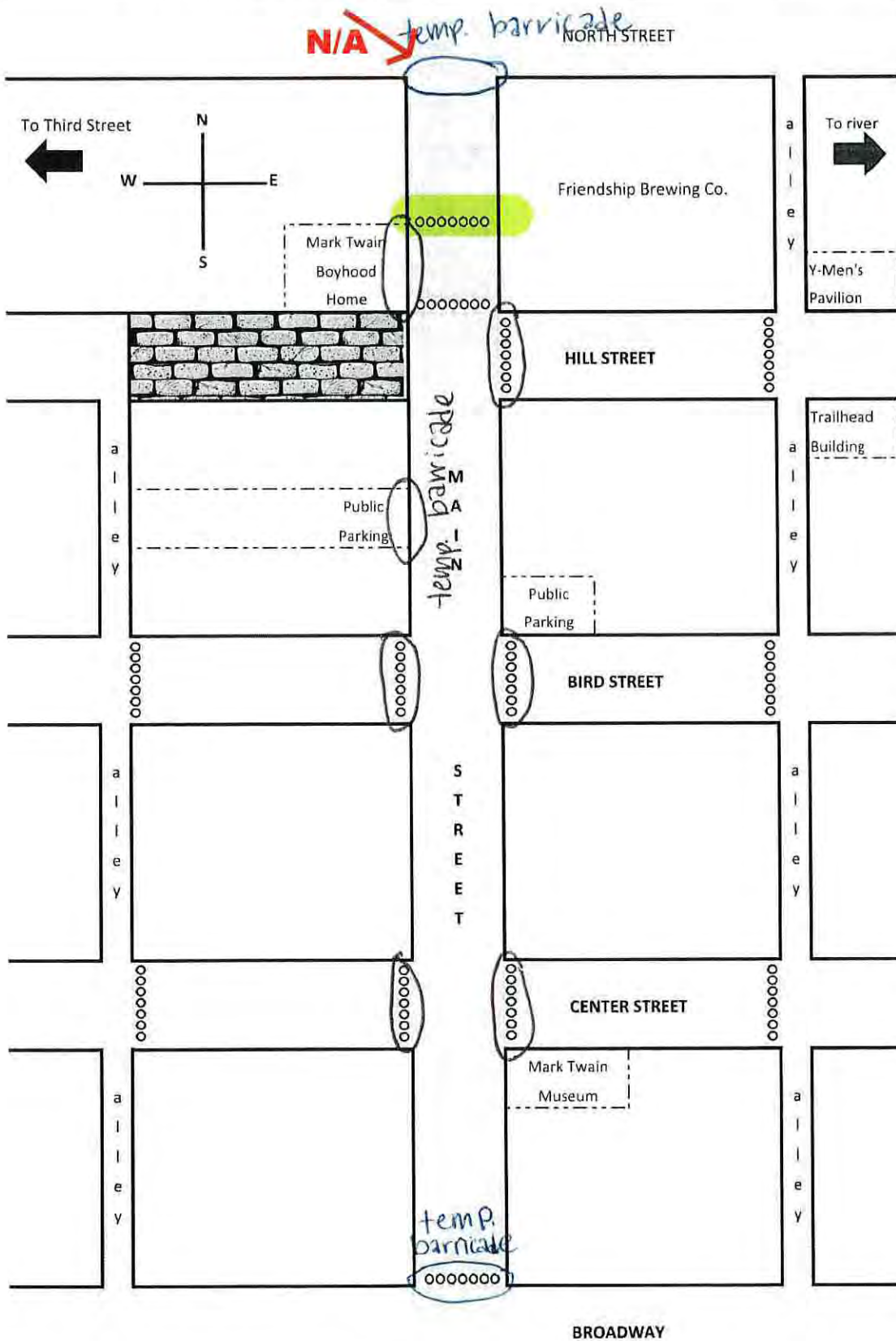
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ACTIVITY	PROCESS
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CITY OF HANNIBAL

Special Event Safety Plan

Questions or Inquiries: Contact Hannibal Fire Department @ 573-221-0657

I. GENERAL

Event Name Living Dead Windows Date of Event 10/26/25
Location/Address/Facility Name Main Street from Broadway to North
Expected Number of Attendees: 1,000+

II. PURPOSE

- A. This emergency action plan predetermines actions to take before and during the event in response to an emergency or otherwise hazardous condition. These actions will be taken by organizers, management, personnel, and attendees. These actions represent those required prior to the event in preparation for and those required during an emergency.
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V. CONTACT INFORMATION

Primary Contact: Rickelle Pimentel

Cell Phone: 636-253-6655

Secondary Contact: Katy Welch

Cell Phone: 573-719-0252

Dial 911 in case of emergency



MEMORANDUM

To: Melissa Cogdal - City Clerk

From: Darrell McCoy - Mayor

Re: Affirmative Action Committee

Date: September 18, 2025

Please submit John Hark's name to the next Council agenda for reappointment to the Affirmative Action Committee. The term will expire in March 2028.

CONTRACT FOR THE SALE OF REAL ESTATE

THIS CONTRACT, made and entered into this ____ day of _____, 2025, by and between The City of Hannibal, a Municipal Corporation of the State of Missouri, the Seller, and The Missouri Joint Municipal Electric Utility Commission, the Buyer. The terms Seller and Buyer may be either singular or plural according to whichever is evidenced by the signatures below.

WITNESSETH: For and in consideration of the mutual obligations of the parties hereto, the Seller hereby agrees to sell and convey unto the Buyer and the Buyer agrees to purchase from the Seller, upon the terms and conditions hereinafter set forth, the following described real estate situated in the County of Marion, State of Missouri, to-wit:

A twelve acre tract located in the "Hannibal Technology Park", shown as "Location One" on the attached exhibit "A". The parties agree that the final legal description shall be as determined by a final survey approved by Buyer and Seller.

subject, however, to any reservations, easements or restrictions of record and any zoning laws, regulations or ordinances affecting the said property, as will not materially interfere with such use of property as the Buyer might reasonably expect to make in view of the general character of the area and neighborhood in which the property is located.

TERMS OF SALE

The price for said property shall be **THIRTY THOUSAND AND NO/100 Dollars (\$30,000.00)**, per acre, pursuant to the final acreage as determined by survey, such amount to be paid by Buyer at the time of closing as such time is set in this agreement.

PERSONAL PROPERTY

Buyer and Seller agree that there shall be no personal property conveyed with the sale.

SPECIAL AGREEMENTS

1. Buyer and Seller agree that while there is a current street near the site, that there is currently no road running to the site. The parties agree that the street shall be extended by the Buyer at the Buyer's expense. The street shall be built to the specifications required by the City, and shall be dedicated to the public use.
2. Buyer and Seller agree that it is the Buyer's intent to have a high pressure gas line installed to the property in order to allow operation of a gas turbine generator. Seller agrees to allow the installation of the line across the Technology Park to the subject tract.. Buyer agrees that the

line shall be installed at such location as shall be determined appropriate by the Seller. Buyer further agrees that the line shall be accessible to other industry located in the park, so long as they comply with the requirements of the gas utility for connection, and purchase of gas. This provision shall not be construed to require Buyer to grant additional easements to third parties, absent agreement being reached by Buyer and the third party.

GENERAL CLOSING CONDITIONS and SALES PRACTICES

TITLE. The Buyer shall at their cost, within 30 days of the date of this contract, obtain a title search, from a licensed title insurance agent. Costs of title insurance if any shall be borne by the Buyer.

DEFECT IN TITLE. The Buyer shall have THIRTY (30) days after receipt of the title search to examine said search and if the title of said real property is defective, the Buyer shall specify the objections in writing and delivery the same to the Seller within ten (10) days after such examination of the commitment. The Seller shall have any such defects corrected within sixty (60) days from the date of delivery of such objections. Any defects appearing in the search and not objected to, except liens of record which can be removed as of course by the payment of money, shall be deemed waived but only insofar as correction of the search is concerned, if any of said defects so noted are not corrected within sixty (60) days after delivery of such objections then this contract shall be null and void.

TITLE STANDARDS. It is understood and agreed that title herein required to be furnished is marketable title as set forth in Title Standard 4 of the Missouri Bar. It is also agreed that any encumbrance or defect in the title which is within the scope of any of the Title Standards of the Missouri Bar shall not constitute a valid objection on the part of the Buyer, provided the Seller furnishes the affidavits, or other title papers, if any described in the applicable standard.

CLOSING. The sale under this contract shall be closed at the office of the City of Hannibal, or at other location as mutually agreed upon by parties in Hannibal, Missouri, on or before the _____ day of _____, 2025, at 10:00 o'clock A.M. or at such other time and place as the parties may mutually agree. If there are defects in the title to the property which require correction, then the time of closing may be extended by the application of the provisions of the General Closing Conditions and Sales Practices. Any costs of closing shall be borne by the Buyer.

SELLER TO CONVEY BY SPECIAL WARRANTY DEED. If the title to said real property be marketable in fact as called for herein, the Seller shall deliver for the Buyer at the office of said Seller's agent a special warranty deed free and clear from all liens and encumbrances whatsoever, which may have accrued during the ownership of the City, except as herein provided, and the buyer shall then and there pay the balance, if any, of said cash payment and deliver to the Seller the note and deed of trust, if any, hereinbefore provided for.

TAXES, ASSESSMENTS AND RENTS. The parties agree that the Seller's ownership

of the property is tax exempt. Buyer shall be responsible therefore for all taxes accruing on the property from the date of sale forward, and there shall be no proration of taxes. There are no tenants on the property and no rents to assess or prorate.

PROPERTY TO BE KEPT INSURED.

It shall be Seller's obligation to keep the improvements on the said property insured for hazard and casualty until the date of delivery of the deed to the Buyer. If the improvements on the said property are damaged or destroyed by fire or other casualty prior to the closing of this sale, at Buyers' option this agreement may be terminated. All parties hereto agree that after the closing, the Buyer shall insure the real property and any improvements as they deem necessary.

ENFORCEMENT OF THE AGREEMENT

In the event that Seller should be required to retain an attorney to enforce any portion of this agreement, the Buyer shall pay their reasonable attorneys fees. The agreements and provisions of this contract shall survive the closing of the sales transaction.

FAXING/EMAIL

Buyers and Sellers agree that faxed or emailed copies of this contract shall be acceptable to all parties. Further, Buyers and Sellers agree that faxed or emailed signatures shall be construed as originals for the purpose of interpreting and enforcing the terms of this agreement.

APPLICABLE LAW AND VENUE

In the event that there should be any dispute as to the interpretation of the terms of this agreement in regard to the rules of conflicts of laws, then this agreement shall be interpreted and governed by the laws of the State of Missouri. In the event of a dispute, the parties agree that jurisdiction shall be the Circuit Court of Marion County, Division 2 at Hannibal, Missouri.

IN WITNESS whereof the parties have executed these presents the day and year as shown below.

Seller:

City of Hannibal, A Missouri Municipal Corporation

BY: _____ Date _____
DARRELL MCCOY, Mayor

Buyer
The Missouri Joint Municipal Electric Utility Commission

BY: _____ Date _____

BY: _____ Date _____

CITY OF HANNIBAL LAKESIDE TECHNOLOGY PARK PROPERTY LINE

HBPW WEST
SUBSTATION

MEC PEAKING
POWER PLANT
10-12 ACRE
CANDIDATE
LOCATION 1

MEC PEAKING
POWER PLANT
10-12 ACRE
CANDIDATE
LOCATION 2

RESOLUTION NO. 2571-25

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR
TO EXECUTE A SPECIAL WARRANTY DEED TO MISSOURI JOINT
MUNICIPAL ELECTRIC UTILITY COMMISSION FOR THE SALE OF CITY
OWNED PROPERTY LOCATED AT HANNIBAL LAKESIDE TECHNOLOGY
PARK FOR TWELVE ACRES AT \$30,000.00 PER ACRE.**

WHEREAS, the City of Hannibal is the owner of land located at Hannibal Lakeside Technology Park, and

WHEREAS, Missouri Joint Municipal Electric Utility Commission would like to purchase twelve acres of this property, and

WHEREAS, \$30,000.00 per acre is the sale price, and

**NOW THEREFORE BE IT RESOLVED BY THE CITY OF HANNIBAL,
MISSOURI.**

SECTION ONE: That the Mayor is hereby authorized to execute a contract on behalf of the City of Hannibal for the sale of twelve acres of property located at the Hannibal Lakeside Technology Park in the amount of \$30,000.00 per acre to Missouri Joint Municipal Electric Utility Commission.

SECTION TWO: This resolution shall be effective immediately upon its adoption and approval.

ADOPTED THIS 7TH DAY OF OCTOBER, 2025.

APPROVED THIS 7TH DAY OF OCTOBER, 2025.

Darrell McCoy, Mayor

ATTEST:

Melissa Cogdal, City Clerk

PAYMENT IN LIEU OF TAXES AGREEMENT

This Payment in Lieu of Taxes Agreement ("Agreement") is entered into this __ day of _____, 2025, by and between the Missouri Joint Municipal Electric Utility Commission d/b/a Missouri Electric Commission, a Missouri Joint Action Agency (hereinafter referred to as "MEC"), and the City of Hannibal, Missouri ("the City") and relates to the Northeast Generation Project ("the Project"). The Project, upon completion, will be comprised of up to four (4) Solar Titan 350s in Hannibal, MO and one (1) Solar Titan 130 in Fulton, MO, with a total anticipated nominal summer and winter capacity no less than [140 MW] and [185 MW] respectively, and other resources as agreed to.

Section 1. Payments in Lieu of Taxes. The Project is exempted from all ad valorem taxes on real and personal property within the jurisdiction of the City, beginning on December 1, _____ and continuing every year thereafter for the term of this Agreement which shall last during the full period of operation of the Project unless mutually agreed upon in writing by the parties, and during which period all real and personal property taxes are fully exempted, MEC, or its allowed successor, shall make an annual payment in the amount of Three hundred thousand and no/100 Dollars (\$300,000.00) to the City. The City will provide an invoice during the normal billing cycle to MEC and the proceeds will be appropriately distributed to the applicable entities based on the percentage of the tax levies in a given year. On each successive five (5) year anniversary of the initial payment made hereunder, (the "Increase Date"), the annual payment shall be increased by a percentage to be calculated by multiplying the base payment times the year-to-year percentage increase in tax revenues to the City of Hannibal, from the base year to the preceding year of the prior Increase Date. As used herein, "preceding year" means the 12-month period ending as of the last day of the full month that is three (3) months prior to the Increase Date.

Section 2. Obligation of City to Effect Tax Abatement. The City agrees to take all actions within its control to obtain and/or maintain in effect the exemption referred to in this Agreement above, including any filing required with any governmental authorities; provided,

however, the City shall not be liable for any failure of the State or any other governmental taxing authority to recognize the exemption provided herein. The City covenants that it will not voluntarily take any action that may cause or induce the levy or assessment of ad valorem taxes on the Project. In the event such a levy or assessment should occur, the City shall, at MEC's request, fully cooperate with MEC in all reasonable ways to prevent and/or remove any such levy or assessment.

Section 3. Sales Tax Exemption. The City will cooperate with MEC and will execute such documentation as may be required in obtaining any applicable sales tax exemption for materials, goods, and other personal property that may become part of the Project; provided however that the City makes no warranty or representation to MEC as to the availability of any such sales tax exemption.

Section 4. Governing Law and Dispute Resolution. The Agreement shall be governed by and construed according to the laws of the State of Missouri. Any legal suit, action or proceeding arising out of or relating to this Agreement shall be instituted in the federal or state courts located in or having jurisdiction in the County of Boone, State of Missouri. Each Party irrevocably submits to the exclusive jurisdiction of such courts in any such suit, action, or proceeding.

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year first above written.

Missouri Electric Commission

City of Hannibal, Missouri

Steve Stodden, President and CEO

Darryl McCoy, Mayor, City of
Hannibal

Date

Date

Approved by the City Council of the City of Hannibal by Ordinance # _____

Attest:

Melissa Cogdal, City Clerk, City
of Hannibal

Date:

RESOLUTION NO. 2572-25

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR
TO EXECUTE A PAYMENT IN LIEU OF TAX AGREEMENT BETWEEN THE
CITY OF HANNIBAL AND MISSOURI JOINT MUNICIPAL ELECTRIC
UTILITY COMMISSION FOR THE NORTHEAST GENERATION PROJECT**

WHEREAS, the City of Hannibal agrees the Northeast Generation Project will be exempted from all ad valorem taxes on real and personal property within the jurisdiction of the City, and

WHEREAS, Missouri Joint Municipal Electric Utility Commission agrees to make an annual payment of \$300,000.00 to the City with recalculation every 5 years, and

WHEREAS, the City agrees to take all actions within its control to obtain and/or maintain in effect the exemption referred to in the agreement, and

**NOW THEREFORE BE IT RESOLVED BY THE CITY OF HANNIBAL,
MISSOURI.**

SECTION ONE: That the Mayor is hereby authorized to execute a payment in lieu of tax agreement with the Missouri Joint Municipal Electric Utility Commission for the Northeast Generation Project.

SECTION TWO: This resolution shall be effective immediately upon its adoption and approval.

ADOPTED THIS 7TH DAY OF OCTOBER , 2025.

APPROVED THIS 7TH DAY OF OCTOBER, 2025.

Darrell McCoy, Mayor

ATTEST:

Melissa Cogdal, City Clerk

Candy Golian

From: Melissa Cogdal
Sent: Monday, September 22, 2025 1:51 PM
To: Candy Golian
Subject: Fw: Roadway Commission

Please print and place on my desk for the October 7 agenda.

Thanks,

Melissa

Melissa Cogdal

City Clerk

City of Hannibal, Missouri

320 Broadway; Hannibal, MO 63401

Ph. 573-221-0111 ext. 209

Fax 573-221-8191

mcogdal@hannibal-mo.gov



From: Andy Dorian <ADorian@hannibal-mo.gov>
Sent: Monday, September 22, 2025 1:26 PM
To: Melissa Cogdal <MCogdal@hannibal-mo.gov>; Mayor <mayor@hannibal-mo.gov>
Subject: Roadway Commission

Melissa,

For the October 7th Council Agenda please place the Mayor, Councilmen Haycraft and Councilmen Munger for a first reading for the Roadway Commission.

Thanks,

Andy Dorian
City Manager

**Andrew Dorian
City Manager
City of Hannibal
320 Broadway
Hannibal, MO 63401**

Ph: 573-221-0154

Fax: 573 221-0707

Email: adorian@hannibal-mo.gov



TO: City Clerk, City Council, and Mayor

FROM: Andrew Dorian

DATE: 9/23/2025

RE: Landmarks and Monument Board

As part of a housekeeping procedure the Mayor and City Staff are recommending dissolving the Landmarks and Monument Board. This board has not met for many years and is no longer needed. Landmarks or Monuments are currently approved by the appropriate departments or City Council.

BILL NO. 25-069

ORDINANCE NO.

FIRST READING 10.03.2025

SECOND READING

**AN ORDINANCE DISSOLVING AND ELIMINATING THE
LANDMARKS AND MONUMENT BOARD**

WHEREAS, the City Council of the City of Hannibal created the Landmarks and Monument Board by Ordinance 4201 on January 18, 2002; and

WHEREAS, The Council has determined that such board is no longer necessary for the purposes originally set out, and that it is therefore no longer a need to continue it.

NOW THEREFORE, BE IT ORDAINED, by the City Council of the City of Hannibal, Missouri to-wit:

SECTION ONE. The Landmarks and Monument Board is hereby dissolved.

SECTION TWO. It hereby is declared to be the intention of the City Council that each and every part, portion and sub-portion of this Ordinance shall be separate and severable from each and every other part, portion or sub-portion hereof and that the City Council intends to adopt each said part, portion or sub-portion separately and independently of any other part, portion or sub-portion. In the event that any part of this Ordinance shall be determined to be or to have been unlawful or unconstitutional, the remaining parts, portions and sub-portions shall be and remain in full force and effect.

SECTION THREE. All ordinances and parts of ordinances in conflict with this ordinance, in so far as they conflict, are hereby repealed.

SECTION FOUR. That this Ordinance shall be in full force and effect from and after its adoption and approval.

Adopted this ____ **day of** _____, **2025.**

Approved this ____ **day of** _____, **2025.**

Darrell McCoy, Mayor

ATTEST:

Melissa Cogdal, City Clerk

Andrew Dorian
Director of Central Services
City of Hannibal
320 Broadway
Hannibal, MO 63401
Ph: 573-221-0154
Email: adorian@hannibal-mo.gov



TO: City Clerk, City Manager, City Council and Mayor

FROM: Andrew Dorian

DATE: 9/18/2025

RE: Highways Commission State Block Grant Agreement #1 Fuel Farm Replacement

The City of Hannibal has been working with MODOT Aviation and Woolpert, Inc (Our Aviation Engineering Firm) on the upgrade and replacement of the Fuel Farm at the Hannibal Regional Airport.

As part of the next step in the process, the City of Hannibal is requesting to enter into a \$213,736 Missouri Highways and Transportation Commission State Block Grant Agreement.

This initial agreement is to cover the preliminary project costs including engineering and design.

A second agreement will need to be approved at a later date to cover the balance of the project once the construction bids are received.

City provides matching funds not to exceed \$11,250

The Department of Public Works recommends that the City Council authorize the Mayor to sign a \$213,736 Missouri Highways and Transportation Commission State Block Grant Agreement #1 for funding for the replacement of the fuel farm at the Hannibal Regional Airport.

BILL NO. 25-068

ORDINANCE NO.

FIRST READING 10.07.2025

SECOND READING

AN ORDINANCE OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR TO EXECUTE A \$213,736 MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION STATE BLOCK GRANT AGREEMENT BETWEEN THE CITY OF HANNIBAL AND THE MISSOURI HIGHWAYS COMMISSION FOR FUNDING FOR THE REPLACEMENT OF THE FUEL FARM AT THE HANNIBAL REGIONAL AIRPORT.

WHEREAS, the City of Hannibal is looking to replace the Fuel Farm at the Hannibal Regional Airport, and

WHEREAS, the Missouri Highways and Transportation Commission State Block Grant Agreement will pay for up to \$213,736 of preliminary project costs, and

WHEREAS, the City will provide matching funds not to exceed \$11,250, and

WHEREAS, A second agreement will need to be approved at a later date to cover the balance of the project once the construction bids are received, and

NOW THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF HANNIBAL, MISSOURI TO WIT:

SECTION ONE. That the Mayor is hereby authorized to execute a \$213,736 Missouri Highways and Transportation Commission State Block Grant Agreement between the City of Hannibal and the Missouri Highways Commission for funding for the replacement of the fuel farm at the Hannibal Regional Airport.

SECTION TWO. That this Ordinance shall be in full force and effect from and after its adoption and approval.

Adopted this ____ day of _____, 2025.

Approved this ____ day of _____, 2025.

Darrell McCoy, Mayor

ATTEST:

Melissa Cogdal, City Clerk



MEMORANDUM

**TO: MAYOR MCCOY
CITY COUNCIL MEMBERS**

**FROM: MELISSA COGDAL
CITY CLERK**

DATE: OCTOBER 7, 2025

SUBJECT: DESTRUCTION OF RECORDS

The Missouri Secretary of State oversees document retention in Missouri's political subdivisions. According to the Missouri Records Retention Manual published by that office, certain records need only be retained for limited periods of time, at which point they can be destroyed.

The Clerk's Office has identified documents eligible for destruction, in accordance with the Missouri Secretary of State, Records Retention Schedule. The list of documents requested to be destroyed is attached to this memo as *Exhibit A10*.

As required; the minutes of the meeting authorizing the destruction, along with *Exhibit A10* will serve as the permanent record, in accordance with the practice outlined by the Secretary of State's office.

Following Council approval, staff will oversee the shredding and disposition of the records. Your consideration and approval is appreciated.

Documents to be Destroyed	Date Ranges
EXAMPLE: Building Permits	EXAMPLE: 1998 - 2000
EXAMPLE: Dumpster Permits	EXAMPLE: 1995 - 1996
Building Inspection & Enforcement	1974 - 2019
Building Commission Files	All prior to 2019
Garbage / Rubbish Complaints	All prior to 2019
Weeds / Tall Grass Complaints	All prior to 2019
Demolition Documentation	1987 - 2019
Condition Rating Sheets	1974-1975
Residential Electrical Inspection Checklists	2009
Notice to Condemn / Demolish	1992-2005
Building Inspection Checklist	2006-2012

PARKS & RECREATION

MARINA SLIPS RENTAL CONTRACTS

YEARS: 2016 - 2018

SHFIT REPORTS FOR RAMP PARK

YEARS: 2021

CREW DAILY TIME SHEETS

YEARS: 2021



Hannibal Police Department

Jacob Nacke, Chief of Police

777 Broadway, P O Box 793
Hannibal, MO 63401

Chief's Office (573) 221-7111
Police Department (573) 221-0987
Department Fax (573) 221-3966
Confidential Fax (573) 406-1535
E-mail chief@hannibalpd.com

October 2, 2025

To: Mayor, City Manager, and Council Members

Subject: Blue Shield Grant Sub-Award Agreement

The Missouri Department of Public Safety has awarded the Hannibal Police Department \$50,000 in funding on behalf of the Blue Shield Grant Program. The Blue Shield Program was an initiative by Governor Kehoe to address violent crime and communities' commitment to public safety. The City of Hannibal has requested various items such as rifle plates for each officer, two rifle rated ballistic shields, training equipment, and upgrades to the mobile command unit. These items will help increase the safety of our officers while who risk their lives serving our community.

I am requesting the Council authorize the mayor to sign the subaward agreement with the Missouri Department of Public Safety for the Blue Shield Grant.

Respectfully,

A handwritten signature in black ink, appearing to be "J. Nacke".

Jacob Nacke
Chief of Police

"Evil is powerless if the good are unafraid." – President Ronald Reagan

MIKE KEHOE
Governor

MARK S. JAMES
Director



Lewis & Clark State Office Bldg.
Mailing Address: P.O. Box 749
Jefferson City, MO 65101-0749
Telephone: (573) 751-4905
Fax: (573) 751-5399

STATE OF MISSOURI
DEPARTMENT OF PUBLIC SAFETY
OFFICE OF THE DIRECTOR

October 1, 2025

Darrell McCoy, Mayor
Hannibal, Police Department
777 Broadway
Hannibal, Missouri, 63401

Re: SFY 2026 Missouri Blue Shield Grant Program (MBSGP) Award
Award Number: 2026-MBSGP-064

Dear Mr. McCoy:

Thank you for your application submission to the SFY 2026 Missouri Blue Shield Grant Program (MBSGP). Your application has been selected for funding in the amount of \$50,000.00.

Enclosed is the SFY 2026 MBSGP Award Agreement. The Missouri Department of Public Safety (DPS)/Office of Homeland Security (OHS) asks you to carefully review and sign the documentation provided. By signing the Award Agreement and initialing each page of the Articles of Agreement and Special Conditions you are certifying your acceptance of the award conditions. Once signed and initialed, please return the documents to our office via email no later than November 1, 2025.

The project period of performance for this award begins October 1, 2025 and ends May 15, 2026.

We look forward to working with you on this award. Should you have any questions or need additional information, do not hesitate to contact Kelsey Saunders at 573-522-6125 or kelsey.saunders@dps.mo.gov.

Sincerely,

A handwritten signature in black ink that reads "Joni McCarter". The signature is fluid and cursive, with the first name "Joni" and last name "McCarter" clearly distinguishable.

Joni McCarter, Program Manager
Missouri Department of Public Safety
Office of Homeland Security



Missouri Department of Public Safety
Office of Homeland Security
DPS Grants
P.O. Box 749, Jefferson City, MO 65101
Telephone: 573-522-6125 Fax: 573-526-9012

AWARD AGREEMENT

DATE
10/01/2025
AWARD NUMBER
2026-MBSGP-064

RECIPIENT NAME Hannibal, Police Department		
ADDRESS 777 Broadway		
CITY Hannibal	STATE Missouri	ZIP CODE 63401
TOTAL AMOUNT OF STATE \$50,000.00		
PROJECT PERIOD FROM 10/01/2025		PROJECT PERIOD TO 05/15/2026
PROJECT TITLE SFY 2026 MBSGP - Hannibal, Police Department		FUNDED BY Missouri Department of Public Safety/Office of Homeland Security
METHOD OF PAYMENT (Reimbursement – Advanced) Reimbursement		

CONTACT INFORMATION

DPS GRANTS CONTACT		RECIPIENT PROJECT DIRECTOR	
NAME Kelsey Saunders		NAME Jacob Nacke, Chief of Police	
E-MAIL ADDRESS kelsey.saunders@dps.mo.gov		ADDRESS 777 Broadway	
TELEPHONE 573-522-6125		CITY, STATE AND ZIP CODE Hannibal, Missouri 63401	
PROGRAM MANAGER Joni McCarter		TELEPHONE 573-221-0987	E-MAIL ADDRESS jnacke@hannibalpd.com

SUMMARY DESCRIPTION OF PROJECT The purpose of the Missouri Blue Shield Grant Program (MBSGP) is to provide funding to support the Missouri Blue Shield Program. This program is a collaborative initiative in Missouri that brings communities together to support the law enforcement agencies that serve and protect our cities and towns. This program acknowledges local governments for their commitment to support local law enforcement efforts.
--

AWARDING AGENCY APPROVAL

TYPED NAME AND TITLE OF DPS OFFICIAL Mark S. James, Director	
SIGNATURE OF APPROVING DPS OFFICIAL	DATE

RECIPIENT AUTHORIZED OFFICIAL APPROVAL

TYPED NAME AND TITLE OF RECIPIENT AUTHORIZED OFFICIAL Darrell McCoy, Mayor	
SIGNATURE OF RECIPIENT AUTHORIZED OFFICIAL	DATE

THIS AWARD IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS SET FORTH ON THE ATTACHED SPECIAL CONDITION(S). BY SIGNING THIS AWARD AGREEMENT THE RECIPIENT IS AGREEING TO READ AND COMPLY WITH ALL SPECIAL CONDITIONS.

GRANT PROGRAM SFY 2026 Missouri Blue Shield Grant Program (MBSGP)	RECIPIENT Hannibal, Police Department
AWARD NUMBER 2026-MBSGP-064	DATE 10/01/2025
AWARD AGREEMENT ARTICLES OF AGREEMENT	

1. **Allowable Costs:** The recipient understands that only allowable items in the approved budget will be reimbursed under this award. These monies may not be utilized to pay debts incurred by other activities. The recipient agrees to obligate funds no later than the last day of the project period. (Funds are obligated when a legal liability to pay a determinable sum for services or goods is incurred and will require payment during the same or future period.) The recipient also agrees to expend funds no later than the date identified in the "MBSGP Notice of Funding Opportunity (NOFO)". (Funds are expended when payment is made.) Any funds not properly obligated and/or expended will lapse. Any deviation from the approved award must have prior approval from the DPS/OHS. The recipient shall fully coordinate all activities in the performance of the project with those of the DPS/OHS. The recipient certifies that all expendable and non-expendable property purchased funds under this award shall be used for approved project purposes only.
2. **Award Adjustments:** The recipient understands that any deviation from the approved award must have prior approval from the DPS/OHS. No additional funding shall be awarded to a recipient (unless specifically notified by the DPS/OHS of additional funding being awarded), but changes from one budget line to another budget line may be possible if the request is allowable and within the scope of the guidelines. Prior approval must be requested via the "Subaward Adjustment" component of WebGrants.
3. **Award Document Changes:** In the event the DPS/OHS determines that changes are necessary to the award document after an award has been made, including changes to period of performance or Articles of Agreement, the recipient will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award.
4. **Body Armor:** The recipient understands, if monies are requested and awarded for the purchase of body armor, that funds may be used to purchase body armor at any threat level designation, make, or model from any distributor or manufacturer, as long as the body armor has been tested and found to comply with the latest applicable National Institute of Justice ballistic or stab standards. Further, body armor or armor vests must also be "uniquely fitted vests". In addition, body armor purchased must be made in the United States.
5. **Body Armor Policy:** The recipient understands, if monies are requested and awarded for the purchase of body armor, that the law enforcement agency must have a written "mandatory wear" policy in effect. The recipient will be required to forward a copy of such policy(s) to the DPS/OHS at the time of claim submission.
6. **Body-Worn Camera Policy:** The recipient understands, if monies are requested and awarded for the purchase of body-worn cameras, the law enforcement agency must have written policies and procedures in place related to equipment usage, data storage and access, privacy considerations, training, etc. The recipient will be required to forward a copy of such policy(s) to the DPS/OHS at the time of claim submission.
7. **Buy American:** The recipient acknowledges Sections 34.350-34.359 RSMo regarding the Missouri Domestic Products Procurement Act (or commonly referred to as the Buy American Act) and the requirement to purchase or lease goods manufactured or produced in the United States, unless exceptions to the Buy American Act mandate in Section 34.353 RSMo are met.

AUTHORIZED OFFICIAL INITIALS

GRANT PROGRAM SFY 2026 Missouri Blue Shield Grant Program (MBSGP)	RECIPIENT Hannibal, Police Department
AWARD NUMBER 2026-MBSGP-064	DATE 10/01/2025
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8. **Buy Missouri:** The recipient also acknowledges Sections 34.070 and 34.073 RSMo, regarding the preference given to all commodities and tangible personal property manufactured, mined, produced, or grown within the State of Missouri and to all firms, corporations, or individuals doing business as Missouri firms, corporations, or individuals, or which maintain Missouri offices or places of business, when quality is equal or better and delivered price is the same or less, quality of performance promised is equal or better and the price quoted is the same or less, or when competing bids are comparable.
9. **Change in Personnel:** The recipient agrees to notify, within a timely manner, the DPS/OHS if there is a change in or temporary absence as it affects the "My Profile" module, "Contact Information" component, and/or "Budget" component within WebGrants. The notification shall be sent as a "Program Revision" through the "Subaward Adjustment" component of WebGrants.
10. **Compliance Workshop:** As a recipient of state funds, the recipient is required to participate in any applicable Compliance Workshop hosted by the Missouri Department of Public Safety (DPS)/Office of Homeland Security (OHS). The Compliance Workshop provides post-award information to include, but not limited to, award acceptance, project implementation, reporting requirements, award changes, civil rights compliance, monitoring responsibilities, record retention, internal controls, and accounting responsibilities.
11. **Contractual Services:** For Contractual Services the following general requirements will be followed when subcontracting for work or services contained in this grant award:
 - a. All consultant and contractual services shall be supported by written contracts stating the services to be performed, rate of compensation and length of time over which the services will be provided.
 - b. A copy of any contractual agreement made as a result of this award must be forwarded to DPS/OHS for review or be readily available for review prior to execution of the contract.
12. **Criminal Activity:** The recipient assures to formally report to the DPS/OHS within 48 hours of notification if an individual funded, in whole or in part, under this award is arrested for or formally charged with a misdemeanor or felony regardless of if the criminal offense is related to the individual's employment. The DPS/OHS reserves the right to suspend or terminate grant funding pending the adjudication of the criminal offense.
13. **Data Reporting Requirements:** The recipient agrees to complete and submit any data or statistical reports required for this program. Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the award.
14. **Discrimination in Public Accommodations:** The recipient assures compliance with Section 213.065 RSMo, in regard to non-discrimination in public accommodations as it relates to accommodations, advantages, facilities, services, or privileges made available in place of public accommodations.
15. **Duplication of Networks:** The recipient assures that all equipment/software requested and purchased under this award must be compatible with the statewide system. All software, if

AUTHORIZED OFFICIAL INITIALS

GRANT PROGRAM SFY 2026 Missouri Blue Shield Grant Program (MBSGP)	RECIPIENT Hannibal, Police Department
AWARD NUMBER 2026-MBSGP-064	DATE 10/01/2025
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applicable, must be compatible with the statewide criminal records system. All communication devices, if applicable, must be capable of operating in accordance with the guidelines established by the Missouri Interoperability Center.

16. **Duplicative Funding:** The recipient agrees that if it currently has an open award of federal and/or state funds or if it receives an award of federal and/or state funds other than this award, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this award, the recipient will promptly notify, in writing, the DPS/OHS. If so requested and allowed by the DPS/OHS, the recipient shall submit a "Subaward Adjustment" to eliminate any inappropriate duplication of funding.
17. **Employment of Unauthorized Aliens:** Pursuant to Section 285.530.1 RSMo, the recipient assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, the recipient shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

In accordance with Sections 285.525 to 285.550, RSMo, a general contractor or subcontractor of any tier shall not be liable when such general contractor or subcontractor contracts with its direct subcontractor who violates subsection 1 of Section 285.530 RSMo, if the contract binding the contractor and subcontractor affirmatively states that the direct subcontractor is not knowingly in violation of subsection 1 of Section 285.530 RSMo, and shall not henceforth be in such violation and the contractor or subcontractor receives a sworn affidavit under the penalty of perjury attesting to the fact that the direct subcontractor's employees are lawfully present in the United States.

18. **Enforceability:** If a recipient fails to comply with all applicable state requirements governing these funds, the State of Missouri may withhold or suspend, in whole or in part, funds awarded under the award or recover misspent funds following an audit. This provision is in addition to all other remedies provided to the State of Missouri for recovery of misspent funds available under all applicable state and federal laws.
19. **Equipment:** Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost, which equals or exceeds the lesser of the capitalization level established by the non-federal entity for financial statement purposes, or \$5,000. Expenditures for equipment shall be in accordance with the approved budget. The recipient shall use and manage equipment in accordance with its procedures if the equipment is used for its intended purposes. When original or replacement equipment acquired under this award is no longer needed for the original project or program or for other activities currently or previously supported by the DPS/OHS, you must request instructions from DPS/OHS to make proper disposition of the equipment following the DPS Administrative Guide.
20. **Fair Labor Standard Act:** All recipients of state funds will comply with the minimum wage and maximum hour's provisions of the Section 290.502 RSMo.
21. **Federal Equitable Sharing Funds:** The recipient assures its law enforcement agency is in compliance with the state provisions of Section 513.653 RSMo, relating to participation in the

AUTHORIZED OFFICIAL INITIALS

GRANT PROGRAM SFY 2026 Missouri Blue Shield Grant Program (MBSGP)	RECIPIENT Hannibal, Police Department
AWARD NUMBER 2026-MBSGP-064	DATE 10/01/2025
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federal forfeiture system and the reporting of proceeds received therefrom to the Missouri State Auditor.

22. **Financial Reporting Requirements:** The recipient agrees to complete and submit any financial reports required for this program as outlined in the "SFY 2026 MBSGP Notice of Funding Opportunity (NOFO)". Failure to submit reports by the deadline may result in delay for reimbursement requests and/or cancellation of the award.
23. **Fund Availability:** The recipient understands all awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. It is understood and agreed upon that, in the event funds from state sources are not appropriated, are otherwise unavailable, or are not continued at an aggregate level sufficient to cover the costs under this award, or in the event of a change in state law relevant to these costs, the obligations of each party hereunder shall thereupon be terminated immediately upon receipt of written notice. The recipient further understands and agrees that neither the
24. **Governing Directives:** The recipient assures that it shall comply, and all its subcontractors as applicable shall comply, with the applicable provisions of the "MBSGP Notice of Funding Opportunity", the "Missouri Office of Homeland Security, Division of Grants, Administrative Guide for Homeland Security Grants, Information Bulletins released by the DPS/OHS, and other applicable state laws or regulations.
25. **Grant Reporting:** Status reports are required to be submitted quarterly through the WebGrants system.
26. **Interoperability Equipment:** To meet SAFECOM requirements all radios must comply with the Missouri Department of Public Safety, Office of the Director DPS Grants Radio Interoperability Guidelines located at <https://dps.mo.gov/dir/programs/ohs/documents/radio-interoperability-guidelines.pdf>. The Missouri Interoperability Center will review all communications equipment applications to ensure they comply with the Radio Interoperability Guidelines.
27. **Law Enforcement Agency Requirements:** Law enforcement agencies must be compliant with the requirements listed below and must maintain compliance throughout the period of performance.
 - a. Section 43.505 RSMo - Uniform Crime Reporting: Pursuant to Section RSMo 43.505.3, each law enforcement agency in the state shall: (1) Submit crime incident reports to the department of public safety on forms or in the format prescribed by the department; and (2) Submit any other crime incident information which may be required by the department of public safety. Law enforcement agencies will be considered non-compliant if they have not submitted MIBRS reports for three or more months in the previous twelve months.
 - b. Section 590.650 RSMo - Vehicle Stops Report: Pursuant to Section 590.650.3 RSMo, each law enforcement agency shall compile the data described in subsection 2 for the calendar year into a report to the attorney general and each law enforcement agency shall submit the report to the attorney general no later than March first of the following calendar year.

AUTHORIZED OFFICIAL INITIALS

GRANT PROGRAM SFY 2026 Missouri Blue Shield Grant Program (MBSGP)	RECIPIENT Hannibal, Police Department
AWARD NUMBER 2026-MBSGP-064	DATE 10/01/2025
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- c. Section 590.1265 RSMo - Police Use of Force Transparency Act of 2021: Pursuant to Section 590.1265 RSMo, each law enforcement agency shall report data submitted under subsection 3 of this section to the department of public safety. Law enforcement agencies will be considered non-compliant if they have not submitted Use of Force reports for three or more months in the previous twelve months.
- d. Section 43.544 RSMo - Written Policy on Forwarding Intoxication-Related Traffic Offenses: Pursuant to Section 43.544.1 RSMo, each law enforcement agency shall adopt a policy requiring arrest information for all intoxication-related traffic offenses be forwarded to the central repository as required by Section 43.503 RSMo.
- e. Section 590.030 RSMo - Rap Back Program Participation: Pursuant to Section 590.030 RSMo, all law enforcement agencies shall enroll in the state and federal Rap Back programs on or before January 1, 2022, and continue to remain enrolled. The law enforcement agency shall take all necessary steps to maintain officer enrollment for all officers commissioned with that agency in the Rap Back programs. An officer shall submit to being fingerprinted at any law enforcement agency upon commissioning and for as long as the officer is commissioned with that agency.
- f. Section 590.700 RSMo - Custodial Interrogations: Pursuant to Section 590.700.4 RSMo, each law enforcement agency shall adopt a written policy to record custodial interrogations of persons suspected of committing or attempting to commit felony crimes as outlined in subsection 2.

28. **License Plate Readers (LPRs):** Agencies purchasing license plate reader (LPR) equipment and technology with grant funds administered by the Missouri Department of Public Safety, must adhere to the following requirements:

- a. LPR vendors chosen by an agency must have an MOU on file with the MSHP Central Vendor File as developed and prescribed by the Missouri Department of Public Safety pursuant to 11 CSR 30-17.
- b. Prior to purchasing LPR services, the agency should verify the vendor's MOU status with the MSHP CJIS Division by emailing mshphelpdesk@mshp.dps.mo.gov.
- c. Share LPR data through the MoDEX process with statewide sharing platforms (i.e., MULES).
- d. Enable LPR data sharing with other Missouri Law Enforcement agencies and enforcement support entities within the selected vendor's software. Examples include, but are not limited to fusion centers, drug task forces, special investigations units, etc.
- e. Connect to the Missouri State Highway Patrol's Automated License Plate Reader (ALPR) File Transfer Protocol Access Program. This program provides the

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information necessary to provide a NCIC and/or MULES hit when used in conjunction with a License Plate Reader (LPR) device. An MOU must be on file with the Access Integrity Unit (AIU) for the vendor and the law enforcement agency and a registration process must be completed.

- f. Agency shall have a license plate reader policy and operation guideline prior to the implementation of LPRs. Reimbursements will not be made on the project until the policy has been provided to the Missouri Department of Public Safety.
 - g. If LPR will be installed on Missouri Department of Transportation right-of-way(s) agency must request installation through the Missouri Department of Public Safety. Once approved, agency must adhere to the Missouri Department of Transportation's guidelines regarding installation of LPR's on Missouri Department of Transportation right-of-way(s).
29. **Lobbying:** The recipient understands and agrees that state funds cannot be used, either directly or indirectly, to support or oppose the enactment, repeal, modification or adoption of any law, regulation, or policy, at any level of government.
30. **Missouri Office of Homeland Security, Division of Grants Administrative Guide:** To follow the grant program guidelines as stated in the Missouri Office of Homeland Security, Division of Grants, Administrative Guide for Homeland Security Grants, as well as Information Bulletins released by the DPS/OHS to provide important updates, clarifications and policy statements related to DPS/OHS Grant programs.
31. **Monitoring:** The recipient agrees to maintain the records necessary to evaluate the effectiveness of the project. In addition, the recipient assures that all documentation or records relating to this award shall be made available to monitoring representatives of the DPS/OHS, the Office of Missouri State Auditor, or any of their authorized representatives immediately upon request. The recipient assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the DPS/OHS shall prescribe, will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under this award.
32. **Non-Disclosure Agreements:** The recipient assures that it will not prohibit or otherwise restrict, or purport to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to the DPS/OHS or other agency authorized to receive such information.

In accepting this award, the recipient:

- a. Represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
- b. Certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to exercise agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide

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prompt written notification to the DPS/OHS, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by the DPS/OHS.

33. **Non-Supplanting:** The recipient assures that state funds made available under this award will not be used to supplant other federal, state, or local funds but will be used to increase the amount of funds that would, in the absence of these funds, be made available for the activities of this project.
34. **Procurement:** The recipient assures that all procurement transactions whether negotiated or competitively bid and without regard to dollar value shall be conducted in a manner to provide maximum open and free competition. In addition, the recipient assures that all procurement transactions will meet the minimum standards set forth in the "DPS Financial and Administrative Guidelines" and identified here:
- a. All quotations and the rationale behind the selection of a source of supply shall be retained, attached to the purchase order copy, and placed in the accounting files.
 - b. Purchases to a single vendor totaling less than \$10,000 may be purchased with prudence on the open market.
 - c. Purchases estimated to total between \$10,000 but less than \$100,000 to a single vendor, must be competitively bid, but need not be solicited by mail or advertisement.
 - d. Purchases with an estimated total of \$100,000 or over to a single vendor shall be advertised for bids in at least two daily newspapers of general circulation in such places as are most likely to reach prospective bidders at least five days before bids for such purchases are to be opened.
 - e. Where only one bid or positive proposal is received, it is deemed to be sole source procurement.
 - f. Sole source procurement on purchases to a single vendor of \$10,000 and over requires prior approval from the DPS/OHS.
35. **Reimbursement:** Expenditures shall be in accordance with the approved budget and documentation in the form of paid bills and vouchers shall support each expenditure. Care shall be given to assure that all items purchased directly relate to the specific project objectives for which the award was approved.
36. **Relationship:** The recipient agrees that it will represent itself to be an independent recipient offering such services to the public and shall not represent itself or its employees to be employees of the DPS/OHS. (This provision is not applicable to the DPS/OHS or any of its divisions or programs.) Therefore, the recipient shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc.
37. **Release of Funds:** The recipient acknowledges no funds will be disbursed under this award until such time as all required documents are signed by the recipient Authorized Official and returned to

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the Missouri Department of Public Safety for final review and signature by the Director or his/her designee.

38. **Reporting Potential Fraud, Waste, and Abuse:** The recipient shall not make false statements or claims in connection with any funds awarded by the DPS/OHS. The result of such false statements or claims includes fines, imprisonment, and debarment from participating in state and federal grants or contracts, and/or other remedy by law. The recipient must promptly refer to the DPS/OHS any credible evidence that a principal, employee, agent, recipient, contractor, subcontractor, or any other person has, in connection with funds under this award, either:

- (a) Submitted a claim that violates the False Claims Act; or
- (b) Committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award, must be reported to the DPS/OHS by one of the following methods:

Mail: Missouri Department of Public Safety
Office of Homeland Security
Attn: DPS Grants
P.O. Box 749
1101 Riverside Drive
Jefferson City, MO 65102-0749

Email: dpsgrants@dps.mo.gov
Fax: (573) 526-9012

The DPS/OHS reserves the right to suspend or terminate grant funding pending the review of a report of fraud, waste, or abuse relating to funds under this award.

39. **Supplies/Operations:** Expenditures for supplies and operating expenses shall be in accordance with the approved budget and documentation in the form of paid bills and vouchers shall support each expenditure. Care shall be given to assure that all items purchased directly relate to the specific project objectives for which the contract was approved.
40. **Suspension/Debarment:** The recipient acknowledges, pursuant to debarment and suspension regulations implemented at 1 CSR 40-1.060, and to other related requirements, that the State does not consider bids submitted by a suspended or debarred vendor. The recipient therefore certifies that it will not consider bids submitted by a suspended or debarred vendor for procurements made as a result of this award.
41. **Suspension/Termination of Award:** The DPS/OHS reserves the right to suspend or terminate any award entered into as a result of this award at its sole discretion and without penalty or recourse by giving written notice to the recipient of the effective date of suspension or termination. In the event of termination pursuant to this paragraph, all documents, data, and reports prepared by the recipient under the award shall, at the option of the DPS/OHS, become property of the State of Missouri.

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42. **Texting While Driving:** The DPS/OHS encourages the recipient to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
43. **Unlawful Employment Practices:** The recipient assures compliance with Section 213.055 RSMo, in regard to non-discrimination in employment practices as it relates to race, color, religion, national origin, sex, ancestry, age, or disability.